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Tender

## **Acute Financial Inclusion Services**

NHS Greater Glasgow and Clyde

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2025/S 000-002459

Procurement identifier (OCID): ocds-h6vhtk-04d5e6

Published 24 January 2025, 8:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Greater Glasgow and Clyde

Procurement Department, Glasgow Royal Infirmary, 84 Castle Street

Glasgow

G4 0SF

#### **Contact**

Brian Roach

#### **Email**

[Brian.Roach2@nhs.scot](mailto:Brian.Roach2@nhs.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

### **Internet address(es)**

Main address

<http://www.nhsggc.scot/about-us/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10722](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10722)

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Acute Financial Inclusion Services

Reference number

GGC0899

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS Greater Glasgow and Clyde wish to commission the delivery of a financial inclusion service to support patients to maximise income, reduce household expenditure and debt to alleviate money worries.

#### **II.1.5) Estimated total value**

Value excluding VAT: £220,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Acute Financial Inclusion Services

Lot No

1

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

**II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow Royal Infirmary and Queen Elizabeth University Hospitals

**II.2.4) Description of the procurement**

NHS Greater Glasgow and Clyde wish to develop an Acute Site Financial Inclusion Service Procurement Framework with external providers for the delivery of financial inclusion services to support patients to maximise income, reduce household expenditure and debt alleviate money worries. An Acute Site Financial Inclusion Service which will focus on addressing immediate financial issues to prevent or alleviate crisis and to work to mitigate the potential for these issues to negatively impact on the client's health status. The services will not offer lengthy casework support on site but will identify the clients' financial needs, put in place immediate financial support (such as access to relevant grants and hardship funds; eligibility for social security benefits; support with food and home energy and other needs as appropriate) and connect clients with appropriate sources of support in their local community to ensure ongoing issues are supported through to resolution.

The target population for the service will be patients; carers/ families; and NHSGGC staff. Consideration on how best to target groups who are most vulnerable, in discussion with NHSGGC, is required.

**II.2.6) Estimated value**

Value excluding VAT: £200,000

**II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mental Health Acute Financial Inclusion Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Gartnavel Hospital Campus and Leverndale Hospital

### **II.2.4) Description of the procurement**

NHS Greater Glasgow and Clyde wish to commission the delivery of a financial inclusion service to support patients to maximise income, reduce household expenditure and debt to alleviate money worries. It is proposed that the service will be delivered weekly at Leverndale and Gartnavel Hospital Campus, co-located within Mental Health Acute and supporting approximately 48 referrals per quarter. The service will identify the clients' financial needs and aim to maximise income by initiating or progressing relevant benefit applications, appealing benefit decisions, offering debt advice and support and seeking support with food and home energy as may be appropriate

### **II.2.6) Estimated value**

Value excluding VAT: £20,000

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

12

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

All information can be found within the tender documents published at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

See Service Specification provided at

<https://www.publictendersscotland.publiccontractscotland.gov.uk>

All of the above mandatory requirements must be met in order to deliver Acute Financial Inclusion Services. NHSGGC wish to support the development of financial inclusion organisations to meet these requirements and invites tenders from organisations who may require further training/ support to fulfil some requirements but can demonstrate the criteria in Section 1 as a minimum.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

With reference to SPD question 4B.4, tenderers are required to state the value for the following financial ratio):

Current Ratio (Liquidity Ratio)

(Total current assets divided by total current liabilities)

The acceptable range for this financial ratio is:

>0.99

Tenderers should be able to provide 2 years financial accounts when requested by NHSGGC

With reference to SPD question 4B.4, tenderers are required to state the value for the following financial ratio):

Net Profit Margin

(Net profits divided by revenue x 100)

The acceptable range for this financial ratio is

0 or higher

Tenderers should be able to provide 2 years financial accounts when requested by NHSGGC Please note: Organisations with Charitable Status are not required to provide a response to this question

Technical and Professional Ability

With reference to SPD question 4C.1.2 Tenderers are required to provide examples that demonstrate they have the relevant experience to deliver the service. Examples must be from within the last 3 years. You should use the attached template to provide 2 examples that demonstrates experience that is relevant to this procurement exercise. Your completed response should be no more than 2 pages of A4. The completed response should be uploaded to question 4C.1.2. This is pass/fail question. If examples are not provided, this will result in a fail. If the examples provided do not demonstrate the required level of experience, this will result in a fail.

Minimum level(s) of standards required:

With reference to SPD question 4D.1, Bidders must evidence a regularly reviewed and documented policy for Health and Safety (H&S) management endorsed by the Chief Executive Officer, or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels within the organisation. The policy must be relevant to the nature and scale of

your operations and set out your company's responsibilities of health and safety management and compliance with legislation. This is a pass/fail question. Failure to evidence your policy will result in your tender being rejected. Failure to evidence a policy that meets the requirements will result in your tender being rejected.

With reference to SPD question 4D.1, Bidders should hold and evidence or commit to obtain, within 6 months of the contract start date, a whistleblowing policy consistent with the National Whistleblowing Standards that can be found at the following link:

<https://inwo.spsso.org.uk/national-whistleblowing-%20standards>

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27915. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:787482)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom