

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002867-2021>

Tender

## **Provision of Graphic Design & Print Management Services**

Newry Mourne & Down District Council

F02: Contract notice

Notice identifier: 2021/S 000-002867

Procurement identifier (OCID): ocds-h6vhtk-02929a

Published 12 February 2021, 9:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newry Mourne & Down District Council

Monaghan Row

NEWRY

BT358DJ

#### **Contact**

Seamus McGeoghegan

#### **Email**

[seamus.mcgeoghegan@nmandd.org](mailto:seamus.mcgeoghegan@nmandd.org)

#### **Telephone**

+44 7808810198

#### **Country**

United Kingdom

**NUTS code**

UKN08 - Newry, Mourne and Down

**Internet address(es)**

Main address

<https://www.newrymournedown.org>

Buyer's address

<https://www.newrymournedown.org/procurement>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.newrymournedown.org/procurement>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.newrymournedown.org/procurement>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Graphic Design & Print Management Services

Reference number

035/2020

#### **II.1.2) Main CPV code**

- 79822500 - Graphic design services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Newry, Mourne and Down District Council wishes to appoint a competent Supplier to provide graphic design, artwork and print management services for the Council's corporate priorities and key projects. The successful bidder must be able to provide these services to the highest standards across a wide range of outputs.

The contract will be in place for a period of four years or to the value of £480,000 whichever is reached first, subject to regular performance reviews. The successful Supplier must attend quarterly performance review meetings and must be able to attend meetings related to graphic design requirements.

Newry, Mourne and Down District Council expects a degree of flexibility and a creative approach throughout the contract period and value for money will be an important consideration.

#### **II.1.5) Estimated total value**

Value excluding VAT: £480,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products

### **II.2.3) Place of performance**

NUTS codes

- UKN08 - Newry, Mourne and Down

Main site or place of performance

Newry, Mourne and Down District Council Offices

### **II.2.4) Description of the procurement**

Provision of Graphic Design & Print Management Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £480,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 March 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 March 2021

Local time

9:00am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Belfast

Country

United Kingdom