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Contract

## **390\_22 Document Management Solutions**

ESPO

F03: Contract award notice

Notice identifier: 2023/S 000-002768

Procurement identifier (OCID): ocds-h6vhtk-033e25

Published 30 January 2023, 12:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ESPO

Barnsdale Way, Grove Park, Enderby

Leicester

LE19 1ES

#### **Contact**

Food, Communities and Technology Procurement Team

#### **Email**

[tenders@espo.org](mailto:tenders@espo.org)

#### **Country**

United Kingdom

#### **Region code**

UKF22 - Leicestershire CC and Rutland

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.espo.org/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Local Authority Services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

390\_22 Document Management Solutions

Reference number

390\_22 (ProContract internal Ref. DN613540)

**II.1.2) Main CPV code**

- 72512000 - Document management services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

ESPO is seeking to renew its framework agreement for Document Management Solutions. The framework covers a wide range of services linked to the scanning and/or storage of documents:

Lot 1 - Electronic Document Scanning and Software

Lot 2 - Document Storage and Retrieval Services

Lot 3 - Total Document Management Solution

Lot 4 - Enhanced Handling and Security Requirements

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £160,000,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Electronic Document Scanning and Software

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48311100 - Document management system
- 63121000 - Storage and retrieval services
- 72300000 - Data services
- 72512000 - Document management services
- 79995100 - Archiving services

- 79996100 - Records management
- 79999100 - Scanning services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot requires Suppliers to provide a full end-to-end scanning solution including preparation, scanning, indexing, encryption, electronic storage, transportation and secure disposal of documents. To include the supply, implementation and maintenance of EDRM (Electronic Document & Records Management Software), associated Project management and training.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 24 months. The total estimated value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

## Lot 2 - Document Storage and Retrieval Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48311100 - Document management system
- 63121000 - Storage and retrieval services
- 72300000 - Data services
- 72512000 - Document management services
- 79995100 - Archiving services
- 79996100 - Records management
- 79999100 - Scanning services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot requires Suppliers to provide preparation, collection, storage, retrieval and the secure disposal of documents plus any associated services.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 24 months. The total estimated value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Total Document Management Solution

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 48311100 - Document management system
- 63121000 - Storage and retrieval services
- 72300000 - Data services
- 72512000 - Document management services
- 79995100 - Archiving services
- 79996100 - Records management
- 79999100 - Scanning services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot requires Suppliers to provide a full end-to end solution for all scanning, storage and consultancy requirements. This includes scanning, indexing, encryption, electronic storage, transportation and secure disposal of documents, storage, retrieval and

associated training. Suppliers will also be required to provide a consultancy Service designed to scope and shape a full document management solution to help customers manage all their documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 24 months. The total estimated value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Enhanced Handling and Security Requirements

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 48311100 - Document management system
- 63121000 - Storage and retrieval services
- 72300000 - Data services
- 72512000 - Document management services

- 79995100 - Archiving services
- 79996100 - Records management
- 79999100 - Scanning services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot requires Suppliers to provide enhanced safe and secure document management solutions for all scanning, storage and consultancy requirements. This includes secure handling of documents, scanning, indexing, encryption, electronic storage, transportation and secure disposal of documents, storage, retrieval and associated and training.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 24 months. The total estimated value stated in Section II.1.7 includes the option period.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-029004](#)

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## Section V. Award of contract

### Lot No

1

### Title

Lot 1 - Electronic Document Scanning and Software

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

12 January 2023

#### V.2.2) Information about tenders

Number of tenders received: 25

Number of tenders received from SMEs: 18

Number of tenders received by electronic means: 25

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Chaffinch Green Limited (T/A Chaffinch Document)

The Tileworks, Ellgreave Street,

Stoke-on-Trent, ST6 4DJ

Country

United Kingdom

NUTS code

- UKG2 - Shropshire and Staffordshire

Companies House

04848693

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Civica UK Limited

Southbank Central (8th Floor), 30 Stamford Street,

London, SE1 9LQ

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01628868

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Crown Records Management Limited

Cullen Square, Deans Road, Deans Industrial Estate,

Livingston, West Lothian, EH54 8SJ

Country

United Kingdom

NUTS code

- UKM7 - Eastern Scotland

Companies House

SC162101

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Datatron Document Image Archiving Limited

6 Mercury Orion Business Park,

North Shields, Tyne & Wear, NE29 7SN

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

Companies House

03205346

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Document Options Ltd

Pavillion View, 19 New Road,

Brighton, BN1 1UF

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

02378380

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Hugh Symons Information Management

