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Tender

Framework for Print Services

University of Plymouth

F02: Contract notice

Notice identifier: 2022/S 000-002547

Procurement identifier (OCID): ocds-h6vhtk-03108c

Published 28 January 2022, 1:39pm

Section I: Contracting authority

I.1) Name and addresses

University of Plymouth

Drake Circus

Plymouth, Devon

PL4 8AA

Contact

Elizabeth Wright

Email

procurement@plymouth.ac.uk

Telephone

+44 01752582057

Country

United Kingdom

NUTS code

UKK41 - Plymouth

National registration number

1128013

Internet address(es)

Main address

<https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97185>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework for Print Services

Reference number

EW/UoP/Print/029/021

II.1.2) Main CPV code

- 79810000 - Printing services

II.1.3) Type of contract

Services

II.1.4) Short description

Procurement of a framework for Print Services for - LOT 1 - UNDERGRADUATE AND POSTGRADUATE PROSPECTUS LOT 2 - LITHO AND DIGITAL STANDARD PRINT LOT 3 - LONG RUN BESPOKE LITHO PRINTING LOT 4 - BLACK AND WHITE PRINT, NCR AND BASIC SHORT RUN COLOUR LOT 5 – SIGNAGE AND WINDOW DECALS LOT 6 – PULL UP BANNERS, FLAGS, POSTERS AND ADHESIVE SIGNAGE LOT 7 – LIGHT BOX BANNERS AND EXHIBITION EQUIPMENT

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - Undergraduate and Postgraduate Prospectus

Lot No

1

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

The provision of printing, fulfilment, distribution, storage and mailout of the University of Plymouth undergraduate prospectus and postgraduate prospectus produced annually.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £75,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 2 - Litho and Digital Standard Print

Lot No

2

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

We print a large number of brochures, leaflets, flyers and posters. Files will be supplied digitally and preflight checks made by the supplier bringing any problems to the University's attention so that these can be rectified prior to a proof being supplied.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 3 - Long run bespoke litho printing

Lot No

3

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

Provision of litho print for longer print runs and bespoke print jobs to include confirmation packs, offer packs and Student Life magazine. Production requirements will include a range of finishing options, delivery, storage, mail merge and mailout.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 4 - Black and white print, NCR and basic short run colour

Lot No

4

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

Provision of fast turnaround mainly black and white printing. We require a standard 3-day turnaround from order to delivery at the designated DPC address. This allows us to offer our clients within the University a standardized turnaround time. On occasions we will require a next day service.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 25

Price - Weighting: 75

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 5 - Signage and window decals

Lot No

5

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

The provision of external signage for the University. Our requirements vary in size and scope and vary from a small parking space sign to full building signage

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £20,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 6 - Pull up banners, flags, posters and adhesive signage

Lot No

6

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets

- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

Provision for the supply of a range of large format print and associated hardware. This may include, site visits and surveys where necessary.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 7 - Light box banners and exhibition equipment

Lot No

7

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage

- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

II.2.3) Place of performance

NUTS codes

- UKK41 - Plymouth

II.2.4) Description of the procurement

Provision for the supply of exhibition and display hardware along with any associated printing.

This Lot may include the commissioning of bespoke exhibition stands for events, including the annual UCAS fairs where we look for the most creative and cost effective stand hardware that can be easily transported and set up by the staff attending the events.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £10,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Attached as document

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 40

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

University of Plymouth

Drake Circus

Plymouth

PL4 8AA

Email

procurement@plymouth.ac.uk

Country

United Kingdom