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Tender

## **Nidderdale High School and Community College - Cleaning Service Tender**

Nidderdale High School and Community College - Cleaning Services Tender

F02: Contract notice

Notice identifier: 2022/S 000-002611

Procurement identifier (OCID): ocds-h6vhtk-0310cd

Published 28 January 2022, 7:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nidderdale High School and Community College - Cleaning Services Tender

Low Wath Road, Pateley Bridge

HARROGATE

HG3 5HL

#### **Contact**

Lauren Baxter

#### **Email**

[lb@redboxcs.com](mailto:lb@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

**NUTS code**

UKE22 - North Yorkshire CC

**Internet address(es)**

Main address

<http://nidderdale.n-yorks.sch.uk/>

Buyer's address

[www.redboxcs.com](http://www.redboxcs.com)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.redboxcs.com](http://www.redboxcs.com)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Nidderdale High School and Community College - Cleaning Service Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The key aims of the tender are to:

? Provide a high standard of cleaning

? Deliver the cleaning services with consistency - good quality assurance systems in place

? Good communication at local and operations manager level with the School - two-way communication

? Daily interaction with the School representative at each site

? Develop an effective method of handing over any special needs and comments on a daily basis

? Cleaners to work the hours that best suit the needs of the School and maximise the work completed

? Training and development of the teams at the School

Transfer of Undertakings

All contractors are informed that TUPE 2006 Regulations DO NOT APPLY to this contract.

For the purpose of this tender please cost for 60 hours of cleaning with 20 hours of

supervision per week. The Supervisor was 60% cleaning, 40% supervision. There is opportunity to submit an alternative proposal for the school to review but the evaluation will be based on the 80 hours previously used.

The Service comprises:

? The cleaning service to all buildings as described within the attached schedule of areas.

? Additional cleaning services to cover the use of the buildings outside normal operating hours.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKE22 - North Yorkshire CC

Main site or place of performance

Nidderdale High School and Community College

Low Wath Road,

Pateley Bridge,

Harrogate,

North Yorkshire,

HG3 5HL

### **II.2.4) Description of the procurement**

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a firm commitment to meeting all of the School's requirements.

The Evaluation Matrix below details the requirements of this tender including weighting. The School shall be under no obligation to accept the lowest of any tender prices submitted hereunder.

## ELEMENT

Commercial

Cleaning Financial response

Financial Narrative

Quality

Company Information

Vision for the Performance of Works - Cleaning

Holiday Cleaning

Health, Safety and Environmental Management

Quality Assurance

## TUPE

Labour transition

Continuity of Service

Monitoring of Hours

Human Resources Policy

Management Support

Documentation

Mobilisation

Innovation and AI

References

Contract Start Date - 25th April 2022

Specification for usual School areas e.g., classroom and offices are included in the document. We have therefore detailed additional areas or specific details for sites below which fall out of these particulars or have specific requirements or timings.

Detailed scaled plans will be provided as well as the opportunity to visit the School - 8th February 2022 - 3:30pm

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension options for 2 further 12 month extensions to be discussed in year 3 and 4.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Documents are not available online from Nidderdale High School and Community College or Red Box Consultancy Services.

Documents should be requested from [lb@redboxcs.com](mailto:lb@redboxcs.com).

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 February 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 February 2022

Local time

3:01pm

Place

An electronic copy of the tender response should be sent with Read Receipt to [lb@redboxcs.com](mailto:lb@redboxcs.com).

Submission emails may be read, with an acknowledgement sent, prior to the deadline but no documents or appendices will be opened or downloaded until after the deadline. Should any documents be missing after this time these will be requested.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Documents for this tender should be requested via email from [lb@redboxcs.com](mailto:lb@redboxcs.com)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

3 Sceptre House, Hornbeam Park North

Harrogate

HG2 8PB

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[nm@redboxcs.com](mailto:nm@redboxcs.com)

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+44 1423810985

Country

United Kingdom