Alder Hills Park, 16 Alder Hills,

Poole, Dorset, BH12 4AR

Country

United Kingdom

NUTS code

- UKK2 - Dorset and Somerset

Companies House

01187478

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Iron Mountain (UK) PLC

Ground Floor, 4 More London Riverside,

London, SE1 2AU

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01478540

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

MISL Limited

Moor Farm Kings Lane,

Sotherton, Beccles, Suffolk, NR34 8AF

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06642246

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

NEC Software Solutions UK Limited

BizSpace, 1st Floor, iMex Centre, 575-599 Maxted Road,

Hemel Hempstead, Hertfordshire, HP2 7DX

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

00968498

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Offsite Archive Storage and Integrated Services (UK) Limited

Quadrant 1 Homefield Road,

Haverhill, Suffolk, CB9 8QP

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06472486

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

On-Site Scanning Limited

The Faulds Building Faulds Park, Faulds Park Road,

Gourock, Inverclyde, PA19 1FB

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

Companies House

SC300640

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Pearl Scan Solutions Ltd

The Exchange, 5 Bank Street,

Bury, BL9 0DN

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04637136

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Quadient UK Limited

3rd Floor Press Centre Here East, 14 East Bay Lane,



London, E15 2GW

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

02658324

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Restore PLC

The Databank Unit 5 Redhill Distribution Centre, Salbrook Road,

Redhill, Surrey, RH1 5DY

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

05169780

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Ricoh UK Limited

Ricoh House, 800 Pavilion Drive,

Northampton, NN4 7YL

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01271033

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Scan House Solutions Limited

Falcon Court, Petre Road,

Accrington, BB5 5JD

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

Companies House

10877048

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Shredall (East Midlands) Limited

Joy House, Bestwood Business Park, Park Road,

Bestwood Village, Nottingham, Nottinghamshire, NG6 8TQ

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

Companies House

03317730

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Specialist Computer Centres (SCC) Plc

James House, Warwick Road,

Birmingham, B11 2LE

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

Companies House

01428210

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Stor-a-File Limited

Unit 5, Wanlip Road Industrial Estate,

Syston, Leicester, Leicestershire, LE7 1PD

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01316362

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Storetec Services Limited

Unit 4 Sidings Business Park, Freightliner Road,

Hull, HU3 4XA

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

04719444

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Uniscope International Limited (T/A Doc U Safe)

C/O HLP Ltd, 77 Middle Hillgate,

Stockport, Cheshire, SK1 3EH

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04489652

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £48,000,000

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**Section V. Award of contract**

**Lot No**

2

**Title**

Lot 2 - Document Storage and Retrieval Services

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

12 January 2023

**V.2.2) Information about tenders**

Number of tenders received: 25

Number of tenders received from SMEs: 18

Number of tenders received by electronic means: 25

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Ardington Archives LLP

White Horse Business Park, Ware Road,

Stanford in the Vale, Faringdon, Oxfordshire, SN7 8NY

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

OC378436

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Chaffinch Green Limited (T/A Chaffinch Document)

The Tileworks, Ellgreave Street,

Stoke-on-Trent, ST6 4DJ

Country

United Kingdom

NUTS code

- UKG2 - Shropshire and Staffordshire

Companies House

04848693

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Civica UK Limited

Southbank Central (8th Floor), 30 Stamford Street,

London, SE1 9LQ

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01628868

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Compass Minerals Storage & Archives Limited (trading as 'DeepStore')

Astbury House, Bradford Road,

Winsford, Cheshire, CW7 2PA

Country

United Kingdom

NUTS code

- UKD6 - Cheshire

Companies House

01588213

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Crown Records Management Limited

Cullen Square, Deans Road, Deans Industrial Estate,

Livingston, West Lothian, EH54 8SJ

Country

United Kingdom

NUTS code

- UKM7 - Eastern Scotland

Companies House

SC162101

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Datatron Document Image Archiving Limited



6 Mercury Orion Business Park,  
North Shields, Tyne & Wear, NE29 7SN

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

Companies House

03205346

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Document Options Ltd

Pavillion View, 19 New Road,

Brighton, BN1 1UF

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

02378380

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Iron Mountain (UK) PLC

Ground Floor, 4 More London Riverside,

London, SE1 2AU

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01478540

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

MISL Limited

Moor Farm Kings Lane,

Sotherton, Beccles, Suffolk, NR34 8AF

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06642246

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

NEC Software Solutions UK Limited

BizSpace, 1st Floor, iMex Centre, 575-599 Maxted Road,

Hemel Hempstead, Hertfordshire, HP2 7DX

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

00968498

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Offsite Archive Storage and Integrated Services (UK) Limited

