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Tender

Short Breaks - Respite at home and in a Community Setting Framework - Re-opening of Framework CC11527

West Lothian Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-002644

Procurement identifier (OCID): ocids-h6vhtk-03003a

Published 27 January 2023, 2:54pm

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

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Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://westlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Short Breaks - Respite at home and in a Community Setting Framework - Re-opening of Framework CC11527

II.1.2) Main CPV code

- 85310000 - Social work services

II.1.3) Type of contract

Services

II.1.4) Short description

WLHSCP are re-opening the flexible framework for the Short Breaks (Respite) at Home and in the Community (CC11527) to support and sustain the caring relationship and in doing so meet the needs, expectations and outcomes sought for both the cared-for person and their carer. This is with a view to enabling the carer to have a break whilst at the same time enabling the person requiring care to remain at home avoiding or delaying the need for possible admission to an alternative care environment or the need for increased levels of intervention wherever possible.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85310000 - Social work services
- 85300000 - Social work and related services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

II.2.4) Description of the procurement

WLHSCP are re-opening the flexible framework for the Short Breaks (Respite) at Home and in the Community (CC11527) to support and sustain the caring relationship and in doing so meet the needs, expectations and outcomes sought for both the cared-for person and their carer. This is with a view to enabling the carer to have a break whilst at the same time enabling the person requiring care to remain at home avoiding or delaying the need for possible admission to an alternative care environment or the need for increased levels of intervention wherever possible.

West Lothian Council will make use of the provisions of the Light Touch Regime and intend to re-open the Framework CC11527. WLC reserve the right to re-open the Flexible Framework annually at their sole discretion to allow new providers to join the Framework.

Existing providers on Framework CC11527 do not need to apply.

The Framework will NOT be split into Lots and each successful bidder will be given equal opportunity to pick packages of care.

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

36

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

This Framework is above the LTR threshold and will be advertised as an Open tender with the flexibility of LTR used to have a Flexible Framework, which may be opened annually at WLC discretion.

The provider of the service is required to be registered with the Care Inspectorate and to be fully compliant with the Health and Social Care Standards.

Minimum levels of Insurance and experience will be contained within the Invitation to Tender.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The provider of the service is required to be registered with the Care Inspectorate and to be fully compliant with the Health and Social Care Standards.

The provider must be able to meet all of the requirements contained within the Service Specification.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

This will be a Flexible Framework.

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-030915](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 February 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

In accordance with Section 67 (5) of the PC(S) 2015 Regulations - form of a fixed price or cost on the basis of which economic operators will compete on quality criteria only whereby price is fixed at an hourly rate.

Re SPD question 4B.6 West Lothian Council will use Dun and Bradstreet's DBAi financial reporting system to assess the financial stability of tenderers. Tenderers with a Failure Score of 50 or above on the DBAi system will be deemed to have evidenced satisfactory financial stability. Please note that 49 or less will not be considered as having met this criteria. If a tenderer has a Failure Score of less than 50, the tenderer may be required to submit their last three years accounts.

In the event that the tenderer is not required to publish accounts and therefore does not have a Dun & Bradstreet or equivalent rating, tenderers should be able to provide financial accounts when requested. The council will then conduct an analysis of the accounts to ensure that there is no significant financial risk. Please note that if you intend on attaching 2 years accounts, these must include financial data over a 3-year period.

It is recommended that candidates review their own Dun & Bradstreet Score in advance of submitting their tender. If following this review tenderers consider that the Dun & Bradstreet Score does not reflect their current financial status, details of this should be provided, complete with evidence of a good high street credit rating (the equivalent of Dun & Bradstreet score 50) from a recognised credit referencing agency. The council will review any such information as part of the evaluation of Tenderer's financial status.

In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee.

Should after review of the financial evaluation the tenderer fail, then the tender submission may be rejected.

Police Scotland will be consulted with regards to Serious and Organised Crime checks. Any links to this type of activity may cause your tender to be rejected.

Re: SPD 2B, complete information for all company directors, using home address.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23391. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A non-evaluated Community Benefits clause will be added to the ITT.

West Lothian Council is committed to maximising Community Benefits from its procurement activities. Under this procurement, the contractor, and its supply chain, will be required to support the authority's economic, social and environmental objectives relating to participation in skills development, training and employment initiatives and other value-added contributions. Accordingly, contract performance conditions may relate in particular to social, economic and environmental considerations.

While the Community Benefits Information will in no way be scored/evaluated/taken into account beyond the requirement that it is included in the bidder's Tender Submission, if the Community Benefits Information contains any Community Benefits, these will be accepted by the Authority via the contract variation process and will be enforceable as part of the contract. Accordingly, where a contract is awarded to a bidder whose Tender Submission included Community Benefits, the bidder will be required to deliver those Community Benefits as part of the contract.

(SC Ref:720493)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court and Justice of the Peace Court

Livingston

Country

United Kingdom

Internet address

www.scotcourts.gov.uk/the-courts/court-locations/livingston-sheriff-court-and-justice-of-the-peace-court