

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002522-2025>

Tender

## **Inclusive Multi-Academy Trust - ICT Managed Service**

Inclusive Multi-Academy Trust

F02: Contract notice

Notice identifier: 2025/S 000-002522

Procurement identifier (OCID): ocds-h6vhtk-04d613

Published 24 January 2025, 12:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Inclusive Multi-Academy Trust

Beech House, 95a Gammons Lane

Watford

WD24 5TY

#### **Contact**

Graham Thorpe

#### **Email**

[graham.thorpe@moxton-education.com](mailto:graham.thorpe@moxton-education.com)

#### **Telephone**

+44 7540594557

#### **Country**

United Kingdom

**Region code**

UKH2 - Bedfordshire and Hertfordshire

**Companies House**

10411381

**Internet address(es)**

Main address

<https://www.inclusivemat.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.inclusivemat.co.uk/page/?title=ICT+Managed+Service+Procurement&pid=86>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Inclusive Multi-Academy Trust - ICT Managed Service

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Inclusive Multi Academy Trust was formed in November 2016 and is currently made up of three schools: Beechfield School, Cherry Tree School and Laurance Haines School. The Trust has aspirations to roughly double in size over the next 5 years or so.

Our schools work together with shared leadership, expertise, resources and efficiencies and deliver an excellent education within a loving and nurturing environment. We see ourselves as a central community hub and strive to provide equal access to education, opportunities, resources and support for all.

In essence, this procurement is all about identifying a single supplier to provide a fully outsourced ICT managed service. At the sole discretion of the Trust any future schools that the Trust may incorporate into the Trust will also be added to the ICT contract. Any additional schools will co-terminate to the end same end date of the initial contract.

In terms of the managed service this is advertised as a 60 month contract with a maximum 5 year managed service with start and end dates as follows:

Service start date - 1st September 2025

Service end date - 31st August 2030

The new Managed Service Provider may also be required to deliver a range of technology and change management projects

The companies identified from these shortlisting questions to receive the ITT for the Managed Service will then receive a detailed set of requirements. For the purposes of this

shortlisting stage bidders should assume that the ITT will include, but is not limited to;

strategic advice and direction to the Trust regarding ICT

a term-time core service, incorporating on-site staff/visits as necessary

Service desk

local staffing that bidders deem necessary to deliver the SLA

responsibility for design, specification, installation, and management of all ICT infrastructure

supply of goods and services based on an agreed Best Value (BV) approach

management of all ICT against an agreed SLA

management of 3rd parties

relevant monitoring, management, patching and reporting

training - technical and curriculum as necessary

expectation that the provider will drive innovation

risk registers and inventory management

collective partnership targets aligned to the Trusts objectives

in school support for any integration or upgrade of the connectivity, communications and security infrastructure

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30230000 - Computer-related equipment
- 32410000 - Local area network
- 32420000 - Network equipment
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

Watford

### **II.2.4) Description of the procurement**

The Inclusive Multi Academy Trust was formed in November 2016 and is currently made up of three schools: Beechfield School, Cherry Tree School and Laurance Haines School. The Trust has aspirations to roughly double in size over the next 5 years or so.

Our schools work together with shared leadership, expertise, resources and efficiencies and deliver an excellent education within a loving and nurturing environment. We see ourselves as a central community hub and strive to provide equal access to education, opportunities, resources and support for all.

In essence, this procurement is all about identifying a single supplier to provide a fully outsourced ICT managed service. At the sole discretion of the Trust any future schools that the Trust may incorporate into the Trust will also be added to the ICT contract. Any additional schools will co-terminate to the end same end date of the initial contract.

In terms of the managed service this is advertised as a 60 month contract with a maximum 5 year managed service with start and end dates as follows:

Service start date - 1st September 2025

Service end date - 31st August 2030

The new Managed Service Provider may also be required to deliver a range of technology and change management projects

The companies identified from these shortlisting questions to receive the ITT for the Managed Service will then receive a detailed set of requirements. For the purposes of this

shortlisting stage bidders should assume that the ITT will include, but is not limited to;  
strategic advice and direction to the Trust regarding ICT  
a term-time core service, incorporating on-site staff/visits as necessary

Service desk

local staffing that bidders deem necessary to deliver the SLA

responsibility for design, specification, installation, and management of all ICT infrastructure

supply of goods and services based on an agreed Best Value (BV) approach

management of all ICT against an agreed SLA

management of 3rd parties

relevant monitoring, management, patching and reporting

training - technical and curriculum as necessary

expectation that the provider will drive innovation

risk registers and inventory management

collective partnership targets aligned to the Trusts objectives

in school support for any integration or upgrade of the connectivity, communications and security infrastructure

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

---

**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 February 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

6 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Inclusive Multi-Academy Trust

Watford

Country

United Kingdom