Quadrant 1 Homefield Road,

Haverhill, Suffolk, CB9 8QP

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06472486

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

On-Site Scanning Limited

The Faulds Building Faulds Park, Faulds Park Road,

Gourock, Inverclyde, PA19 1FB

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

Companies House

SC300640

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Pearl Scan Solutions Ltd

The Exchange, 5 Bank Street,

Bury, BL9 0DN

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04637136

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Restore PLC

The Databank Unit 5 Redhill Distribution Centre, Salbrook Road,

Redhill, Surrey, RH1 5DY

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

05169780

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Ricoh UK Limited

Ricoh House, 800 Pavilion Drive,

Northampton, NN4 7YL

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01271033

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Scan House Solutions Limited

Falcon Court, Petre Road,

Accrington, BB5 5JD

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

Companies House

10877048

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Shredall (East Midlands) Limited

Joy House, Bestwood Business Park, Park Road,

Bestwood Village, Nottingham, Nottinghamshire, NG6 8TQ

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

Companies House

03317730

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Stor-a-File Limited

Unit 5, Wanlip Road Industrial Estate,

Syston, Leicester, Leicestershire, LE7 1PD

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01316362

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Storetec Services Limited

Unit 4 Sidings Business Park, Freightliner Road,

Hull, HU3 4XA

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

04719444

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Uniscope International Limited (T/A Doc U Safe)

C/O HLP Ltd, 77 Middle Hillgate,

Stockport, Cheshire, SK1 3EH

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04489652

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £48,000,000



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## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Lot 3 - Total Document Management Solution

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

12 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 25

Number of tenders received from SMEs: 18

Number of tenders received by electronic means: 25

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Chaffinch Green Limited (T/A Chaffinch Document)

The Tileworks, Ellgreave Street,

Stoke-on-Trent, ST6 4DJ

Country

United Kingdom

NUTS code

- UKG2 - Shropshire and Staffordshire

Companies House

04848693

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Civica UK Limited

Southbank Central (8th Floor), 30 Stamford Street,

London, SE1 9LQ

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01628868

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Compass Minerals Storage & Archives Limited (trading as 'DeepStore')

Astbury House, Bradford Road,

Winsford, Cheshire, CW7 2PA

Country

United Kingdom

NUTS code

- UKD6 - Cheshire

Companies House

01588213

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Crown Records Management Limited

Cullen Square, Deans Road, Deans Industrial Estate,

Livingston, West Lothian, EH54 8SJ

Country

United Kingdom

NUTS code

- UKM7 - Eastern Scotland

Companies House

SC162101

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Datatron Document Image Archiving Limited

6 Mercury Orion Business Park,

North Shields, Tyne & Wear, NE29 7SN

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

Companies House

03205346

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Document Options Ltd

Pavillion View, 19 New Road,

Brighton, BN1 1UF

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

02378380

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Hugh Symons Information Management

Alder Hills Park, 16 Alder Hills,

Poole, Dorset, BH12 4AR

Country

United Kingdom

NUTS code

- UKK2 - Dorset and Somerset

Companies House

01187478

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Iron Mountain (UK) PLC

Ground Floor, 4 More London Riverside,

London, SE1 2AU

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01478540

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

NEC Software Solutions UK Limited

BizSpace, 1st Floor, iMex Centre, 575-599 Maxted Road,

Hemel Hempstead, Hertfordshire, HP2 7DX

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

00968498

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Offsite Archive Storage and Integrated Services (UK) Limited

Quadrant 1 Homefield Road,

Haverhill, Suffolk, CB9 8QP

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06472486

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

On-Site Scanning Limited

The Faulds Building Faulds Park, Faulds Park Road,

Gourock, Inverclyde, PA19 1FB

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

Companies House

SC300640

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Pearl Scan Solutions Ltd

The Exchange, 5 Bank Street,

Bury, BL9 0DN

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04637136

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Restore PLC

The Databank Unit 5 Redhill Distribution Centre, Salbrook Road,

Redhill, Surrey, RH1 5DY

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

05169780

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Ricoh UK Limited

Ricoh House, 800 Pavilion Drive,

Northampton, NN4 7YL

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01271033

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Stor-a-File Limited



Unit 5, Wanlip Road Industrial Estate,  
Syston, Leicester, Leicestershire, LE7 1PD

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01316362

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Storetec Services Limited

Unit 4 Sidings Business Park, Freightliner Road,  
Hull, HU3 4XA

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

04719444

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Uniscope International Limited (T/A Doc U Safe)

C/O HLP Ltd, 77 Middle Hillgate,

Stockport, Cheshire, SK1 3EH

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04489652

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £32,000,000

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## Section V. Award of contract

