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Contract

Catalogue Printing, Associated Paper and Mailing Services

Kent County Council (t/a KCS)

F03: Contract award notice

Notice identifier: 2022/S 000-002853

Procurement identifier (OCID): ocds-h6vhtk-02af9e

Published 1 February 2022, 3:22pm

Section I: Contracting authority

I.1) Name and addresses

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

Contact

Mr Ian Day

Email

csgprocurement@cs ltd.org.uk

Telephone

+44 1622236697

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Catalogue Printing, Associated Paper and Mailing Services

Reference number

DN543247

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

The printing of KCS' annual product catalogues, the supply of associated printing paper and subsequent mailing services of finalised catalogues to KCS customers

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The contract Authority may combine Lots 1 and 2 to create a combined paper supply and print agreement (see LOT 3).

In such an event lots 1 and 2 will not be awarded

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £0.1 / Highest offer: £670,000 taken into consideration

II.2) Description

II.2.1) Title

Catalogue Production (print)

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

KCS catalogues are full colour publications with A4 sized pages.

(The Suppliers should note that KCS reserves the right to change the size, page count and orientation of catalogues to those stated. In such and event the Contracting Authority shall agree a revised costing that shall apply to said work)

- a) The current KCS catalogue has approximately 1512pgs plus laminated board cover which includes full colour photos, descriptions of all products and is Perfect Bound Portrait.
- b) The current KCS International catalogue has approximately 1512pgs plus laminated board cover which includes full colour photos, descriptions of all products and is Perfect Bound Portrait.
- c) The current Early Years catalogue has approximately 432pgs plus laminated board cover which includes full colour photos, descriptions of all products and is Perfect Bound Portrait.

Catalogue Quantities

The estimated quantities and pages (based on our 2021 production) required for each catalogue are:

KCS Catalogue 1512pgs 15,000 copies

KCS International Catalogue 1512pgs 5,000 copies

Early Years Catalogue 432pgs 3,000 copies

II.2.5) Award criteria

Quality criterion - Name: Quality of Service / Weighting: 16

Quality criterion - Name: Lot Specific Questions / Weighting: 34

Price - Weighting: 50

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Paper for Catalogues

Lot No

2

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Lot relates to the purchase by the Contracting Authority of paper for its catalogue print requirements.

The Contracting Authority will procure the paper and the Supplier will deliver to the Authorities nominated printer. The Authority may allow the nominated printer to order directly on its behalf, in such an event the Contracting Authority will advise both Supplier and Printer of the type, specification and pricing

Paper specification

Paper to be considered under this agreement should have the following or similar characteristics:

Text

Weight between 50 – 90gsm

Gloss, Silk or Matt (or equivalent)

Available in reels 1980mm, 1584mm, 792mm

Whiteness will be taken into consideration

Covers

Weight between 250 – 350gsm

Gloss, Silk or Matt (or equivalent)

II.2.5) Award criteria

Quality criterion - Name: Quality of Service / Weighting: 16

Quality criterion - Name: Lot Specific Questions / Weighting: 34

Price - Weighting: 50

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Combined Print and Paper supply

Lot No

3

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Lot is a combination of Lots 1 and 2 as detail above.

The full requirements of these Lots will remain unchanged with the exception of the following:

The Supplier shall provide both full print requirements plus the required paper as per the specification stated and agreed.

The Supplier will operate an open book policy in respect of Paper supply

The supplier shall be totally responsible for ensuring the paper supply is in accordance with the specification, is damage free and fit for purpose.

II.2.5) Award criteria

Quality criterion - Name: Quality of Service / Weighting: 16

Quality criterion - Name: Lot Specific Questions / Weighting: 34

Price - Weighting: 50

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Mailing Services

Lot No

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

KCS Deliver to Approx. 10,000 drop points each year (predominantly educational establishments whose opening hours are usually 8am – 4pm) with a variety of pack sizes, the catalogues should be delivered in an extra-large heavy weight self-seal, side weld poly bag with strapping, costs should include all fulfilment costs involved in the mailing of each pack, including the insertion of a letter and/or flyer with each catalogue.

Deliveries are UK wide Inc. Jersey and Guernsey (Ireland and the highlands are not included)

KCS will require delivery to be completed to the timescales provided this is usually during December and January.

Delivery of Catalogues

The Supplier shall be responsible for ensuring that all catalogue deliveries reach the destinations as advised by the Contracting Authority.

II.2.5) Award criteria

Quality criterion - Name: Quality of Service / Weighting: 16

Quality criterion - Name: Lot Specific Questions / Weighting: 34

Price - Weighting: 50

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-010285](#)

Section V. Award of contract

Contract No

Y22003

Lot No

1

Title

Catalogue Production (print)

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 July 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Walstead Roche Ltd

Colchester

CO3 8PH

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £0.1 / Highest offer: £670,000 taken into consideration

Section V. Award of contract

Contract No

Y22003

Lot No

2

Title

Paper for Catalogues

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 July 2021

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Denmaur Independent Papers Ltd

Sittingbourne

ME10 3RY

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £0.1 / Highest offer: £670,000 taken into consideration

Section V. Award of contract

Contract No

Y22003

Lot No

3

Title

Combined Print and Paper supply

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section V. Award of contract

Contract No

Y22003

Lot No

4

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 July 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Citipost Ltd

Erith

DA18 4AA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £0.1 / Highest offer: £670,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Commercials Services Kent Ltd

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

csgprocurement@csLtd.org.uk

Country

United Kingdom