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Tender

Specialist Recruitment Services for Commonwealth Games Additional Staffing

UNIVERSITY OF BIRMINGHAM

F02: Contract notice

Notice identifier: 2022/S 000-002433

Procurement identifier (OCID): ocids-h6vhtk-03101a

Published 27 January 2022, 2:47pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF BIRMINGHAM

Chancellors Close

BIRMINGHAM

B152TT

Contact

Karen Aird

Email

k.aird@bham.ac.uk

Telephone

+44 1214158491

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

<http://www.bham.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/universityofbirmingham.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofbirmingham.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofbirmingham.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Specialist Recruitment Services for Commonwealth Games Additional Staffing

Reference number

SC9794/21

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

We are looking for multi - disciplinary agents, who can provide payroll processing services, that specialise in large complex event management with experience of delivering world class events, coupled with the skill to develop and undertake complex resource planning activities to include, headhunting, they must also have access to a large database of skilled f&b operatives (FoH and BoH), shortlisting, selection and induction training. The successful company will have experience of supporting events such as: EXPO, Common Wealth Games or the Olympic Games (noting the CWG has only been hosted 3 times in the UK - and Birmingham 2022 will be the 4) operating and coordination of a staff accreditation schemes, appointment and management of 300+ f&b team members.

II.1.5) Estimated total value

Value excluding VAT: £900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

As a key venue for the Commonwealth Games (CWG) hosting the primary Athletes' Village with some 3,000+ athletes and team officials, as well as the sport venues for squash and hockey, the University of Birmingham is a focal point for the event. To amplify the opportunity, the University of Birmingham has also invested significantly to become a proud Official Partner of the Games at the highest status.

While the University of Birmingham carries a substantially scaled operation for catering and events to manage the 35,000+ students and 5,000+ staff that are accessing the campus at any time, there is a requirement to augment that existing operation with an appropriately skilled and qualified catering and event workforce specifically for the CWG.

We are looking for multi - disciplinary agents, who can provide payroll processing services, that specialise in large complex event management with experience of delivering world class events, coupled with the skill to develop and undertake complex resource planning activities to include, headhunting, they must also have access to a large database of skilled f&b operatives (FoH and BoH), shortlisting, selection and induction training. The successful company will have experience of supporting events such as: EXPO, Common Wealth Games or the Olympic Games (noting the CWG has only been hosted 3 times in the UK - and Birmingham 2022 will be the 4) operating and coordination of a staff accreditation schemes, appointment and management of 300+ f&b team members.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £900,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

7

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

n/a

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 February 2022

Local time

11:59am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 7 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 February 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

University of Birmingham

Birmingham

Country

United Kingdom