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Contract

## **Ceremonial and Event Management Services**

Department for Digital, Culture, Media and Sport

F03: Contract award notice

Notice identifier: 2022/S 000-002806

Procurement identifier (OCID): ocds-h6vhtk-031190

Published 1 February 2022, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Digital, Culture, Media and Sport

100 Parliament Street, 100 Parliament Street

London

SW17 8SL

#### **Contact**

Margaret Christensen

#### **Email**

[commercial@dcms.gov.uk](mailto:commercial@dcms.gov.uk)

#### **Telephone**

+44 2072112175

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-digital-culture-media-sport>

Buyer's address

<https://www.gov.uk/government/organisations/department-for-digital-culture-media-sport>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Ceremonial and Event Management Services

Reference number

101622

**II.1.2) Main CPV code**

- 79952000 - Event services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Authority proposes to engage in a competitive process to appoint a contractor for the provision of public events and project management services in respect of a number of Royal and State Ceremonial events in London and Windsor, that are of national and international significance.

The programme of events include but are not limited to:

- National Service of Remembrance at the Cenotaph (Remembrance Sunday)
- State Visits to the UK by foreign Heads of State
- Flag flying for numerous events i.e. Trooping the Colour and Commonwealth Day
- A number of other major royal events
- Other memorial occasions on an adhoc basis

Please be advised that the estimated value of this contract is estimated to be £40million - £68million which comprises a programme of planned events worth between £1million - £2million per annum and other unscheduled major events.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £68,000,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 71242000 - Project and design preparation, estimation of costs
- 72224000 - Project management consultancy services
- 79421000 - Project-management services other than for construction work

- 79421100 - Project-supervision services other than for construction work
- 24955000 - Chemical toilets
- 35821000 - Flags
- 35821100 - Flagpole
- 79710000 - Security services
- 48952000 - Public address systems
- 32000000 - Radio, television, communication, telecommunication and related equipment
- 32344210 - Radio equipment
- 32344280 - Portable radios
- 34928200 - Fences

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

DCMS is seeking a supplier that will provide a full turnkey event and project management service. The services that are required include but are not limited to the following:

- Event planning, coordination and management
- Planning of works and delivery
- Project Management
- Logistics management
- Event digital services - large screens for media broadcasting
- Supply chain management (sourcing, and managing suppliers/sub-contractor, negotiating costs, delivery arrangement, payment collection and processing)

- Financial management and reporting
- Reinstatement works
- Storage of temporary structures and event items
- Provision and installation of Public Address System
- Provision and deployment of portable radios
- Provision and management of Public Toilets
- Provision of stewards and support staff
- Provision of flags and flagpoles
- Provision of temporary media structures and enclosures
- Installation of event items and other temporary structures

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: Yes

Description of options

Optional extension(s) up to 48 months are available under the contract in increments of 24 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 143-352993](#)

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## **Section V. Award of contract**

### **Contract No**

101622

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 September 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Arcadis (UK) Ltd

80 Fenchurch Street

London

EC3M 4BY

Country

United Kingdom

NUTS code

- UKI - London

National registration number

01093549

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £72,183,780

**V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The services are in scope of Schedule 3 of the Public Contract Regulations 2015 and so subject to the light touch regime. The procedure to be followed will be similar to the competitive procedure with negotiation described in regulation 29.

It is envisaged that the competitive process will take place in successive stages to reduce the number of bidders, by applying the selection/award criteria stated in the procurement documents, ideally to no more than 3, with whom we will conclude final negotiations.

The Authority reserves the right to award the contract on the basis of tenders without conducting negotiations.

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GO Reference: GO-202221-PRO-19566563

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

LONDON

WC1A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

LONDON

WC1A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

If an appeal regarding the award of a Contract has not been successfully resolved the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly.