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Tender

## **TENDER FOR THE SUPPLY OF COMMERCIAL VEHICLE SERVICING REPAIRS AND MAINTENANCE 2022 - 2025**

Basingstoke & Deane Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-002708

Procurement identifier (OCID): ocids-h6vhtk-03112e

Published 31 January 2022, 3:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Basingstoke & Deane Borough Council

Civic Offices

BASINGSTOKE

RG214AH

#### **Contact**

Procurement Team

#### **Email**

[procurement@basingstoke.gov.uk](mailto:procurement@basingstoke.gov.uk)

#### **Telephone**

+44 1256844844

**Country**

United Kingdom

**NUTS code**

UKJ37 - North Hampshire

**Internet address(es)**

Main address

<https://www.basingstoke.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://sebp.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://sebp.due-north.com/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://sebp.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TENDER FOR THE SUPPLY OF COMMERCIAL VEHICLE SERVICING REPAIRS AND MAINTENANCE 2022 - 2025

Reference number

DN595144

#### **II.1.2) Main CPV code**

- 50110000 - Repair and maintenance services of motor vehicles and associated equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Basingstoke and Deane Borough Council ('the Council') is looking to appoint a garage to provide vehicle servicing and MOT tests, together with the maintenance and repair of its fleet of 64 vehicles; this includes 6 LGV/HGV vehicles which come under the O Licence category.

The requirement is for regular appointments for MOT tests, servicing and inspections together with emergency / ad-hoc work including recovery of vehicles should the need arise. The main objective of the contract is to ensure the efficient and timely servicing, MOT testing, repairs and general maintenance of the council's fleet to minimise the time vehicles are off road and to ensure vehicles meet current safety requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £850,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 50112000 - Repair and maintenance services of cars
- 50114000 - Repair and maintenance services of trucks

## **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

## **II.2.4) Description of the procurement**

The council is looking to appoint a garage to provide vehicle servicing and MOT tests together with the maintenance of its fleet vehicles. The requirement is for regular appointments for MOT tests, servicing and intermediate servicing together with emergency and ad-hoc work including recovery of vehicles should the need arise. The council has a separate contract for repair and replacement tyres for the vehicles. If the appointed garage believes a vehicle requires repair or replacement of tyres, this should be brought to the attention of the Appointed Council Officer who will arrange repair. Warranty work should be carried out by the original manufacturer only and all vehicles covered by the manufacturer's warranty must be fitted with genuine parts .

The contract will be for a period of three years with an optional extension of a maximum of two years.

Where possible the council would like the garage to provide courtesy replacement vehicles on a like-for-like basis for a vehicle that is off the road due to servicing, an MOT test, emergency or ad-hoc work for the duration of the work. The courtesy replacement vehicle must operate in all respects in a similar manner to the vehicle being replaced, including load capacity, type and vehicle size. The council realise that this may not be possible for all specialist HGV's and the garage should state which vehicles they can offer on a like-for-like basis in their tender. If a courtesy replacement vehicle is available insurance will be provided by the council for the duration of the use.

The average annual mileage of vehicles will be approximately 6,000 - 8,000. However, some vehicles that are used for rural sites will cover approximately 12,000 miles per annum.

Standard working hours for the vehicles are 6:00am - 6:00pm Monday to Friday and this period will be deemed as standard working hours for the purposes of this contract. Outside these hours, weekends and bank holidays will be classed as outside of normal working hours.

The council's requirements are divided into three categories, described in this specification as Part A and Part B and Part C.

Part A involves the servicing, safety checks and MOT testing.

Part B involves ad-hoc repairs.

Part C involves breakdown cover requirements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £850,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will be subject to an optional extension of 2 x 12 months, subject to both parties agreement. Following this is will be re-tendered.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be subject to an optional extension of 2 x 12 months, subject to both parties agreement.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As set out in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 March 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

4 March 2022

Local time

12:15pm

Place

The Council is utilising an electronic tendering tool to manage this procurement and communicate with Tenderers. Accordingly, there will be no hard copy documents issued to Tenderers and all communications with the Council, including the submission of Tenderers' Responses, will be conducted via the ProContract system, which can be accessed using the following link:

<http://sebp.due-north.com/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice

London

Country

United Kingdom