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Tender

Administration of Windrush Day Grant Scheme 2022

Department for Levelling, Housing and Communities

F02: Contract notice

Notice identifier: 2022/S 000-002425

Procurement identifier (OCID): ocids-h6vhtk-031012

Published 27 January 2022, 1:55pm

Section I: Contracting authority

I.1) Name and addresses

Department for Levelling, Housing and Communities

2 Marsham Street

London

SW1P 4DF

Contact

commercial@communities.gov.uk

Email

commercial@communities.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities>

Buyer's address

<https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://mhclg.force.com/ProSpend__eSourcing_Community_Registration?filters=&page=&Project=a1b4J000004yHt6QAE&searchStr=&SearchType=Projects&SortStr=

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://mhclg.force.com/ProSpend__eSourcing_Community_Registration?filters=&page=&Project=a1b4J000004yHt6QAE&searchStr=&SearchType=Projects&SortStr=

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Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

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I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Professional Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Administration of Windrush Day Grant Scheme 2022

Reference number

CPD4122191

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.1.4) Short description

The Department for Levelling Up, Housing and Communities (DLUHC)'s People, Places and Communities Division is seeking to procure a supplier with the relevant experience, cultural aptitude and capability to manage and deliver the competitive annual Windrush Day Grant Scheme (WDGS).

II.1.5) Estimated total value

Value excluding VAT: £240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Department for Levelling Up, Housing and Communities (DLUHC)'s People, Places and Communities Division is seeking to procure a supplier with the relevant experience, cultural aptitude and capability to manage and deliver the competitive annual Windrush Day Grant Scheme (WDGS).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Break clauses after Year One and Year Two - see Terms and Conditions and Specification.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

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