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Tender

## **Invitation to Tender for Catering Services**

St. Patricks C Of E Primary Academy

F02: Contract notice

Notice identifier: 2021/S 000-002443

Procurement identifier (OCID): ocds-h6vhtk-0290f2

Published 8 February 2021, 9:23am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St. Patricks C Of E Primary Academy

Salter Street, Earlswood

SOLIHULL

B946DE

#### **Contact**

Lisa Howe

#### **Email**

[s91lhowe@st-patricks-ce.solihull.sch.uk](mailto:s91lhowe@st-patricks-ce.solihull.sch.uk)

#### **Telephone**

+44 1564702278

**Country**

United Kingdom

**NUTS code**

UKF - EAST MIDLANDS (ENGLAND)

**Internet address(es)**

Main address

<http://www.st-patricks-ce.solihull.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.st-patricks-ce.solihull.sch.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.st-patricks-ce.solihull.sch.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Single Academy Trust

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to Tender for Catering Services

#### **II.1.2) Main CPV code**

- 80100000 - Primary education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The contract is for the provision of a fully managed catering service in line with the school's requirements and specifications.

#### **II.1.5) Estimated total value**

Value excluding VAT: £201,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80100000 - Primary education services

#### **II.2.3) Place of performance**

NUTS codes

- UKG - WEST MIDLANDS (ENGLAND)

Main site or place of performance

St Patrick's C of E Primary Academy

Salter Street

Earlswood

Solihull

B94 ^DE

## **II.2.4) Description of the procurement**

We are nviting you to tender for a contract for the provision of a fully managed catering service in line with the school's requirements and specifications as described in this document.

We require a school meal service that provides both healthy and balanced meal options. We believe that there is a link between a healthy diet and the ability to learn effectively, and therefore, we require this important element of the school day to benefit our pupils.

We want every child or parent to be able to choose, and be provided with, their preferred meal choice. We also want every child to enjoy their meal in a well prepared and safe dining area.

We understand the school has a responsibility to promote and encourage healthy eating and we require a caterer to work with the school on developing this further.

It is very important that the service delivers both value for money as well as high standards in procurement, production and customer care.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £201,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

annual rolling basis

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Price 20%

Quality 80% - split as below

Menus 30%

Dietary and Allergen Management 20%

Service Implementation and Transfer 20%

Staff Development 10%

Marketing and Communication 20%

Payment and Debt Management 10%

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 February 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 February 2021

Local time

9:00am

Place

St Patrick's CE Primary Academy

Information about authorised persons and opening procedure

Headteacher

School Business Manager

Governor



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Chair of Governors

Salter Street

Earlswood

B94 6DE

Email

[s91slawrence@st-patricks-ce.solihull.sch.uk](mailto:s91slawrence@st-patricks-ce.solihull.sch.uk)

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