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Contract

GLT Copiers

Greenshaw Learning Trust

F03: Contract award notice

Notice identifier: 2025/S 000-002777

Procurement identifier (OCID): ocds-h6vhtk-047303

Published 28 January 2025, 8:55am

Section I: Contracting authority

I.1) Name and addresses

Greenshaw Learning Trust

Sutton

SM1 4AF

Email

procurement@greenshawlearningtrust.co.uk

Country

United Kingdom

NUTS code

UKI63 - Merton, Kingston upon Thames and Sutton

Internet address(es)

Main address

<https://www.greenshawlearningtrust.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLT Copiers

Reference number

GLT-COPIER-2024

II.1.2) Main CPV code

- 30121100 - Photocopiers

II.1.3) Type of contract

Supplies

II.1.4) Short description

Greenshaw Learning Trust Copier Tender

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,952,362

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton
- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire
- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area
- UKK41 - Plymouth

II.2.4) Description of the procurement

The Trust wishes to enter into a call-off contract with a single Supplier for lease and service of MFD's and Reprographic equipment for the Trust and all of its current and future schools. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT).

Project Aims and Objectives

To appoint a single supplier to provide suitable leased print equipment and ongoing service support to ensure optimal print services at our schools and support offices. The supplier will deliver innovative print solutions to assist the schools deliver savings with the right equipment in the right place with staff fully trained on the devices. The quality and suitability of devices needs to be coupled with an outstanding service offer to support the schools and ensure industry leading uptime of devices.

Contract Duration

The call-off contract will run for 3 years for all new lease agreements. This is subject to an annual price review dependent on SLA performance. The Trust will consider an extension of a further 3 years subject to supplier performance.

Selection Questionnaire and Invitation to Tender (ITT) responses must be submitted using the Trust's E-Tendering Portal (the 'Portal') at: <https://app.panacea-software.com/greenshaw/>

II.2.5) Award criteria

Cost criterion - Name: Lowest Cost / Weighting: 60%

II.2.11) Information about options

Options: Yes

Description of options

Optional 3 year extension

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-019673](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 October 2024

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Canon (UK) Limited

Uxbridge

Country

United Kingdom

NUTS code

- UKI74 - Harrow and Hillingdon

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,952,362

Total value of the contract/lot: £1,952,362

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Greenshaw Learning Trust

Sutton

Country

United Kingdom