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Contract

## **HR & Payroll Software - Cathedral**

Keystone Knowledge

F03: Contract award notice

Notice identifier: 2024/S 000-002921

Procurement identifier (OCID): ocids-h6vhtk-03d532

Published 29 January 2024, 1:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Keystone Knowledge

9 Nightingale Way

Etwall

DE65 6RT

#### **Email**

[procurement@keystoneknowledge.com](mailto:procurement@keystoneknowledge.com)

#### **Telephone**

+44 7591672393

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.keystoneknowledge.com>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA42866](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42866)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HR & Payroll Software - Cathedral

#### **II.1.2) Main CPV code**

- 79631000 - Personnel and payroll services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HR and Payroll Services Tender

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £132,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

#### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol

BS1 5TS

#### **II.2.4) Description of the procurement**

HR and Payroll Software Services to include recruitment, onboarding, payroll, pensions, training records, policy management, case management, absence management, flexible working, leavers automation, gender pay gap reporting and budgeting.

#### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 40%

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 60%

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

Current contract has a 6-month notice period

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-016466](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 January 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 19

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 19

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Neo People Management Ltd

Hall Drine, Church lane

St Ives

TR26 3DZ

Telephone

+44 7900580428

Country

United Kingdom

NUTS code

- UKK3 - Cornwall and Isles of Scilly

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £132,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(MT Ref:231212)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>