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Tender

## **Corporate Learning and Development Framework**

Welsh Government

F02: Contract notice

Notice identifier: 2021/S 000-002401

Procurement identifier (OCID): ocds-h6vhtk-0290c8

Published 5 February 2021, 4:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welsh Government

Corporate Procurement Services, Cathays Park

Cardiff

CF10 3NQ

#### **Email**

[kate.smith@gov.wales](mailto:kate.smith@gov.wales)

#### **Telephone**

+44 3000257095

#### **Country**

United Kingdom

#### **NUTS code**

UKL - WALES

**Internet address(es)**

Main address

<http://www.gov.wales>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Corporate Learning and Development Framework

Reference number

C183/2020/2021

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Welsh Government has a diverse workforce of around 5500 civil servants responsible for supporting Welsh Ministers to deliver their priorities across all aspects of life in Wales. It is crucial that we invest in developing, improving and maintaining a broad range of skills, knowledge and experience to ensure Welsh Government staff have the capability and expertise required to successfully deliver current and future policies, services and commitments, alongside our statutory duties as an employer. In order to meet those aims, the Welsh Government wishes to establish a framework agreement for a corporate learning and development provision for its staff, working with highly experienced, engaging and collaborative providers who can deliver an efficient, cost effective and learner-orientated service. Bidders are invited to bid to provide the service requirements detailed in the main specification and relevant annex(es).

-Lot 1 – Health & Safety learning solutions

-Lot 2– First Aid learning solutions

-Lot 3 – Well-being & Resilience learning solutions

-Lot 4 – Personal & Team Development learning solutions

-Lot 5 – Core Skills for Civil Servants learning solutions

-Lot 6 – Equality, Diversity & Inclusion learning solutions

-Lot 7 – Digital & Data learning solutions

-Lot 8 – Policy Making, including Government Business and Legislation and Constitutional Affairs learning solutions

-Lot 9 –Facilitation

-Lot 10 – Provision of Coaches and Executive Coaches

### **II.1.5) Estimated total value**

Value excluding VAT: £220,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 6 – Equality, Diversity & Inclusion learning solutions

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services
- 98200000 - Equal opportunities consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 6 - Equality, Diversity & Inclusion learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 6 will cover the development and delivery of the Welsh Government's Equality, Diversity and Inclusion learning and development curriculum, and intends to equip officials with the necessary skills, knowledge and behaviours required to support a fair and inclusive workforce and workplace. Training will be required to include general Equality and Human Rights awareness, Understanding biases and their impact on the workplace, protected groups awareness and positive role-modelling on behalf of under-represented groups.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

Lot 8 – Policy Making, including Government Business and Legislation and Constitutional Affairs learning solutions

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services
- 75111000 - Executive and legislative services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 8 - Policy Making, including Government Business and Legislation and Constitutional Affairs learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 8 will cover the provision of the development and delivery of learning and development solutions so as to equip officials with the necessary skills, knowledge and behaviours required for their roles so that they can effectively develop and implement policy and legislation, support government business matters and understand constitutional matters relating to Wales. Training will be required to cover policy context and policy framing, advising, briefing and drafting skills, legislative and legal frameworks, evaluating policy and working with Ministers.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 years total duration)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 9 – Facilitation

Lot No

9

#### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services

#### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

#### **II.2.4) Description of the procurement**

Lot 9 - Facilitation

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework

To provide expert facilitation services as part of the Welsh Government's corporate programme of learning and development, and to provide access to a highly skilled pool of experienced facilitators and trainers who will deliver a range of learning and development courses using the Client's own existing content and materials, in addition to facilitating action learning sets or development programme cohorts.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 years total duration)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



## **II.2) Description**

### **II.2.1) Title**

Lot 10 – Provision of Coaches and Executive Coaches

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services
- 79998000 - Coaching services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 10 - Provision of Coaches and Executive Coaches

