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Contract

Production Insurance Claims Management Service

The British Broadcasting Corporation (BBC)

F03: Contract award notice

Notice identifier: 2022/S 000-002485

Procurement identifier (OCID): ocds-h6vhtk-02f5e5

Published 27 January 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

The British Broadcasting Corporation (BBC)

Broadcasting House, Portland Place

London

W1A 1AA

Email

kevin.waters@bbc.co.uk

Telephone

+44 1234567890

Fax

+44 1234567890

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.bbc.co.uk/supplying/>

Buyer's address

<https://bbc.bravosolution.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Broadcasting

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Production Insurance Claims Management Service

Reference number

PROC 2021 82 KW Production Insurance Claims Management Service

II.1.2) Main CPV code

- 66518300 - Insurance claims adjustment services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirement is for a production insurance claims management service capable of responding effectively to the wide variety of claims circumstances falling under BBC Production Insurance agreements for in-house and BBC commissioned independent productions. The service will involve dealing with cast, negative film and digital (including faulty stock, camera and processing), props, sets and wardrobe, miscellaneous equipment, extra expense, third party property damage, office contents, money and securities related claims. The main elements of the service will include:

- The provision of claims managements and associated data management services for Production Insurance Claims (excluding Casualty classes) up to a value of £250,000.
- The recovery of insured and uninsured losses from other involved parties where appropriate.
- Liaison with BBC contractors, BBC departments (including subsidiaries), BBC Commissioned Independent Productions and in particular the BBC's Insurance Department to ensure that information is made available to relevant parties and acted upon in the best interest of the BBC and claims records are accurate and up to date.
- An agreed fee structure for Production Insurance claims exceeding GBP 250,000 where the successful Applicant may be instructed on an individual basis.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £480,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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responding effectively to the wide variety of claims circumstances falling under BBC Production Insurance agreements for in-house and BBC commissioned independent productions. The service will involve dealing with cast, negative film and digital (including faulty stock, camera and processing), props, sets and wardrobe, miscellaneous equipment, extra expense, third party property damage, office contents, money and securities related claims. The main elements of the service will include:

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II.2.5) Award criteria

Quality criterion - Name: Merit / Weighting: 50%

Price - Weighting: 50%

II.2.11) Information about options

Options: Yes

Description of options

The initial term of the contract will be for a period of 3 years with 2 additional optional extension periods of 12 months each

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-028280](#)

Section V. Award of contract

Contract No

1

Title

Production Insurance Claims Management Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 January 2022

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Spotlite Claims Limited

Unit 3A, Horseshoe Business Park, Lye Lane

Bricketwood, Hertfordshire

AL2 3TA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £480,000

Total value of the contract/lot: £480,000

Section VI. Complementary information

VI.3) Additional information

In the case of technology requirements, the BBC may involve its technology partner (Atos IT Solutions and Services Limited) to assist in the scoping and drafting of invitations to tender and/or the evaluation of tenders. However, the final decision as to which is the most economically advantageous (by reference to the award criteria) will be made by the BBC. The awarding authority reserves the right not to award a contract and to annul the procurement process at any stage. Tenders and all supporting documents must be priced in sterling and all payments will be made in sterling. The contract shall be subject to English law. The awarding authority does not bind itself to accept the lowest, or any tender and reserves the right to accept part of a tender unless the tenderer expressly stipulates otherwise in the tender document.

VI.4) Procedures for review

VI.4.1) Review body

Business and Property Courts of England and Wales - TCC

Rolls Building, 7 Rolls Building, 7 Fetter Lane

London

EC4A 1NL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

As stated in the Public Contracts Regulations 2015. The applicable review time limits shall be as stated in Regulations 92 and 93 Public Contracts Regulations 2015.