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Tender

Provision of Graphic Design & Print Management Services

Newry Mourne & Down District Council

F02: Contract notice

Notice identifier: 2021/S 000-002867

Procurement identifier (OCID): ocids-h6vhtk-02929a

Published 12 February 2021, 9:52am

Section I: Contracting authority

I.1) Name and addresses

Newry Mourne & Down District Council

Monaghan Row

NEWRY

BT358DJ

Contact

Seamus McGeoghegan

Email

seamus.mcgeoghegan@nmandd.org

Telephone

+44 7808810198

Country

United Kingdom

NUTS code

UKN08 - Newry, Mourne and Down

Internet address(es)

Main address

<https://www.newrymournedown.org>

Buyer's address

<https://www.newrymournedown.org/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.newrymournedown.org/procurement>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.newrymournedown.org/procurement>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Graphic Design & Print Management Services

Reference number

035/2020

II.1.2) Main CPV code

- 79822500 - Graphic design services

II.1.3) Type of contract

Services

II.1.4) Short description

Newry, Mourne and Down District Council wishes to appoint a competent Supplier to provide graphic design, artwork and print management services for the Council's corporate priorities and key projects. The successful bidder must be able to provide these services to the highest standards across a wide range of outputs.

The contract will be in place for a period of four years or to the value of £480,000 whichever is reached first, subject to regular performance reviews. The successful Supplier must attend quarterly performance review meetings and must be able to attend meetings related to graphic design requirements.

Newry, Mourne and Down District Council expects a degree of flexibility and a creative approach throughout the contract period and value for money will be an important consideration.

II.1.5) Estimated total value

Value excluding VAT: £480,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products

II.2.3) Place of performance

NUTS codes

- UKN08 - Newry, Mourne and Down

Main site or place of performance

Newry, Mourne and Down District Council Offices

II.2.4) Description of the procurement

Provision of Graphic Design & Print Management Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £480,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 March 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 March 2021

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Belfast

Country

United Kingdom