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Contract

## **QUB/2307/22 Learning and Development Framework**

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2023/S 000-002761

Procurement identifier (OCID): ocids-h6vhtk-037ebc

Published 30 January 2023, 11:50am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Purchasing Office, University Road

Belfast

BT7 1NN

#### **Email**

[j.glackin@qub.ac.uk](mailto:j.glackin@qub.ac.uk)

#### **Telephone**

+44 2890973026

#### **Fax**

+44 2890971390

#### **Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

[www.qub.ac.uk](http://www.qub.ac.uk)

Buyer's address

[www.qub.ac.uk/po](http://www.qub.ac.uk/po)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2307/22 Learning and Development Framework

Reference number

QUB/2307/22

#### **II.1.2) Main CPV code**

- 80570000 - Personal development training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Organisational Development team within the People and Culture Directorate at Queen's University Belfast delivers a range of learning and development events and other resources for staff to build organisational capability. This includes events, courses and workshops which are co-ordinated and offered on an annual basis. Some aspects utilise internal expertise, some elements require delivery from external providers. The Organisational Development team has a requirement to augment existing internal expertise/programmes which they manage. They are therefore seeking to establish a framework of suitable providers under the following Lots:-

- Lot 1: Personal/professional skills development
- Lot 2: Leadership and Management Development

The scope of this framework solely relates to central Organisational Development budgeted learning and development.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £500,000

### **II.2) Description**

#### **II.2.1) Title**

## Personal/professional skills development

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80570000 - Personal development training services
- 80521000 - Training programme services
- 79632000 - Personnel-training services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Queen's University Belfast

### **II.2.4) Description of the procurement**

Lot 1 covers Personal/Professional Skills development which is appropriate for the full range of staff categories and grades in the University. The appointed Framework Providers must be able to provide skills/capability development to promote the following indicative topics, which is not exhaustive:-• Communicating effectively• Time management/managing your workload/working smarter• Skills for Effective Mentoring• Effective Project Working, Project Management Skills • Preparing for Management/Leadership Roles• Responding to change• Individual Career Development• Interviewee Skills • Personal Development Review Skills (Reviewers and Reviewees)

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70%

Price - Weighting: 30%

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract is for a period of 12 months initially with options to extend by up to a further 48 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Management and Leadership Development

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80532000 - Management training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Queen's University Belfast

### **II.2.4) Description of the procurement**

This Lot covers the design and delivery of learning and development initiatives for senior levels of staff in the University. Examples of topics and development tools which may be required are listed below. This list is not exhaustive:

- Leading effective teams
- Managing people
- Managing performance effectively
- Conducting effective performance and development reviews
- Difficult conversations
- Facilitation, managing group discussions and chairing meetings
- Developing a business case
- Emotional Intelligence/self-awareness as a leader/manager
- Personal resilience and enabling resilience in others
- Adapting your leadership style
- Coaching skills for managers
- Critical thinking/decision making
- Strategic thinking/developing strategy
- Leading change effectively in an agile environment
- External awareness/working with stakeholders
- Leadership development at

senior strategic level• Coach development/supervision• Executive coaching (1:1 for senior leaders, where offered as an inherent part of Programme)• Development support methods and tools e.g. Action Learning, 360 degree feedback and other psychometric or development tools

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70%

Price - Weighting: 30%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract is for a period of 12 months initially with options to extend by up to a further 48 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-031074](#)

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## **Section V. Award of contract**

### **Contract No**

QUB/2307/22

### **Lot No**

1

### **Title**

Personal / professional skills development

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Think People Consulting Ltd

12th Floor, Causeway Tower, James Street Sotuh

Belfast

BT2 8DN

Country

United Kingdom

NUTS code

- UKN06 - Belfast

Internet address

<https://www.thinkpeople.co.uk/>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

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## **Section V. Award of contract**

### **Contract No**

QUB/2307/22

### **Lot No**

2

### **Title**

Management and Leadership Development

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

13 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Elementa Leadership

GL10 3UT

Gloucestershire

GL10 3UT

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address

<https://www.elementaleadership.co.uk/>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

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## **Section V. Award of contract**

### **Contract No**

QUB/2307/22

### **Lot No**

2

### **Title**

Management and Leadership Development

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

13 January 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Advance HE

IC 2.12 Innovation Centre, Innovation Way, York Science Park

York

YO10 5BR

Country

United Kingdom

NUTS code

- UKE21 - York

Internet address

<https://www.advance-he.ac.uk/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

Belfast

Country

United Kingdom