

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002922-2021>

Award

## **Shared Additional Voluntary Contributions Scheme**

Derby City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-002922

Procurement identifier (OCID): ocids-h6vhtk-0292d1

Published 12 February 2021, 3:01pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Derby City Council

The Council House, Corporation Street

Derby

DE12FS

#### **Contact**

Andrew Grover

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Telephone**

+44 1332640768

#### **Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**Internet address(es)**

Main address

[www.derby.gov.uk](http://www.derby.gov.uk)

Buyer's address

[www.eastmidstenders.org](http://www.eastmidstenders.org)

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Shared Additional Voluntary Contributions Scheme

Reference number

TD1691

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derby City Council intends to contract for Additional Voluntary Contributions (AVCs) services, as a fully managed solution including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data. The Council has published this VEAT notice and intends to award a contract following a 10 day standstill period for this notice.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £30,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

#### **II.2.4) Description of the procurement**

Additional Voluntary Contributions (AVCs) allow employees to build up extra pension savings for retirement. The Local Government Pension Scheme (LGPS) has a provision within its regulations to allow an employee to enter into an agreement in which the employer can decide to also contribute to their employee's AVC arrangement thus allowing for a salary sacrifice arrangement to be established. The introduction of a Shared Cost AVC scheme would generate National Insurance savings for both the employee and the employer. The service provider will deliver a fully managed solution including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data. The fee will be paid out of the National Insurance savings made by Derby City Council from colleagues participating in the scheme. It is anticipated that numbers in the scheme will increase over time so whilst the charges each month could increase so would the savings.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The contract value has been based on estimated demand across the contract duration. It is proposed to directly award a contract without prior publication of a call for competition and consider procurement options for a replacement longer term contract 18 to 30 months into the proposed contract duration. The Council intends the new contract to commence from spring/summer 2021 and run for 36 months.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
  - absence of competition for technical reasons

Explanation:

The Council believes that there will be an absence of competition for technical reasons. The Council understands only one service provider can offer a fully managed solution, including a dedicated website, incorporating an administration facility to fully manage employee applications and salary sacrifice data, without additional costs and data sharing/processing arrangements i.e. operational requirements, implementation activities and costs would make alternative bidders uncompetitive.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## **Section V. Award of contract/concession**

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

12 February 2021

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

AVC Wise Limited

Farnham

Country

United Kingdom

NUTS code

- UKJ25 - West Surrey

The contractor/concessionaire is an SME

No

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Initial estimated total value of the contract/lot/concession: £30,000

Total value of the contract/lot/concession: £30,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

The Council has published this VEAT notice and intends to award a contract following a

10 day standstill period for this notice. The Council will consider procurement options for a replacement longer term contract 40 to 50 months into the proposed contract duration.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Derby City Council

Derby

Country

United Kingdom

Internet address

[www.derby.gov.uk](http://www.derby.gov.uk)

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council has published this VEAT notice and intends to award a contract following a 10 day standstill period for this notice. The Council will consider procurement options for a replacement longer term contract 18 to 30 months into the proposed contract duration.

##### **VI.4.4) Service from which information about the review procedure may be obtained**

Derby City Council

Derby

Country

United Kingdom

Internet address

[www.derby.gov.uk](http://www.derby.gov.uk)