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Tender

The Wilnecote School ~ Catering Tender

The Wilnecote School

F02: Contract notice

Notice identifier: 2023/S 000-002797

Procurement identifier (OCID): ocds-h6vhtk-03a122

Published 30 January 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

The Wilnecote School

Tinkers Green Road, Wilnecote

Tamworth

B77 5LF

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Internet address(es)

Main address

<https://thewilnecoteschool.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/Z4FFGX3DZG>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Wilnecote School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering services for The Wilnecote School.

II.1.5) Estimated total value

Value excluding VAT: £1,442,385

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide catering services for The Wilnecote School:

The Wilnecote School is a co-educational Academy, located in Wilnecote, near Tamworth, providing secondary education to students in Years 7 to 11. The School is expected to grow over the coming years from approximately 840 students on roll currently, up to its capacity of 960 students. More information regarding the School can be found on their website: <https://thewilnecoteschool.com/>

The contract covers the scope for the provision of all catering services within the School, which also includes all hospitality and free issue requirements.

The duration of the contract being offered is for an initial three-year period commencing on 01 November 2023, with the potential to extend for a further two 12-month periods. This extension will be granted by mutual consent and on the same terms and conditions as the original contract without the right to further extend beyond the full five years.

The contract being offered within this tender will be on a guaranteed performance basis, with an expected profit share of any betterment to the agreed budget.

The Wilnecote School is seeking a suitably experienced education catering contractor who is able to evidence working with Secondary Schools in the Midlands region. The successful contractor will already have or need to develop a strong operational base within the local vicinity, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed moving forwards into this contractual term.

The services are currently outsourced and TUPE is expected to apply. It is possible that the current employees are members of the Local Government Pension Scheme (LGPS) and, in this instance, the successful contractor will be expected to gain Admitted Body Status (ABS) in order to continue contributing to the scheme.

The School wishes to achieve as a result of this tender process:

- 1.The provision of a healthy, balanced menu that meets nutritional guidelines and is enjoyed by all users of the service. This menu should be inclusive of those with special dietary requirements.
- 2.An enhanced range of freshly made food and beverage items for sale, to include meal deal options priced to be inclusive for free school meals students.
- 3.An innovative and flexible menu that is in keeping with current food trends. Offering frequent themed menus and initiatives that support the curriculum and various school led activities, ensuring the food offer remains varied and enticing to its customers.
- 4.Continuous student, staff and parent engagement to develop a partnership between the School and their catering provider.

5.Proactive management, with forthcoming management information regarding the performance of the catering provision.

6.All meals should be based on the use of fresh ingredients and bakery products, making use of the local supply chain.

7.The development of an economically and environmentally sustainable service.

It is expected that experienced and insightful contract management will promote good levels of communication and engagement with the School. A suitable marketing campaign to the students, staff and parents alike is imperative to promote the uptake of meals.

There are multiple service outlets across the School site which are open to differing student bases, these should be tailored to suit the needs of the various students and staff utilising each outlet.

This enhanced service should be supported by a well-trained catering team at the School, with a focus by the successful contractor on both craft training and customer service.

There needs to be total transparency with accounts that are clear and easy to understand. The monthly invoice should be supported by a breakdown of the contract's financial performance against budget.

See SQ document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,442,385

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2023

End date

31 October 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 March 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

24 April 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Tamworth:-School-catering-services./Z4FFGX3DZG>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/Z4FFGX3DZG>

GO Reference: GO-2023130-PRO-22001307

VI.4) Procedures for review

VI.4.1) Review body

The Wilnecote School

Tamworth

Country

United Kingdom