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Planning

Dynamic Purchasing System (DPS) for Translation, transcription, interpretation and other related services

UNIVERSITY OF SHEFFIELD

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-002850

Procurement identifier (OCID): ocds-h6vhtk-04d6c3

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Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF SHEFFIELD

WESTERN BANK

SHEFFIELD

S102TN

Contact

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Country

United Kingdom

Region code

UKE32 - Sheffield

Companies House

RC000667

Internet address(es)

Main address

www.sheffield.ac.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/sheffield.aspx/Home>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Dynamic Purchasing System (DPS) for Translation, transcription, interpretation and other related services

Reference number

4423/PIN/RH/25

II.1.2) Main CPV code

- 79530000 - Translation services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Sheffield are looking to establish a Dynamic Purchasing System (DPS) for the provision of Translation, transcription, interpretation and other related services.

The DPS will potentially be split into four lots:

Lot 1: Translation

Lot 2: Transcription

Lot 3: Sign language

Lot 4: Interpreter

Please note the lots listed above are purely indicative at this stage and could be subject to change when this Procurement exercise becomes an active opportunity.

The DPS will last for four years in total, beginning 2025 and ending in 2029, with an annual review on each anniversary of the DPS.

II.1.5) Estimated total value

Value excluding VAT: £170,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Lot No

1

II.2.2) Additional CPV code(s)

- 79530000 - Translation services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

Translation

II.2.14) Additional information

Please note the lots listed above are purely indicative at this stage and could be subject to change when this Procurement exercise becomes an active opportunity.

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 79530000 - Translation services
- 79540000 - Interpretation services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

Transcription services

II.2.14) Additional information

Please note the lots listed above are purely indicative at this stage and could be subject to change when this Procurement exercise becomes an active opportunity.

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 79530000 - Translation services
- 79540000 - Interpretation services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

Sign Language services

II.2.14) Additional information

Please note the lots listed above are purely indicative at this stage and could be subject to change when this Procurement exercise becomes an active opportunity.

II.2) Description

II.2.1) Title

Lot No

4

II.2.2) Additional CPV code(s)

- 79530000 - Translation services
- 79540000 - Interpretation services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

Interpreter services

II.2.14) Additional information

Please note the lots listed above are purely indicative at this stage and could be subject to change when this Procurement exercise becomes an active opportunity.

II.3) Estimated date of publication of contract notice

1 June 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes