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Tender

## **Close Cleaning and Grounds Maintenance Services**

Glasgow West Housing Association Limited

F02: Contract notice

Notice identifier: 2025/S 000-002613

Procurement identifier (OCID): ocds-h6vhtk-04d640

Published 24 January 2025, 4:22pm

The closing date and time has been changed to:

**26 February 2025, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Glasgow West Housing Association Limited

5 Royal Crescent

Glasgow

G3 7SL

#### **Email**

[kathleen.macleod@scotland-excel.org.uk](mailto:kathleen.macleod@scotland-excel.org.uk)

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.gwha.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16182](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16182)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Close Cleaning and Grounds Maintenance Services

Reference number

Project Reference: 171

#### **II.1.2) Main CPV code**

- 90700000 - Environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Close Cleaning and Grounds Maintenance services to provide a clean, tidy and well-maintained estate on behalf of Glasgow West Enterprises Limited (GWEn) that reflects customer need and good horticultural and environmental practice. All work shall consequently be carried out and timed in such a way as to leave the whole site in a well maintained and tidy condition at all times.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 50000000 - Repair and maintenance services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90910000 - Cleaning services
- 90700000 - Environmental services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

The purpose of this tender is to put in place a contract for Close Cleaning and Grounds Maintenance services to provide a clean, tidy and well-maintained estate on behalf of Glasgow West Enterprises Limited (GWEn) that reflects customer need and good horticultural and environmental practice. All work shall consequently be carried out and timed in such a way as to leave the whole site in a well maintained and tidy condition at all times.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical (Quality) / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract period will be for 3 years with an optional extension period of up to 2 years. The contract will be renewed prior to contract end date which will be dependent on whether the optional extension periods are utilised.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The client reserves the right to add or omit properties, locations, or specific services from the contract schedule during the term of the contract. Please refer to the notes provided in the schedules (pricing documents) for Close Cleaning and Grounds Maintenance for further information.

Tenderers will be asked to provide ad-hoc rates for additional works.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant information on selection criteria is included in the SPD module and the ITT document.

Minimum level(s) of standards possibly required

The relevant information on minimum levels required is included in the SPD module and the ITT document.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The relevant information on selection criteria is included in the SPD module and the ITT document.

Minimum level(s) of standards possibly required

The relevant information on minimum levels required is included in the SPD module and the ITT document.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

24 February 2025

Local time

12:00pm

Changed to:

Date

26 February 2025

Local time

12:00pm

See the [change notice](#).

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

24 February 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to contract end date of April 2028 (or 6 months prior to April 2029 or April 2030 if one or both optional extension periods are utilised).

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=787083](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=787083).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Consultants should provide details of their approach to maximize community benefits. As a registered charity, GWhA would typically seek 2% of contract value to be returned by ways of Community Benefit, however accept that consultants may wish to deliver benefits differently.



Please be specific to this project and include specific and measurable commitments. Topics to be considered may include opportunities for local companies, local supply chain partnerships and local employment opportunities. To meet criteria in full, outline proposals to deliver and quantify your delivery on this element of the contract. This may be for example a cash donation (2% of project value) to the GW Community Fund for future initiative projects, including the commitment to provide labour and material for a defined community project, or propose an alternative Community Benefit initiative.

In the answer to this question, please do not disclose the actual monetary value of the community benefit, only the proposed initiatives you propose to use with the value.

(SC Ref:787083)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=787083](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=787083)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom