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Tender

## **Ravenswood Housing Support**

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2021/S 000-002898

Procurement identifier (OCID): ocds-h6vhtk-0292b9

Published 12 February 2021, 1:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

#### **Contact**

Lorna Dunn

#### **Email**

[lorna.dunn@eastdunbarton.gov.uk](mailto:lorna.dunn@eastdunbarton.gov.uk)

#### **Telephone**

+44 1415745750

**Fax**

+44 1415745529

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Social protection

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Ravenswood Housing Support

Reference number

EDC/2020/3081

#### **II.1.2) Main CPV code**

- 70333000 - Housing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council has a duty to provide temporary accommodation and carry out Housing Support assessments on homelessness households.

In accordance with the Scottish Governments Rapid Rehousing Programme we are looking to have Ravenswood provision in place until end of 2024/25.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85311000 - Social work services with accommodation

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

East Dunbartonshire

### **II.2.4) Description of the procurement**

The provision of support services for temporary accommodation for homelessness households.

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement/Service Delivery Plan / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Key Personnel / Weighting: 20

Quality criterion - Name: Management Information and Invoicing / Weighting: 15

Quality criterion - Name: Work Force Matters / Weighting: 10

Quality criterion - Name: Community Benefits / Weighting: 10

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Services will need to be renewed as they will still be required, when the end of the current contract draws near.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

4A.1 - If required, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

4A.2 - Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

4B.1.2 - Average yearly turnover

4B.2.2 - Average yearly turnover in business area covered by the contract

4B.3

4B.4 - Financial ratios

4.B.5 - Insurance

Minimum level(s) of standards possibly required

4B.1.2 - Bidders will be required to have an average yearly turnover of a minimum of 800000GBP for the last 3 years.

4B.2.2 - Bidders will be required to have an average yearly turnover of a minimum of 800000GBP in the business area covered by the contract for the last 3 years.

4B.3 - Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

4B.4 - Bidders will be required to state the value(s) for the following financial ratio(s):

Type of Ratio: Acid Test

Description: Current Assets-Stock/Current Liability

4.B.5 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 10 000 000GBP

Public Liability Insurance = 10 000 000 GBP

Professional Risk Indemnity Insurance = 5 000 000GBP

Minimum Requirement: A company with an Acid Test Ratio of less than 1 cannot currently fully pay back its current liabilities. Therefore to pass the Acid Test Ratio question the bidder must have a score of greater than 1.

Type of Ratio: Return on Capital %

Description: Profit/Capital Employed

Minimum Requirement: Return on capital employed or ROCE is used to prove the value the

business gains from its assets and liabilities. To pass this question EDC require the bidder to score a positive figure/Percentage.

Type of Ratio: Current Ratio

Description: Current Assets/Liabilities

Minimum Requirement: The current Ratio is a liquidity ratio that measures a company's ability to pay short-term obligations. To pass this question EDC require the bidder to achieve a score of greater than 1.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.1 - Bidders will be required to provide examples of works carried out in the past five years that demonstrate that they have the relevant experience to deliver the work as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

4C.8.1 - Bidders will be required to confirm their average annual manpower for the last three years.

4C.8.2 - Bidders will be required to confirm their and the number of managerial staff for the last three years.

4C.10 - Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 March 2021

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 1 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

5 March 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes



Estimated timing for further notices to be published: January 2026

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The statement for a Find a Tender Service (FTS) notice:

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The statement for sub-threshold (Site) notices:

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 17325. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:635572)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Clerks Office

PO Box 23, 1 Charlton Place

Glasgow

G5 9DA

Country

United Kingdom

