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Tender

## **Provision of Occupational Health & Well-being Services for AGCSU (v2)**

NHS Arden and GEM Commissioning Support Unit

F02: Contract notice

Notice identifier: 2021/S 000-002757

Procurement identifier (OCID): ocids-h6vhtk-02922c

Published 10 February 2021, 6:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Arden and GEM Commissioning Support Unit

Cardinal Square

Derby

DE1 3QT

#### **Contact**

Mark Didcock

#### **Email**

[mark.didcock@nhs.net](mailto:mark.didcock@nhs.net)

#### **Telephone**

+44 7970633382

#### **Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**National registration number**

NHS Arden and GEM Commissioning Support Unit

**Internet address(es)**

Main address

<https://www.ardengemcsu.nhs.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/68205>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=36532&B=AGCSU](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=36532&B=AGCSU)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=36532&B=AGCSU](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=36532&B=AGCSU)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Occupational Health & Well-being Services for AGCSU (v2)

Reference number

AGEMCSU/TRANS/20/911 v2

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Occupational Health & Well-being Services

#### **II.1.5) Estimated total value**

Value excluding VAT: £255,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85147000 - Company health services

#### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

#### **II.2.4) Description of the procurement**

The provision of the occupational health and well-being service should:

- Be delivered by a team of skilled, multi-disciplinary health at work champions providing health advice associated with work;
- Employ enough, appropriately qualified staff to ensure that the services are provided in all respects in accordance with the service specification. The Provider should ensure that a sufficient reserve of staff is available to meet the service specification during holidays or absences, even if the service demand appears minimal.
- Provide an excellent clinical service, with consistent and reliable support for managers and staff;
- Provide timely intervention and rehabilitation, including assessing the impact of work on individuals' health, and the impact of the individual's health on their work;
- Contribute to reducing the incidence of illness and injury caused by work;
- Promote well-being;
- Engage in assessing health needs and designing services to support them, alongside contributing to health at work related strategies;
- Provide an online referral system, accessible to all staff.
- Maintain a vaccination recall system on a monthly basis;
- To assist the CSU, CCGs and the Authorities in discharging its duties and responsibilities and general support in connection with the occupational health of its employees.
- Measure performance of the service against agreed key performance indicators and provide regular activity reports to the Authorities for the purpose of management/Board reports where required;
- Provide information to support the CSU, CCG or the Authorities in the production of their annual quality account, which includes demonstrating commitments to staff in line with the NHS Constitution, where applicable.
- To provide the Authorities with an annual audit plan and provide periodic reports demonstrating actions that have been taken as a result of audit.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £255,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2021

End date

31 March 2023

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further 12 months.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All professional and/or trade registrations is specified within the tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 24 May 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

24 February 2021

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NHS Arden & GEM Commissioning Support Unit

Cardinal Square

Derby

DE1 3QT

Telephone

+44 7970633382

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

NHS Arden and GEM Commissioning Support Unit

Cardinal Square

Derby

DE1 3QT

Telephone

+44 7970633382

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

NHS Arden and GEM Commissioning Support Unit

Cardinal Square

Derby

DE1 3QT

Telephone

+44 7970633382

Country

United Kingdom