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Tender

The provision of Business Continuity services

University of Salford

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002704

Procurement identifier (OCID): ocds-h6vhtk-0604be ([view related notices](#))

Published 13 January 2026, 2:23pm

Scope

Description

1.0 Introduction

This tender relates to the provision of Business Continuity services to the University of Salford for a 12-month period commencing 01 February 2026.

2.0 Services to be provided

The Business Continuity company quoting for the work shall provide a professionally qualified business continuity consultant who will act as the single point of contact for the duration of

project. Should this individual become unavailable the company will appoint a substitute of equal professional competence and shall notify the University of Salford immediately.

The services described within this document will be delivered using the expertise of the business continuity consultant and where applicable any approved, reputable third party whose services shall remain the full responsibility of the quoting company. The quoting company shall provide an average of 2.5 days of the business continuity consultants time per month for the duration of the 12-month contract. It is recognised that some months maybe higher or lower, but the business continuity consultants time on the project will not

be lower than 30 days over the 12-month period.

The business continuity consultants' services will include the following (note that this list is not exhaustive):

- ? Development and delivery of business continuity training
- ? Review and update of business impact analysis and business continuity plan templates
- ? Administration of the business continuity management system
- ? Development and delivery of business continuity exercises
- ? Any other similar work deemed as in scope by both parties

Please see document for full details.

Total value (estimated)

- £16,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 February 2026 to 1 February 2027
- 1 year, 1 day

Main procurement category

Services

CPV classifications

- 71315200 - Building consultancy services
- 79400000 - Business and management consultancy and related services

Contract locations

- UKD3 - Greater Manchester
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 January 2026, 12:00pm

Tender submission deadline

26 January 2026, 12:00pm

Submission address and any special instructions

Please send your quotations and correspondence to Alan Cain, a.r.cain@salford.ac.uk

Procurement Contact - Dion Horsfield, D.horsfield2@salford.ac.uk

Tenders may be submitted electronically

No

Award criteria

The quotations received by the University will be evaluated based on a combination of price and demonstrable evidence of previous experience in the provision of the business continuity

services listed in 2.0 (attached), within the context of a university environment.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Document for The Provision of Business Continuity services to the University of Salford.pdf](#)

Contracting authority

University of Salford

- Charity Commission (England and Wales): RC000666
- Public Procurement Organisation Number: PDHR-3751-QPQR

43 The Crescent

Salford

M5 4WT

United Kingdom

Email: procurement-finance@salford.ac.uk

Region: UKD34 - Greater Manchester South West

Organisation type: Public authority - sub-central government