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Contract

Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet

London Borough of Harrow

London Borough of Barnet

F03: Contract award notice

Notice identifier: 2024/S 000-002597

Procurement identifier (OCID): ocds-h6vhtk-03c73e

Published 25 January 2024, 2:01pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Harrow

Forward Drive

Harrow

HA3 8FL

Contact

Mr Martin Trim

Email

Martin.Trim@harrow.gov.uk

Telephone

+44 2088635611

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

I.1) Name and addresses

London Borough of Barnet

2 Bristol Avenue, Colindale

London

NW9 4EW

Email

procurement@barnet.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.barnetsourcing.co.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electoral Print and Postage Services Framework 2.0 (Elections and Electoral Registration) for The London Borough of Harrow & The London Borough of Barnet

Reference number

DN668971

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Harrow and the London Borough of Barnet has put in place a joint Framework Agreement for the provision of Print and Postage Services for Electoral Services (Elections and Electoral Registration). Period of framework: 8 January 2024 to 7 January 2027 with an optional extension clause of 12 months in periods at the discretion of the Council.

The framework includes:

Lot 1 Elections Print and Post

Lot 2 Statutory Registration, Annual Canvass, Household Notification Letters (HNL)

Lot 3 Innovation, New Ways of Working and Ad Hoc Activity

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £4,963,200

II.2) Description

II.2.1) Title

Elections Print and Post

Lot No

1

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKI71 - Barnet
- UKI74 - Harrow and Hillingdon

II.2.4) Description of the procurement

Poll cards, postal voter packs, ballot papers, election count stationery. Period of framework: 36 months with an optional extension clause of 12 months in periods at the discretion of the Council.

II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Statutory Registration, Annual Canvass, Household Notification Letters (HNL)

Lot No

2

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKI71 - Barnet
- UKI74 - Harrow and Hillingdon

II.2.4) Description of the procurement

Electoral registration print and postage, annual canvas print and postage requirements, absent voter identifier refresher print and postage, Individual Electoral Registration (IER).
Period of framework: 36 months with an optional extension clause of 12 months in periods

at the discretion of the Council.

II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Innovation, New Ways of Working and Ad Hoc Activity

Lot No

3

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKI71 - Barnet
- UKI74 - Harrow and Hillingdon

II.2.4) Description of the procurement

Examples of the activity within Lot 3 are detailed within the Specification document.

Period of framework: 36 months with an optional extension clause of 12 months in periods at the discretion of the Council.

II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 10

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-022861](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

Lot No

1

Title

Elections Print and Post

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 January 2024

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Financial Data Management Ltd

7 Segro Park, 160 Bidder Street, Canning Town

London

E16 4ST

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Civica Election Services Limited

Southbank Central, 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Print Image Network Ltd

Image House, 10 Acorn Business Park Heaton Lane

Stockport

SK4 2HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,031,600

Section V. Award of contract

Lot No

2

Title

Statutory Registration, Annual Canvass, Household Notification Letters (HNL)

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 January 2024

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Financial Data Management Ltd

7 Segro Park, 160 Bidder Street, Canning Town

London

E16 4ST

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Civica Election Services Limited

Southbank Central, 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Print Image Network Ltd

Image House, 10 Acorn Business Park Heaton Lane

Stockport

SK4 2HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,731,600

Section V. Award of contract

Lot No

3

Title

Innovation, New Ways of Working and Ad Hoc Activity

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 January 2024

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Financial Data Management Ltd

7 Segro Park, 160 Bidder Street, Canning Town

London

E16 4ST

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Civica Election Services Limited

Southbank Central, 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Print Image Network Ltd

Image House, 10 Acorn Business Park Heaton Lane

Stockport

SK4 2HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,200,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The High Court

The Strand

London

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The London Borough of Harrow

Forward Drive

Harrow

HA3 8FL

Email

procurement@harrow.gov.uk

Country

United Kingdom