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Tender

## **Provision of Services for Line Manager Coaching Skills Online Development**

University of Warwick

F02: Contract notice

Notice identifier: 2024/S 000-002581

Procurement identifier (OCID): ocds-h6vhtk-043483

Published 25 January 2024, 12:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Warwick

University House, Kirby Corner Road, Coventry, CV4 8UW

Coventry

CV4 8UW

#### **Contact**

Lynn Tomkins

#### **Email**

[Lynn.Tomkins@warwick.ac.uk](mailto:Lynn.Tomkins@warwick.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG33 - Coventry

**Internet address(es)**

Main address

<https://warwick.ac.uk/insite/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofwarwick.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Services for Line Manager Coaching Skills Online Development

Reference number

LT- 11-2023-UNI-LMCSkillsDev-AC-MH

#### **II.1.2) Main CPV code**

- 79998000 - Coaching services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Warwick Human Resource has a requirement to purchase an asynchronous online training package that is capable of being deployed to all line managers within the University. The training should ensure that line managers are skilled and confident to use a coaching approach, where appropriate, in the management of their direct reports. The University has approximately 2,500 line managers in a variety of roles from first line managers to Executive Board members in a range of academic and professional services roles. The training needs to be suitable for line managers across this wide spectrum of leadership roles and types. It is anticipated that the roll out of the training will be broadly spread across a five-year period. It is envisaged that this training package will become an essential part of the University's recently launched Leadership and Management Framework which aims to grow organisational capability and talent through excellent management and leadership skill

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48931000 - Training software package

- 48000000 - Software package and information systems
- 72212931 - Training software development services
- 79998000 - Coaching services
- 79414000 - Human resources management consultancy services
- 72212450 - Time accounting or human resources software development services
- 80532000 - Management training services

### **II.2.3) Place of performance**

NUTS codes

- UKG33 - Coventry

### **II.2.4) Description of the procurement**

The University of Warwick Human Resource has a requirement to purchase an asynchronous online training package that is capable of being deployed to all line managers within the University. The training should ensure that line managers are skilled and confident to use a coaching approach, where appropriate, in the management of their direct reports. The University has approximately 2,500-line managers in a variety of roles from first line managers to Executive Board members in a range of academic and professional services roles. The training needs to be suitable for line managers across this wide spectrum of leadership roles and types. It is anticipated that the roll out of the training will be broadly spread across a five-year period. It is envisaged that this training package will become an essential part of the University's recently launched Leadership and Management Framework which aims to grow organisational capability and talent through excellent management and leadership skills. In order to express interest in this opportunity please go to the University of Warwick In-Tend supplier portal (<https://in-tendhost.co.uk/universityofwarwick>). The University of Warwick is not a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) and its procurement activities are not subject to the Public Contracts Regulations 2015 or the obligations under the European Public Procurement Directives, including the European Remedies Directive. Advertisement of any contract in the Official Journal of the European Union or Contracts Finder is at the sole discretion of the University and is undertaken on a voluntary basis with no implied obligation to comply with the procurement legislation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 April 2024

End date

14 April 2027

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 February 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

19 February 2024

Local time

12:00pm

Place

University House, Kirby Corner Road, Coventry, CV4 8UW

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Warwick

University House, Kirby Corner Road, Coventry CV4 8UW

Coventry

CV4 8UW

Email

[Lynn.Tomkins@warwick.ac.uk](mailto:Lynn.Tomkins@warwick.ac.uk)

Country

United Kingdom

Internet address

<https://warwick.ac.uk/insite/>

#### **VI.4.2) Body responsible for mediation procedures**

University of Warwick

University House, Kirby Corner Road, Coventry CV4 8UW

Coventry

CV4 8UW

Country

United Kingdom

Internet address



<https://warwick.ac.uk/institute/>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved please flag this via In-Tends correspondence tool. Any such action must be brought promptly (generally within 30 days).

#### **VI.4.4) Service from which information about the review procedure may be obtained**

University of Warwick

University House, Kirby Corner Road, Coventry CV4 8UW

Coventry

CV4 8UW

Country

United Kingdom

Internet address

<https://warwick.ac.uk/institute/>