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Tender

## **Framework for Print Services**

University of Plymouth

F02: Contract notice

Notice identifier: 2022/S 000-002547

Procurement identifier (OCID): ocds-h6vhtk-03108c

Published 28 January 2022, 1:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Plymouth

Drake Circus

Plymouth, Devon

PL4 8AA

#### **Contact**

Elizabeth Wright

#### **Email**

[procurement@plymouth.ac.uk](mailto:procurement@plymouth.ac.uk)

#### **Telephone**

+44 01752582057

#### **Country**

United Kingdom

**NUTS code**

UKK41 - Plymouth

**National registration number**

1128013

**Internet address(es)**

Main address

<https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97185>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=43011&B=UNIVERSITYPLYMOUTH)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework for Print Services

Reference number

EW/UoP/Print/029/021

#### **II.1.2) Main CPV code**

- 79810000 - Printing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Procurement of a framework for Print Services for - LOT 1 - UNDERGRADUATE AND POSTGRADUATE PROSPECTUS LOT 2 - LITHO AND DIGITAL STANDARD PRINT LOT 3 - LONG RUN BESPOKE LITHO PRINTING LOT 4 - BLACK AND WHITE PRINT, NCR AND BASIC SHORT RUN COLOUR LOT 5 – SIGNAGE AND WINDOW DECALS LOT 6 – PULL UP BANNERS, FLAGS, POSTERS AND ADHESIVE SIGNAGE LOT 7 – LIGHT BOX BANNERS AND EXHIBITION EQUIPMENT

#### **II.1.5) Estimated total value**

Value excluding VAT: £750,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Undergraduate and Postgraduate Prospectus

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

The provision of printing, fulfilment, distribution, storage and mailout of the University of Plymouth undergraduate prospectus and postgraduate prospectus produced annually.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £75,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Litho and Digital Standard Print

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter

- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

We print a large number of brochures, leaflets, flyers and posters. Files will be supplied digitally and preflight checks made by the supplier bringing any problems to the University's attention so that these can be rectified prior to a proof being supplied.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Long run bespoke litho printing

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

Provision of litho print for longer print runs and bespoke print jobs to include confirmation packs, offer packs and Student Life magazine. Production requirements will include a range of finishing options, delivery, storage, mail merge and mailout.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Black and white print, NCR and basic short run colour

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

Provision of fast turnaround mainly black and white printing. We require a standard 3-day turnaround from order to delivery at the designated DPC address. This allows us to offer our clients within the University a standardized turnaround time. On occasions we will

require a next day service.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 25

Price - Weighting: 75

### **II.2.6) Estimated value**

Value excluding VAT: £50,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Signage and window decals

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

The provision of external signage for the University. Our requirements vary in size and scope and vary from a small parking space sign to full building signage

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £20,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - Pull up banners, flags, posters and adhesive signage

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets

- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

Provision for the supply of a range of large format print and associated hardware. This may include, site visits and surveys where necessary.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £50,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 7 - Light box banners and exhibition equipment

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 34928470 - Signage
- 42962200 - Printing press
- 48824000 - Printer servers
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

Provision for the supply of exhibition and display hardware along with any associated printing.

This Lot may include the commissioning of bespoke exhibition stands for events, including the annual UCAS fairs where we look for the most creative and cost effective stand hardware that can be easily transported and set up by the staff attending the events.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £10,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2022

End date

31 May 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Attached as document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 40

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Plymouth

Drake Circus

Plymouth

PL4 8AA

Email

[procurement@plymouth.ac.uk](mailto:procurement@plymouth.ac.uk)

Country

United Kingdom