### Lot No

4

### Title

Lot 4 - Enhanced Handling and Security Requirements

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

12 January 2023

#### V.2.2) Information about tenders

Number of tenders received: 25

Number of tenders received from SMEs: 18

Number of tenders received by electronic means: 25

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Compass Minerals Storage & Archives Limited (trading as 'DeepStore')

Astbury House, Bradford Road,

Winsford, Cheshire, CW7 2PA

Country

United Kingdom

NUTS code

- UKD6 - Cheshire

Companies House

01588213

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Crown Records Management Limited

Cullen Square, Deans Road, Deans Industrial Estate,

Livingston, West Lothian, EH54 8SJ

Country

United Kingdom

NUTS code

- UKM7 - Eastern Scotland

Companies House

SC162101

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Datatron Document Image Archiving Limited

6 Mercury Orion Business Park,

North Shields, Tyne & Wear, NE29 7SN

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

Companies House

03205346

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Document Options Ltd

Pavillion View, 19 New Road,

Brighton, BN1 1UF

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

02378380

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Hugh Symons Information Management

Alder Hills Park, 16 Alder Hills,

Poole, Dorset, BH12 4AR

Country

United Kingdom

NUTS code

- UKK2 - Dorset and Somerset

Companies House

01187478

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Iron Mountain (UK) PLC

Ground Floor, 4 More London Riverside,

London, SE1 2AU

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

Companies House

01478540

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

NEC Software Solutions UK Limited

BizSpace, 1st Floor, iMex Centre, 575-599 Maxted Road,

Hemel Hempstead, Hertfordshire, HP2 7DX

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

00968498

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Offsite Archive Storage and Integrated Services (UK) Limited

Quadrant 1 Homefield Road,

Haverhill, Suffolk, CB9 8QP

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

06472486

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

On-Site Scanning Limited

The Faulds Building Faulds Park, Faulds Park Road,

Gourock, Inverclyde, PA19 1FB

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

Companies House

SC300640

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Pearl Scan Solutions Ltd

The Exchange, 5 Bank Street,

Bury, BL9 0DN

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

Companies House

04637136

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Restore PLC

The Databank Unit 5 Redhill Distribution Centre, Salbrook Road,

Redhill, Surrey, RH1 5DY



Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

Companies House

05169780

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Ricoh UK Limited

Ricoh House, 800 Pavilion Drive,

Northampton, NN4 7YL

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01271033

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Specialist Computer Centres (SCC) Plc

James House, Warwick Road,

Birmingham, B11 2LE

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

Companies House

01428210

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Stor-a-File Limited

Unit 5, Wanlip Road Industrial Estate,

Syston, Leicester, Leicestershire, LE7 1PD

Country

United Kingdom

NUTS code

- UKF2 - Leicestershire, Rutland and Northamptonshire

Companies House

01316362

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Storetec Services Limited

Unit 4 Sidings Business Park, Freightliner Road,

Hull, HU3 4XA

Country

United Kingdom

NUTS code

- UKE1 - East Yorkshire and Northern Lincolnshire

Companies House

04719444

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £32,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

As a Central Purchasing Body as defined in the Public Contracts Regulations 2015, the Framework Agreement is open for use by Public Bodies (defined at <https://www.espo.org/amfile/file/download/file/9608/>) that also fall into one of the following classifications of user throughout all administrative regions of the UK: Local Authorities; Educational Establishments (including Academies); Central Government Departments and Agencies; Police, Fire & Rescue and Coastguard Emergency Services; NHS and HSC Bodies, including Ambulance Services; Registered Charities; Registered Social Landlords; The Corporate Office of the House of Lords, The Corporate Officer of the House of Commons; or any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament. Details of the classification of end user establishments and geographical areas are available at: <https://www.espo.org/legal>.

ESPO has established a commercial trading company, ESPO Trading Limited, whose target clients are third sector organisations such as national and local charities, public sector mutual organisations and other organisations involved in the delivery of services to or for the public sector. The successful Supplier may be asked to enter into an additional

separate framework agreement (the Second Framework) with ESPO Trading Limited on materially similar terms to that found in the tender pack to be entered into by ESPO itself.

Any Second Framework agreement will be a purely commercial agreement and will, for the avoidance of doubt, not be governed by the Public Contract Regulations 2015 or other public procurement legislation. ESPO Trading Limited may enter into the second framework agreement with the successful supplier and make it available to third sector clients who themselves are not required to follow the Public Contracts Regulations 2015 or other public procurement legislation. Accordingly, this is provided for bidders information only.

An eAuction process may be used to award subsequent call off contracts following the reopening of competition among the parties to the Framework Agreement.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

The Royal Court of Justice

The Strand

LONDON

WC2A 2LL

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Information on deadlines(s) for review procedures can be found in Part 3, Chapter 6 of the Public Contracts Regulations 2015.