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Tender

## **CPU 3996 (MDC) Occupational Health & Employee Assistance Programme**

Mansfield District Council

F02: Contract notice

Notice identifier: 2022/S 000-002612

Procurement identifier (OCID): ocds-h6vhtk-0310ce

Published 28 January 2022, 7:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Mansfield District Council

Civic Centre, Chesterfield Rd S

Mansfield

NG19 7BH

#### **Contact**

Ms Holly Fisher

#### **Email**

[Holly.Fisher@nottinghamcity.gov.uk](mailto:Holly.Fisher@nottinghamcity.gov.uk)

#### **Telephone**

+44 0

#### **Country**

United Kingdom

**NUTS code**

UKF15 - North Nottinghamshire

**Internet address(es)**

Main address

<http://www.mansfield.gov.uk>

Buyer's address

<http://www.mansfield.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=31323170-7080-ec11-8110-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=31323170-7080-ec11-8110-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CPU 3996 (MDC) Occupational Health & Employee Assistance Programme

Reference number

DN595017

#### **II.1.2) Main CPV code**

- 85147000 - Company health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Nottingham City Council on behalf of both Mansfield and Ashfield District Councils is seeking tenders from sufficiently experienced and qualified contractors to establish a contract to provide Occupational Health & Employee Assistance Services. The Authorities' detailed requirements are defined in the Service Specification outlined in the Invitation to Tender Document.

Mansfield District Council, HR Department is currently a shared service with Ashfield District Council. The Service Provider will provide occupational health services to both authorities until 30th November, 2023 at which time the contracts will separate and each authority can opt to instigate the agreement to extend or terminate the contract at its expiry.

#### **II.1.5) Estimated total value**

Value excluding VAT: £280,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF15 - North Nottinghamshire

#### **II.2.4) Description of the procurement**

Nottingham City Council on behalf of both Mansfield and Ashfield District Councils is seeking tenders from sufficiently experienced and qualified contractors to establish a contract to provide Occupational Health & Employee Assistance Services. The Authorities' detailed requirements are defined in the Service Specification outlined in the Invitation to Tender Document.

Mansfield District Council, HR Department is currently a shared service with Ashfield District Council. The Service Provider will provide occupational health services to both authorities until 30th November, 2023 at which time the contracts will separate and each authority can opt to instigate the agreement to extend or terminate the contract at its expiry.

Mansfield District Council are seeking to enter into an agreement for the provision of a comprehensive range of occupational health services for approximately 1100 employees across Mansfield District Council and Ashfield District Council.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £280,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be awarded to one provider for an initial duration of two years with the option to extend for a further two 1 year period, at the Authorities' discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 February 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom