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Contract

## **Printed Customer Communications**

Department for Work and Pensions (DWP)

F20: Modification notice

Notice identifier: 2024/S 000-002841

Procurement identifier (OCID): ocids-h6vhtk-043531

Published 26 January 2024, 7:28pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Department for Work and Pensions (DWP)

Quarry House, Quarry Hill

Leeds

#### **Contact**

Michelle Tate

#### **Email**

[MICHELLE.TATE@DWP.GOV.UK](mailto:MICHELLE.TATE@DWP.GOV.UK)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-work-pensions>

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Printed Customer Communications

**II.1.2) Main CPV code**

- 79810000 - Printing services

**II.1.3) Type of contract**

Services

**II.2) Description****II.2.1) Title**

Printed Customer Communications Contract

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Whitehouse 97

Whitehouse Vale Business Park

Runcorn

WA7 3DL

**II.2.4) Description of the procurement at the time of conclusion of the contract:**

Printing of Customer Communications on behalf of DWP relating to Customer Benefit entitlements.

**II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Start date

17 March 2022

End date

16 March 2027

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section V. Award of contract/concession**

**Contract No**

ecm\_9889

**Title**

Printed Customer Communications

**V.2) Award of contract/concession**

**V.2.1) Date of conclusion of the contract/concession award decision:**

17 March 2022

**V.2.2) Information about tenders**

The contract/concession has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor/concessionaire**

Allied Publicity Services (Manchester) Limited

Chetham House, Bird Hall Lane, Cheadle Heath,

Cheshire

SK3 0ZP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)**

Total value of the procurement: £27,400,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Suppliers Instructions:

How to Express Interest in this Tender:

1. Register on the eSourcing portal (this is only required once):

<https://dwp.bravosolution.co.uk> & click the link to register - Accept the terms & conditions & click 'continue' - Enter your correct business & user details - Note your chosen username & click 'Save'. You will receive an email with your password (keep this secure)

2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant exercise to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (A secure area reserved for your projects only) -You can now access any attachments by clicking

'Buyer Attachments' in the 'PQQ/ ITT Details' box

3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion. Follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions to complete (detailed online help available). To submit your reply use the 'Submit Response' button (top of the page).

For further assistance please consult the online help, or the eTendering help desk.

DWP expressly reserves the rights(i)to use a reverse auction; (ii)to cancel this procurement at any stage; (iii)to not award any contract as a result of the procurement process commenced by publication of this notice; (iv)and in no circumstances will DWP be liable for any costs incurred by potential suppliers.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

Royal Courts of Justice, Strand

London

WC24 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Review procedures are as set out in the Public Contracts Regulations 2015. Proceedings under the Public Contracts Regulations 2015 are time limited, and any such proceedings must be brought in the High Court of England and Wales

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## **Section VII: Modifications to the contract/concession**

### **VII.1) Description of the procurement after the modifications**

#### **VII.1.1) Main CPV code**

- 79810000 - Printing services

#### **VII.1.3) Place of performance**

NUTS code

- UK - United Kingdom

#### **VII.1.4) Description of the procurement:**

Printing of Customer Communications on behalf of DWP relating to Customer Benefit entitlements.

#### **VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Start date

17 March 2022

End date

16 March 2027

#### **VII.1.6) Information on value of the contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession:

£27,400,000

#### **VII.1.7) Name and address of the contractor/concessionaire**

Allied Publicity Services (Manchester) Limited

Cheshire

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

## **VII.2) Information about modifications**

### **VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

This contract was procured under a further competition carried out under Lot 2 of the Crown Commercial Service Print Management Services Framework (RM6170) (the Framework).

The Contract is being varied as follows:

- a) Introduction of an annual price review for paper-based products effective from the first anniversary of the contract (17 March 2023) on identical terms as the price review provisions at Framework level (Paper Price Increase Variation)
- b) Amendment of the existing price review mechanism within the contract in relation to non-paper price products to be on identical terms as the relevant provisions of the Framework, but the trigger date for the first review of Charges for these prices remains the same.
- c) Introduction of Additional Charging Units to be effective from 17 October 2022 (the start of live production) which were not included within the original contract but which relate to additional services that the Supplier has been performing (ACU Variation)
- d) A change in the type of envelopes under the Contract required by the Supplier (Envelope Variation)
- e) DWP is imposing additional requirements on the Supplier in relation to financial reporting and contract management (Financial Reporting Variation).

### **VII.2.2) Reasons for modification**

Need for modification brought about by circumstances which a diligent contracting authority/entity could not foresee.

Description of the circumstances which rendered the modification necessary and

explanation of the unforeseen nature of these circumstances:

#### Paper Price Increase Variation

This variation allows for an increase in price for paper-based products which mirrors what is available at framework level to counter the effects of the war in Ukraine on paper prices.

#### ACU Variation

These charging units relate to “additional services” not included within the scope of the original contract. These services are intrinsically linked to the current services provided by the supplier. The value of this modification is less than 50% of the original contract value. Thus it falls within scope of Regulation 72(1)(b).

#### Envelope Variation

DWP requires different envelopes than those specified and the envelopes required are more expensive. Therefore the specification and charges will be adjusted to include the revised envelope type. DWP regard this modification as non-substantial under Regulation 72(1)(e).

#### Financial Reporting Variation

DWP is introducing additional obligations on the Supplier regarding financial reports it must provide to DWP.

### **VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £27,400,000

Total contract value after the modifications

Value excluding VAT: £32,060,000