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Contract

Ceremonial and Event Management Services

Department for Digital, Culture, Media and Sport

F03: Contract award notice

Notice identifier: 2022/S 000-002806

Procurement identifier (OCID): ocds-h6vhtk-031190

Published 1 February 2022, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Department for Digital, Culture, Media and Sport

100 Parliament Street, 100 Parliament Street

London

SW17 8SL

Contact

Margaret Christensen

Email

commercial@dcms.gov.uk

Telephone

+44 2072112175

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-digital-culture-media-sport>

Buyer's address

<https://www.gov.uk/government/organisations/department-for-digital-culture-media-sport>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Ceremonial and Event Management Services

Reference number

101622

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority proposes to engage in a competitive process to appoint a contractor for the provision of public events and project management services in respect of a number of Royal and State Ceremonial events in London and Windsor, that are of national and international significance.

The programme of events include but are not limited to:

- National Service of Remembrance at the Cenotaph (Remembrance Sunday)
- State Visits to the UK by foreign Heads of State
- Flag flying for numerous events i.e. Trooping the Colour and Commonwealth Day
- A number of other major royal events
- Other memorial occasions on an adhoc basis

Please be advised that the estimated value of this contract is estimated to be £40million - £68million which comprises a programme of planned events worth between £1million - £2million per annum and other unscheduled major events.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £68,000,000

II.2) Description

II.2.2) Additional CPV code(s)

- 71242000 - Project and design preparation, estimation of costs
- 72224000 - Project management consultancy services
- 79421000 - Project-management services other than for construction work

- 79421100 - Project-supervision services other than for construction work
- 24955000 - Chemical toilets
- 35821000 - Flags
- 35821100 - Flagpole
- 79710000 - Security services
- 48952000 - Public address systems
- 32000000 - Radio, television, communication, telecommunication and related equipment
- 32344210 - Radio equipment
- 32344280 - Portable radios
- 34928200 - Fences

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

DCMS is seeking a supplier that will provide a full turnkey event and project management service. The services that are required include but are not limited to the following:

- Event planning, coordination and management
- Planning of works and delivery
- Project Management
- Logistics management
- Event digital services - large screens for media broadcasting
- Supply chain management (sourcing, and managing suppliers/sub-contractor, negotiating costs, delivery arrangement, payment collection and processing)

- Financial management and reporting
- Reinstatement works
- Storage of temporary structures and event items
- Provision and installation of Public Address System
- Provision and deployment of portable radios
- Provision and management of Public Toilets
- Provision of stewards and support staff
- Provision of flags and flagpoles
- Provision of temporary media structures and enclosures
- Installation of event items and other temporary structures

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

Optional extension(s) up to 48 months are available under the contract in increments of 24 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 143-352993](#)

Section V. Award of contract

Contract No

101622

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 September 2021

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Arcadis (UK) Ltd

80 Fenchurch Street

London

EC3M 4BY

Country

United Kingdom

NUTS code

- UKI - London

National registration number

01093549

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £72,183,780

V.2.5) Information about subcontracting

The contract is likely to be subcontracted

Section VI. Complementary information

VI.3) Additional information

The services are in scope of Schedule 3 of the Public Contract Regulations 2015 and so subject to the light touch regime. The procedure to be followed will be similar to the competitive procedure with negotiation described in regulation 29.

It is envisaged that the competitive process will take place in successive stages to reduce the number of bidders, by applying the selection/award criteria stated in the procurement documents, ideally to no more than 3, with whom we will conclude final negotiations.

The Authority reserves the right to award the contract on the basis of tenders without conducting negotiations.

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<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=663105179>

GO Reference: GO-202221-PRO-19566563

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

LONDON

WC1A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

LONDON

WC1A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

If an appeal regarding the award of a Contract has not been successfully resolved the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly.