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Planning

## **Career Transition Partnership (CTP )**

Ministry of Defence

F16: Prior information notice for contracts in the field of defence and security

Notice identifier: 2022/S 000-002620

Procurement identifier (OCID): ocds-h6vhtk-0310d6

Published 28 January 2022, 10:45pm

### **Section I: Contracting authority/entity**

#### **I.1) Name, addresses and contact point(s)**

Ministry of Defence

65 Brown Street , Kentigern House

Glasgow

G2 8EX

#### **For the attention of**

Joyce Geraldine

#### **Email(s)**

[geraldine.joyce102@mod.gov.uk](mailto:geraldine.joyce102@mod.gov.uk)

#### **Country**

United Kingdom

#### **Internet address(es)**

#### **General address of the contracting authority/entity**

[www.mod.gov.uk](http://www.mod.gov.uk)

### **Further information**

Further information can be obtained from the above mentioned contact point(s)

### **I.2) Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

### **I.3) Main activity**

Defence

### **I.4) Contract award on behalf of other contracting authorities/entities**

The contracting authority/entity is purchasing on behalf of other contracting authorities/entities:

No

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## **Section II: Object**

### **II.1) Title attributed to the contract by the contracting authority/entity:**

Career Transition Partnership (CTP )

### **II.2) Type of contract and location of works, place of delivery or of performance**

Services

#### **Main site or location of works, place of delivery or of performance**

UK

#### **NUTS code**

- UK - United Kingdom

### **II.3) Information on framework agreement**

The notice involves the establishment of a framework agreement: No

### **II.4) Short description of nature and scope of works or nature and quantity or value of supplies or services**

The primary purpose of the career transition service is to assist eligible regular and full-time reserve personnel leaving the Armed Forces(Royal Navy, Army and Royal Air Force) to make a successful transition to civilian employment, including self-employment, appropriate to their skills, knowledge, and experience and/or in accord with their aspirations.

The service shall also include preparations for civilian life for Service Leavers who do not wish to find employment e.g. those planning to retire or those going into full-time education. This includes advice on the financial aspects of resettlement, the housing market and information for the Service Leaver's family as appropriate.

Estimated Procurement Timetable and may be subject to change

PIN on Defence Sourcing Portal -End of January 2022

Contract Notice Defence Sourcing Portal (Formal Market Engagement) - No Later Than end of QTR 2 2022

SQQ Review Expressions of Interest-No Later than end of Q3 2022

Issue Invitation to Negotiate to market on DSP -No Later Than end of Q3 2022

Consideration of market proposals, negotiation and evaluation - Q3-Q4 2022

Award of Contract -No Later Than March 2023

New Contract - Operational Commencement- 1st October 2023

## **II.5) Common procurement vocabulary (CPV)**

- 75221000 - Military defence services

## **II.6) Scheduled date for start of award procedures and duration of the contract**

Scheduled date for start of award procedures: 1 March 2023

Start date: 1 October 2023

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions relating to the subcontract**

#### **III.1.1) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

All payments through CP&F

Under Regulation 5 of DSPCR 2011.

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## Section VI: Complementary information

### VI.1) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds:  
No

### VI.2) Additional information

The Contracting Authority intends to use an e-Tendering system in this procurement exercise, please visit [www.contracts.mod.uk](http://www.contracts.mod.uk) for full details and to register your company on Defence Sourcing Portal.

The Authority has a requirement to re-let its current contract for Military Career Transition with a target commencement date of 1st October 2023.

The current intention is to procure this under DSPCR 2011 using the Competitive Procedure with Negotiation, participating Suppliers must be registered in UK or Gibraltar (Regulation 5 DSPCR). The Authority intends to hold a Market Awareness Day w/c 28th February 2022 in MOD Main Building Whitehall in London or a location nearby in central London. This will of course be subject to Government Covid 19 guidelines and may be subject to change. Each Supplier who wishes to participate and attend the Industry day will be limited to one representative.

At the Market Awareness Day, we will explain the requirement in more detail and potential bidders will have the opportunity to ask questions and discuss their own ideas and understanding of the service we wish to procure. The event should provide bidders with a better understanding of the service as currently provided and a good idea of our future aspirations. Agenda will be shared nearer the time.

The Rules of Engagement on the day will be that: all information and data will be classified as not above Official Sensitive; this means although information will be shared with those suppliers invited, it is not for onward transmission or publication. Questions will be welcome at any point and any questions not answered on the day, will be answered in writing and shared to all attendees.

Please note that this PIN and invitation to participate in the Market Awareness Day, is not a formal commencement of a procurement procedure. No formal commitment to a particular procurement procedure is made until a Contract Notice is issued. The Authority reserves the right to amend our strategy and do not commit ourselves to the route or methodology outlined herein; and to note, this PIN does not constitute a commitment to or adoption of any fixed position.

Please confirm to [Geraldine.Joyce102@mod.gov.uk](mailto:Geraldine.Joyce102@mod.gov.uk) your interest and wish to participate in the Market Awareness Day by close of play Friday 25th February 2022.

Please include the following:

a) details of your company name; and

b) two (2) points of contact and their contact details (name, phone number, email address, postal address)