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

To provide a skilled pool of coaches who can support individuals and groups with career and executive level coaching, enabling to staff to reach their potential and strengthen our diverse pipeline of future leaders.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Health and Safety learning solutions

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 80560000 - Health and first-aid training services
- 80500000 - Training services

#### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

#### **II.2.4) Description of the procurement**

Lot 1 – Health & Safety learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 1 will cover the provision of high quality learning and development solutions to ensure health and safety compliance, accreditation and knowledge. Courses required include Manual Handling, IOSH, Evacuation Chair, Fire Marshall and general Health and Safety.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 30

Cost criterion - Name: Commercial / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - First Aid learning solutions

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80560000 - Health and first-aid training services
- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 2– First Aid learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 2 will cover the provision of high quality learning and development solutions to ensure compliance with the relevant regulations in first aid provision, accreditation and knowledge. Courses required include First Aid at Work, Emergency First Aid at Work, Defibrillator operator and Medical Gases.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Well-being & Resilience learning solutions

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 3 - Well-being & Resilience learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 3 will cover the development and delivery of the Welsh Government's Well-being and Resilience curriculum through learning and development solutions intended to equip officials with the necessary skills, knowledge and behaviours required to focus on strengthening personal well-being and resilience.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 – Personal & Team Development learning solutions

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 4 – Personal & Team Development learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 4 will cover the development and delivery of the Welsh Government's personal and team learning and development curriculum, including a range of learning solutions such as leadership, performance management, emotional intelligence and the provision of recognised psychometric, feedback and strengths profiling tools.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 – Core Skills for Civil Servants learning solutions

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 5 - Core Skills for Civil Servants learning solutions

Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework.

Lot 5 will cover the development and delivery of learning and development solutions to equip officials with the necessary skills, knowledge and behaviours required to focus on delivering the core business of government. Learning provisions will include Communication skills, Analytical skills, Administrative and organisational skills, Customer service skills and Recruitment and Selection training.

### **II.2.5) Award criteria**



Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7 – Digital & Data learning solutions

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services

- 80511000 - Staff training services
- 72222300 - Information technology services

### **II.2.3) Place of performance**

NUTS codes

- UKL - WALES

### **II.2.4) Description of the procurement**

Lot 7 - Digital and Data learning solutions

4.1 Bidders are invited to submit Bids to be awarded a place on the Welsh Government's Learning & Development Framework

Lot 7 will cover the provision of the development and delivery of bespoke learning and development solutions for the Welsh Government in the subject areas of Digital, Data and Technology (DDaT). Courses include Digital Awareness, Digital Leadership, Working with Data, Open Data, 'Big Data' and professional qualifications and specialist/role specific technical training for the DDaT profession.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 year plus 1 year (4 year total duration)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 44

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 March 2021

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

26 March 2021

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

E-Tender Information: <https://etenderwales.bravosolution.co.uk>

The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.

Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User

performing the Registration. On registering on the Platform the Super User will select a Username and will receive a password. The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.

In order to log-in to the Platform please enter your Username and Password.

Note: If you forget your Password then visit the homepage and click “Forgot your password?”

Registration should only be performed once for each Organisation.

If you think that someone in your Organisation may have already registered on this Platform then you must not register again.

Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.

Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).

Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

Tenders must be uploaded to the BravoSolution portal by 14:00. Late bids will not be accepted.

## How To Find The ITT:

Once logged in you must click on 'ITT's Open to all Suppliers'

The e-tender references for this contract are: project\_46113 and itt\_85216

Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest'

button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page

You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the

'Attachments' area.

Any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top

of this notice.

The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at <https://www.sell2wales.gov.wales/>

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=107985](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=107985)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

The Client has decided to take a non-core approach to Community Benefits , this means that the Community Benefits proposal that a Bidder returns as part of this tender process will not be evaluated and scored but will form part of the framework at call off stage.

(WA Ref:107985)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

**VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom