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Tender

Occupational Therapy Services

OPEN THINKING PARTNERSHIP

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002637

Procurement identifier (OCID): ocds-h6vhtk-060499

Published 13 January 2026, 12:39pm

Scope

Reference

2026-1-13 OT

Description

Contract Details

This procurement process is intended to appoint a contract for a three-year period. The start date will be 21 August 2026.

We are looking for therapy provision equalling 8 days per week across OTP for 36 weeks per year during term time.

Additionally, we are looking for hours equivalent to 6 days per year for CPD for staff. This must include having availability outside term time to support staff training days and any other related activity. Please note, this includes the end of August due to start dates of Leicestershire schools.

Procurement Process

If your firm wishes to tender for this work, we would be grateful to receive an electronic copy of your proposal by Monday 16th February 2026 at 5pm at the latest. This should include evidence as to how you will meet the below requirements:

Requirements

The Contractor is required to provide the following services as part of the contract:

- ? An appropriately qualified Occupational Therapist with the appropriate legal registration.
- ? The Therapist will need arrangements for clinical supervision from a suitably qualified practitioner to support their work.
- ? The organisation or Therapist should have the appropriate policies and insurance in place:
- ? Employers' liability insurance: £2 million
- ? Professional insurance liability: £2 million
- ? Data protection, code of conduct, and safeguarding policies.
- ? The therapist will be required to follow school policies in relation to engagement and interaction as well as learning, unless this is in conflict with their own policies in which case this must be declared and a meeting to discuss remedial action may occur.
- ? A good knowledge of the current challenges within special education.
- ? Experience of working in a special school or similar environment.
- ? Keeping up to date with recent research and codes of practice.
- ? Maintaining links with the Royal College Occupational Therapists and other professionals working in similar environments with young people.

Work/support arrangements required as directed by the Headteachers of the respective schools

- ? To provide occupational therapy provision across OTP academies to support pupils as directed by the CEO and/or School Leadership Teams to include:
- ? Direct 1:1 occupational therapy
- ? Small group therapy for focussed identified issues

- ? Supporting staff to develop an understanding of vestibular, proprioceptive and interoceptive input when supporting our children and young people
- ? Facilitating a whole school approach to language and communication:
 - ? Devising and delivering training programmes and practical workshops for staff
 - ? Working collaboratively with teaching and support staff to ensure good practice is threaded throughout every day
 - ? Giving advice for school based staff
 - ? Support the development of vestibular, proprioceptive and interoceptive input within the curriculum so that good practice is embedded across the curriculum and supported in long term and medium term planning
 - ? Working collaboratively with school staff and the families of the children and young people including providing recommendations.
 - ? Carrying out assessments and writing reports. It is anticipated that this aspect of the role will be kept to a reasonable minimum so that time within school supporting improving practice is prioritised
 - ? Contributions to multi disciplinary meeting e.g. annual reviews
 - ? Contributions to pupils progress reports where required
- Through the above requirements this will result in:
 - ? provision of high quality specialist support, enabling classroom based staff to have a greater understanding of the needs of the children and young people within each school
 - ? partnership with the therapist to deliver bespoke, high quality, and evidence based programmes and resources to address the needs of the young people.
 - ? improvement in pupils' engagement and learning
 - ? pupils having the confidence to access resources, supporting improvement in engagement with learning which may have been compounded by sensory .

Total value (estimated)

- £370,000 excluding VAT

- £444,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 21 August 2026 to 20 August 2029
- 3 years

Main procurement category

Services

CPV classifications

- 71317200 - Health and safety services
- 80100000 - Primary education services
- 80200000 - Secondary education services
- 85140000 - Miscellaneous health services
- 85323000 - Community health services

Contract locations

- UKF - East Midlands (England)
 - UKG - West Midlands (England)
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Tender submission deadline

16 February 2026, 5:00pm

Submission address and any special instructions

Tender Procedure

- ? The deadline for the submission of the tender is Monday 16th February 2026 at 5pm.
- ? Any interested party should submit a sealed bid to
procurement@openthinkingpartnership.co.uk
- ? OTP will not consider any requests for the extension of the deadline.
- ? OTP will assess all proposals against our criteria.
- ? Depending on the number of bids, OTP reserves the right to introduce a presentation stage following the initial scoring to aid a final decision. Details of this will be provided if needed.

<https://openthinkingpartnership.co.uk/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

16 March 2026

Award criteria

Name	Type	Order of importance
Quality of Service Provision	Quality	1
Cost of Contract	Cost	2
Reliability of Services	Quality	3

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[2026-01-13 OT.pdf](#)

Contracting authority

OPEN THINKING PARTNERSHIP

- Companies House: 08071851
- Public Procurement Organisation Number: PTJV-3733-XDMD

Dorothy Goodman School

Hinckley

LE10 0EA

United Kingdom

Email: procurement@openthinkingpartnership.co.uk

Website: <https://openthinkingpartnership.co.uk/>

Region: UKF22 - Leicestershire CC and Rutland

Organisation type: Public authority - sub-central government