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Tender

Provision of Sign Language Interpretation Services

NI Assembly

F02: Contract notice

Notice identifier: 2025/S 000-002575

Procurement identifier (OCID): ocds-h6vhtk-04d62c

Published 24 January 2025, 3:31pm

Section I: Contracting authority

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Contact

procurementniassembly.gov.uk

Email

procurement@niassembly.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Legislature

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Sign Language Interpretation Services

II.1.2) Main CPV code

- 79530000 - Translation services

II.1.3) Type of contract

Services

II.1.4) Short description

The Northern Ireland Assembly Commission is seeking to procure British Sign Language (BSL) and Irish Sign Language (ISL) translation and interpretation services in order to deliver its duties and provide an effective service to Members and the public. It is seeking to appoint a supplier of sign language interpretation services, in BSL/ISL, to support the Assembly's legislative, scrutiny and representational roles. This will facilitate understanding by a more diverse range of citizens of the policy, legislative and scrutiny work of the Assembly and its Committees, creating opportunities for broader engagement in the democratic process and leading to more informed and comprehensive decision making by the Assembly. These services may be required to be delivered in-person, in a live-broadcast environment and at times requests may be made for remote delivery, or provision in a recorded for broadcast video format.

II.1.5) Estimated total value

Value excluding VAT: £178,100

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79540000 - Interpretation services

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Assembly Commission is seeking to procure British Sign Language (BSL) and Irish Sign Language (ISL) translation and interpretation services in order to deliver its duties and provide an effective service to Members and the public. It is seeking to appoint a supplier of sign language interpretation services, in BSL/ISL, to support the Assembly's legislative, scrutiny and representational roles. This will facilitate understanding by a more diverse range of citizens of the policy, legislative and scrutiny work of the Assembly and its Committees, creating opportunities for broader engagement in the democratic process and leading to more informed and comprehensive decision making by the Assembly. These services may be required to be delivered in-person, in a live-broadcast environment and at times requests may be made for remote delivery, or provision in a recorded for broadcast video format.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £178,100

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

prior to expiry this contract may be renewed or re tendered

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 February 2025

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 26 May 2025

IV.2.7) Conditions for opening of tenders

Date

25 February 2025

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Northern Ireland Assembly

Parliament Buildings

Belfast

BT4 3XX

Country

United Kingdom