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Contract

## **Production Insurance Claims Management Service**

The British Broadcasting Corporation (BBC)

F03: Contract award notice

Notice identifier: 2022/S 000-002485

Procurement identifier (OCID): ocds-h6vhtk-02f5e5

Published 27 January 2022, 10:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The British Broadcasting Corporation (BBC)

Broadcasting House, Portland Place

London

W1A 1AA

#### **Email**

[kevin.waters@bbc.co.uk](mailto:kevin.waters@bbc.co.uk)

#### **Telephone**

+44 1234567890

#### **Fax**

+44 1234567890

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.bbc.co.uk/supplying/>

Buyer's address

<https://bbc.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Broadcasting

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Production Insurance Claims Management Service

Reference number

PROC 2021 82 KW Production Insurance Claims Management Service

**II.1.2) Main CPV code**

- 66518300 - Insurance claims adjustment services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The requirement is for a production insurance claims management service capable of responding effectively to the wide variety of claims circumstances falling under BBC Production Insurance agreements for in-house and BBC commissioned independent productions. The service will involve dealing with cast, negative film and digital (including faulty stock, camera and processing), props, sets and wardrobe, miscellaneous equipment, extra expense, third party property damage, office contents, money and securities related claims. The main elements of the service will include:

- The provision of claims managements and associated data management services for Production Insurance Claims (excluding Casualty classes) up to a value of £250,000.
- The recovery of insured and uninsured losses from other involved parties where appropriate.
- Liaison with BBC contractors, BBC departments (including subsidiaries), BBC Commissioned Independent Productions and in particular the BBC's Insurance Department to ensure that information is made available to relevant parties and acted upon in the best interest of the BBC and claims records are accurate and up to date.
- An agreed fee structure for Production Insurance claims exceeding GBP 250,000 where the successful Applicant may be instructed on an individual basis.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £480,000

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

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responding effectively to the wide variety of claims circumstances falling under BBC Production Insurance agreements for in-house and BBC commissioned independent productions. The service will involve dealing with cast, negative film and digital (including faulty stock, camera and processing), props, sets and wardrobe, miscellaneous equipment, extra expense, third party property damage, office contents, money and securities related claims. The main elements of the service will include:

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#### **II.2.5) Award criteria**

Quality criterion - Name: Merit / Weighting: 50%

Price - Weighting: 50%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term of the contract will be for a period of 3 years with 2 additional optional extension periods of 12 months each

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-028280](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Production Insurance Claims Management Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 January 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Spotlite Claims Limited

Unit 3A, Horseshoe Business Park, Lye Lane

Bricketwood, Hertfordshire

AL2 3TA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £480,000

Total value of the contract/lot: £480,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

In the case of technology requirements, the BBC may involve its technology partner (Atos IT Solutions and Services Limited) to assist in the scoping and drafting of invitations to tender and/or the evaluation of tenders. However, the final decision as to which is the most economically advantageous (by reference to the award criteria) will be made by the BBC. The awarding authority reserves the right not to award a contract and to annul the procurement process at any stage. Tenders and all supporting documents must be priced in sterling and all payments will be made in sterling. The contract shall be subject to English law. The awarding authority does not bind itself to accept the lowest, or any tender and reserves the right to accept part of a tender unless the tenderer expressly stipulates otherwise in the tender document.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Business and Property Courts of England and Wales - TCC

Rolls Building, 7 Rolls Building, 7 Fetter Lane

London

EC4A 1NL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As stated in the Public Contracts Regulations 2015. The applicable review time limits shall be as stated in Regulations 92 and 93 Public Contracts Regulations 2015.