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Tender

## **Occupational Health Service**

Conwy County Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-002651

Procurement identifier (OCID): ocids-h6vhtk-0291c2

Published 9 February 2021, 5:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Conwy County Borough Council

Bodlondeb, Bangor Road

Conwy

LL32 8DU

#### **Contact**

Sarah Martin

#### **Email**

[procurement@conwy.gov.uk](mailto:procurement@conwy.gov.uk)

#### **Telephone**

+44 1492574000

#### **Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

<http://www.conwy.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0389](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0389)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=107497](http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=107497)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=107497](http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=107497)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Occupational Health Service

Reference number

OH2021

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Conwy County Borough Council are seeking to appoint an occupational health Provider who is able to address the issues presented by a large diverse workforce and who can provide a comprehensive service that is timely, aligned, accessible, proactive and cost effective.

#### **II.1.5) Estimated total value**

Value excluding VAT: £480,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 98330000 - Physical well-being services

#### **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

Main site or place of performance

Conwy County

#### **II.2.4) Description of the procurement**

Currently the occupational health services is externalised and the existing contract is due to expire by 31st May 2021.

The term of the new contract will be for 3 years with an option for the Authority to extend for a further period of up to 24 months, plus a further year if required.

There are no guarantees on service usage levels or numbers of referrals.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £480,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years plus 1 year.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see the tender pack for full details.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2021

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

11 March 2021

Local time

2:00pm

Place

Electronically / virtually

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.3) Additional information**

For several years the Authority's occupational health referral, appointment and reporting process has been an online service, via a web based portal. The Authority seeks to continue with an online service.

The Online Case Management IT Platform/Portal must provide online management referrals, online questionnaires, reports and online case tracking and management information.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=107497](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=107497).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:107497)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Conwy County Borough Council

Bangor Road

Conwy

LL32 8DU

Email

[procurement@conwy.gov.uk](mailto:procurement@conwy.gov.uk)

Country

United Kingdom