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Award

## Stationary Print Agreement

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002523

Procurement identifier (OCID): ocds-h6vhtk-060452 ([view related notices](#))

Published 13 January 2026, 10:26am

## Scope

## Reference

CAV-DIR (25-26) 193

## Description

Allen's Printers provide bespoke printed forms for various Clinical departments within the Health Board; commonly used forms were established on Oracle Catalogue and have been made available to the end users to order. There are 38-off printed form types that are made available. Stationary Print Services is within a limited market, due to the bespoke items created by Allen's it was previously decided that a direct award is the most suitable route for this Procurement.

Procurement Services has previously approached All Wales Procurement team in order to establish whether these bespoke stationary print services can be incorporated within an All Wales agreement, however at this time this option is not present. As the current agreement expires on the 4th February 2026, a new contract is required due to no extension options available.

## **Contract 1. Stationary Print Agreement**

### **Supplier**

- Allen's Printers

### **Contract value**

- £420,000 excluding VAT
- £504,000 including VAT

Above the relevant threshold

### **Earliest date the contract will be signed**

30 January 2026

### **Contract dates (estimated)**

- 2 February 2026 to 31 January 2031
- Possible extension to 31 January 2033
- 6 years, 11 months, 27 days

Description of possible extension:

5 year agreement with option to extend for a further 2 years in annual tranches.

## **Main procurement category**

Goods

## **CPV classifications**

- 22000000 - Printed matter and related products

## **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Direct award

### **Direct award justification**

## Single supplier - technical reasons

Allen's Printers are uniquely positioned to deliver the required Stationery Print Services because the products are bespoke items that have been specifically designed and developed in collaboration with the Health Board, all of which must meet precise clinical, governance, and operational requirements.

Allen's Printers hold the detailed specifications, templates, and production knowledge necessary to reproduce these materials accurately and safely. This technical knowledge has been built through long-term delivery and hands-on experience working directly with NHS departments. Market engagement confirmed that alternative suppliers are unable to provide these bespoke items to the required standard, demonstrating an absence of competition for technical reasons.

Awarding the contract to Allen's Printers ensures continuity of supply, mitigates clinical and operational risk, and maintains compliance with existing systems and processes. On this basis, a direct award is justified on technical grounds.

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## Supplier

### Allen's Printers

- Public Procurement Organisation Number: PMPH-1999-TGRL

Sloper Rd

Cardiff

CF11 8AB

United Kingdom

Email: [Lynsey@allensprinters.com](mailto:Lynsey@allensprinters.com)

Region: UKL22 - Cardiff and Vale of Glamorgan

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Stationary Print Agreement

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## Contracting authority

### **NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)**

- Public Procurement Organisation Number: PXWV-6492-CGMN

Woodland House, Maes-y-coed Road.

Cardiff

CF14 4HH

United Kingdom

Contact name: Lowri Crossman

Email: [lowri.crossman@wales.nhs.uk](mailto:lowri.crossman@wales.nhs.uk)

Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales