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Tender

Walton High School ~ Catering Tender

Walton High School

F02: Contract notice

Notice identifier: 2022/S 000-002535

Procurement identifier (OCID): ocds-h6vhtk-031080

Published 28 January 2022, 12:14pm

Section I: Contracting authority

I.1) Name and addresses

Walton High School

The Rise, Walton-on-the Hill

Stafford

ST17 0LJ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<http://www.waltonstaffs.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Stafford:-School-catering-services./R5545W3QUB>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Walton High School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Catering services to Walton High School, The Rise, Walton-on-the-Hill, Stafford, ST17 0LJ. The contract covers the scope for the provision of all catering and services within the School, which also includes all hospitality and free issue requirements.

II.1.5) Estimated total value

Value excluding VAT: £2,416,666

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Staffordshire CC

II.2.4) Description of the procurement

The duration of the contract is three years commencing on 1 September 2022 and concluding on 31 August 2025, with the opportunity to extend for a further period of 2 years at the discretion of the governing body. It is anticipated that the contract will run on a nil subsidy / profit return arrangement.

Walton High School is a leading 11-18 co-educational High School situated in Stafford. There are with c.1,335 pupils on roll including 255 sixth form pupils. The catering areas include the main catering facility, a separate grab & go unit and a sixth form coffee bar. There is scope to extend these facilities further.

The school is looking to appoint an experienced caterer who:

Will deliver an innovative food offer that consistently achieves a high standard of service for the pupils and staff

Will provide a quality of management and staffing to the operations with sufficient back up resource if required in support of the on-site team

Can demonstrate the ability to increase participation and to continue to drive the service forward to improve the financial standing of the contract year on year

Will embrace an open and honest approach for financial and operational matters

Will work closely with the school to achieve joint goals

The incumbent catering staff are currently employed by a catering contractor and TUPE will apply. Note that some members of staff may have transferred previously under a Local Government Pension Scheme (LGPS) and as such prospective Bidders must be able to demonstrate their capability of running similar schemes as part of this contract under an Admitted Body Status.

It is appreciated that a level of investment may be identified as part of the tender process. Therefore, bidders will be encouraged to provide details of such requirements with detailed information of the equipment necessary at the ITT stage - for successful Bidders of this SQ.

It is expected that the successful Supplier will be operating similar operations within the local area thus ensuring that the Operational Management Team responsible for the contract is available for regular unplanned visits and support for the contract. Also, that coverage for any planned or unplanned leave from within the establishment staffing structure can be easily provided.

Please note that the successful supplier will pay The Litmus Partnership a consultancy fee on

award of this contract, which will be to the value of £5,450.00 plus VAT. This fee will be invoiced immediately after the 10-day standstill period ends (24th June 2022). To ensure transparency, the winning supplier will clearly show this fee within the breakdown of the management fee.

The total value of the contract is estimated at £1,450,000 for the initial three-year term.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,416,666

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 March 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 April 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Stafford:-School-catering-services./R5545W3QUB>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/R5545W3QUB>

GO Reference: GO-2022128-PRO-19553131

VI.4) Procedures for review

VI.4.1) Review body

Walton High School

The Rise, Walton-on-the-Hill

Stafford

ST17 0LJ

Country

United Kingdom