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Tender

## **IA2495 Voluntary, Community and Social Enterprise (VCSE) Capacity Building Framework**

Staffordshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-002706

Procurement identifier (OCID): ocds-h6vhtk-02efa3

Published 31 January 2022, 3:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

#### **Contact**

Jo Fitzpatrick

#### **Email**

[joanne.fitzpatrick@staffordshire.gov.uk](mailto:joanne.fitzpatrick@staffordshire.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

[www.staffordshire.gov.uk](http://www.staffordshire.gov.uk)

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

IA2495 Voluntary, Community and Social Enterprise (VCSE) Capacity Building Framework

Reference number

IA2495

#### II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Staffordshire County Council is committed to working alongside the Voluntary, Community and Social Enterprise (VCSE) sector to support and empower communities. The VCSE sector is a critical partner in helping the Council to deliver its priorities to communities, including the ongoing recovery from Covid-19. Staffordshire County Council therefore wishes to procure a new VCSE Capacity Building Framework. The aims of the Framework will be to commission VCSE sector support for the following areas:

- Build Capacity – Grow VCSE capacity in agreed thematic and geographical areas to support the delivery of the Council's priorities. These priority areas include the Supportive Communities Programme, the Staffordshire Young People's Offer, and the 'Place Based Approach' for Families and Communities.
- A sustainable VCSE sector – Support the VCSE sector in Staffordshire (excluding Stoke-on-Trent) to remain sustainable and recover from the impacts of Covid-19. practical support such as helping VCSE groups to access funding and social capital, offering organisational health checks, and practical support with issues such as governance, payroll, Disclose and Barring Service (DBS) checks, and signposting.
- Volunteering – Recruit, broker, and support volunteers in the county, connecting volunteers to VCSE and public sector organisations.
- Engagement – Engage with communities, the VCSE sector, and young people to ensure

the Council understand key issues locally and that these stakeholders have a say in the work of the Council moving forward. This includes supporting VCSE organisations to network and build connections with each other.

- Information, Advice, and Guidance (IAG) – Provide the local VCSE sector (and communities more widely where appropriate) with effective IAG in a timely and accessible way. This includes connecting the local VCSE to training opportunities to ensure they deliver in a safe and effective way.
- Representation – Represent the VCSE sector at jointly agreed networks and forums (for example the Health and Wellbeing Board, Communities Leadership Group, Supportive Communities Board etc.), and help to inform the Council's strategic decision making.
- A flexible and collaborative approach to working with the VCSE sector – provide a way to collaborate with the VCSE quickly and effectively on any future priorities, learning from our experiences during the response to Covid-19.

To achieve these aims, there will be three (3) separate Lots under the Framework:

Lot A – VCSE Capacity Building and Supportive Communities

Lot B – Supporting Young People

and Lot C – Grant Management.

Suppliers can apply for one Lot, any combination of Lot's or all Lot's.

The current arrangement, which is in place for the delivery of some of these Services comes to an end on 31st July 2022.

Interested suppliers should register on the Proactis e-tendering system:

<https://supplierlive.proactisp2p.com/Account/Login> and then register an interest in this opportunity.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

## Lot A – VCSE Capacity Building and Supportive Communities

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 98100000 - Membership organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

### **II.2.4) Description of the procurement**

Lot A aims to support the sustainability and capacity of the local VCSE sector, promote community wellbeing, and help deliver the Council's Supportive Communities programme.

### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 August 2022

End date

31 July 2026

### **II.2.14) Additional information**

The maximum budget is £5million over the full life of the contract and all 3 Lots. The anticipated annual call off value for Lot A and Lot B is £250,000 per annum. There is no dedicated funding for Lot C as this will be called off as and when required.

## **II.2) Description**

### **II.2.1) Title**

## Lot B – Supporting Young People

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 98100000 - Membership organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

### **II.2.4) Description of the procurement**

Lot B aims to support the Council and its partners in working with young people. This will include the delivery of Staffordshire's Young People's Offer, working with the VCSE sector to ensure young people can share their views, opinions, and experiences to influence what happens in their local area, and access sufficient positive activities provided by the community.

### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 August 2022

End date

31 July 2026

### **II.2.14) Additional information**

The maximum budget is £5million over the full life of the contract and all 3 Lots. The anticipated annual call off value for Lot A and Lot B is £250,000 per annum. There is no dedicated funding for Lot C as this will be called off as and when required.

## **II.2) Description**

### **II.2.1) Title**

Lot C – Grant Management

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 98100000 - Membership organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

### **II.2.4) Description of the procurement**

Lot C aims to establish a group of providers that can manage VCSE grants on behalf of the Council if/when funding becomes available.

### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 August 2022

End date

31 July 2026

### **II.2.14) Additional information**

The maximum budget is £5million over the full life of the contract and all 3 Lots. The anticipated annual call off value for Lot A and Lot B is £250,000 per annum. There is no dedicated funding for Lot C as this will be called off as and when required.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Criteria as stated in the procurement documents.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Criteria as stated in the procurement documents.



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.11) Main features of the award procedure**

Award criteria for each Lot

Price - Weighting: 30%

Quality - Weighting 70%

Total: 100%

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-026678](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

Staffordshire County Council

2 Staffordshire Place, Tipping Street

Stafford

ST16 2DH

Email

[commercial.team@staffordshire.gov.uk](mailto:commercial.team@staffordshire.gov.uk)

Country

United Kingdom

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day standstill period at the point that an award decision notice is communicated to tenderers. The award decision process will specify the criteria for the award of the contract, the reasons for the decision, including the characteristics and relative advantages, the name and score of the successful tender(s), and will specify when the standstill period is expected to end or the date before which the Contracting Authority will not conclude the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). The Court may order the setting aside of the award decision or may order the Contracting Authority to amend any document and may award damages. If an agreement has been entered into the Court may make a declaration of ineffectiveness or may order that the duration of any relevant specific contract be shortened and additionally may award damages. The time limit for seeking such a declaration is generally 30 days from notification of the award (either by award

decision notification or contract award notice depending upon the circumstances) or

otherwise 6 months.