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Tender

## **Framework Agreement for Employers Agents and/or Principal Designers**

Hillcrest

F02: Contract notice

Notice identifier: 2024/S 000-002702

Procurement identifier (OCID): ocds-h6vhtk-0434d1

Published 26 January 2024, 11:10am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hillcrest

1 Explorer Road

Dundee

DD2 1EG

#### **Contact**

David Milton

#### **Email**

[tenders@hillcrest.org.uk](mailto:tenders@hillcrest.org.uk)

#### **Telephone**

+44 382564700

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.hillcrest.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12242](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12242)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for Employers Agents and/or Principal Designers

Reference number

DEV/R003

#### **II.1.2) Main CPV code**

- 71315300 - Building surveying services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Framework Agreement for Employers Agents

and/or Principal Designers

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Employers Agent

Lot No

1

**II.2.2) Additional CPV code(s)**

- 71324000 - Quantity surveying services
- 71251000 - Architectural and building-surveying services

**II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

**II.2.4) Description of the procurement**

Hillcrest intends to enter a framework agreement with a number of Employers Agents and/or Principal Designers to support the delivery of Hillcrest's Development programme over the next 4 years. It is currently estimated that Hillcrest will deliver 250 units per year over the life of the framework. However, these figures may alter during the life of the framework as new schemes receive the necessary planning permissions or new opportunities arise. Hillcrest's Development programme will be delivered via a mix of Development routes, at this time Hillcrest estimate that the overall value of construction development work tendered via the framework will be in the region of GBP 175m over the 4 year period.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Principal Designer

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71324000 - Quantity surveying services
- 71251000 - Architectural and building-surveying services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Hillcrest intends to enter a framework agreement with a number of Employers Agents and/or Principal Designers to support the delivery of Hillcrest's Development programme over the next 4 years. It is currently estimated that Hillcrest will deliver 250 units per year over the life of the framework. However, these figures may alter during the life of the framework as new schemes receive the necessary planning permissions or new opportunities arise. Hillcrest's Development programme will be delivered via a mix of Development routes, at this time Hillcrest estimate that the overall value of construction development work tendered via the framework will be in the region of GBP175m over the 4 year period.

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**II.2.10) Information about variants**

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**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per requirements detailed in ITT and SPD

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Detailed within Scope of Works

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 February 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

27 February 2024

Local time

2:00pm

Place

Hillcrest HQ, 1 Explorer Road, Dundee, DD2 1EG

Information about authorised persons and opening procedure

As per Hillcrest's internal procedures



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=756318](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=756318).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

As part of Community Benefits we are looking for the successful bidder(s) to make a monetary donation to the Hillcrest Foundation. The Hillcrest Foundation helps set up services and projects that benefit people and communities across Scotland.

For this contract we are asking the successful bidder(s) to make a donation per annum of the value of the contracted spend based on actual goods/services supplied. The actual value will be calculated at the end of each year.

(SC Ref:756318)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=756318](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=756318)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dundee Sheriff Court

West Bell Street

Dundee

Country

United Kingdom