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Tender

# IT Managed Services for Weymouth Town Council - Restricted Procedure

Weymouth Town Council

F02: Contract notice

Notice identifier: 2024/S 000-002846

Procurement identifier (OCID): ocds-h6vhtk-043533

Published 27 January 2024, 10:05am

# **Section I: Contracting authority**

# I.1) Name and addresses

Weymouth Town Council

New Town Hall, Commercial Road

Weymouth

DT4 8NG

#### **Email**

buyer@polaris-procurement.com

# **Telephone**

+44 123456789

#### Country

**United Kingdom** 

#### Region code

UKK25 - Dorset

# Internet address(es)

Main address

https://www.delta-esourcing.com/delta/signup.html?userType=supplier

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.delta-esourcing.com/delta/signup.html?userType=supplier

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.delta-esourcing.com/delta/signup.html?userType=supplier

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

IT Managed Services for Weymouth Town Council - Restricted Procedure

#### II.1.2) Main CPV code

• 72000000 - IT services: consulting, software development, Internet and support

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Weymouth Town Council [WTC] requires an a fully wrapped IT Support Service solution, across multiple locations, under a three-year contract with the option to extend for another two years. WTC is seeking a suitable and experienced Service Provider, who will be able to manage the complete cycle of installations, support and management of the WTC's ICT infrastructure to provide excellent support, development and management thereafter.

Interested tenderers must register and apply via the e-procurement portal (<a href="https://www.delta-esourcing.com/delta/signup.html?userType=supplier">https://www.delta-esourcing.com/delta/signup.html?userType=supplier</a>), using access code KE257345KJ

#### II.1.5) Estimated total value

Value excluding VAT: £150,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

• UKK25 - Dorset

Main site or place of performance

Dorset

### II.2.4) Description of the procurement

Weymouth Town Council [WTC] requires an a fully wrapped IT Support Service solution, across multiple locations, under a three-year contract with the option to extend for another two years. WTC is seeking a suitable and experienced Service Provider, who will be able to manage the complete cycle of installations, support and management of the WTC's ICT infrastructure to provide excellent support, development and management thereafter.

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# II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

# II.2.6) Estimated value

Value excluding VAT: £150,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month Options for extension are included. Further renewals subject to a new tender action.

#### II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

Maximum number: 5

## II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: Yes

Description of options

2 x 12 month Option extension for Support Services for Year 4 and 5.

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# Section IV. Procedure

# **IV.1) Description**

# IV.1.1) Type of procedure

Restricted procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

# IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 March 2024

Local time

2:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 72 (from the date stated for receipt of tender)

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2027-2029

# VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=838644002

GO Reference: GO-2024126-PRO-25054972

# VI.4) Procedures for review

#### VI.4.1) Review body

Weymouth Town Council

New Town Hall, Commercial Road

Weymouth

DT4 8NG

Country

**United Kingdom**