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Tender

## **Case 487142**

Scottish Government

F02: Contract notice

Notice identifier: 2022/S 000-002388

Procurement identifier (OCID): ocds-h6vhtk-030fed

Published 27 January 2022, 10:15am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[ross.cameron@gov.scot](mailto:ross.cameron@gov.scot)

#### **Telephone**

+44 131247556

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Case 487142

Reference number

IT Managed Service to Maintain LS-CMI IT System

#### **II.1.2) Main CPV code**

- 72222300 - Information technology services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government has a requirement to place a contract with an external service provider for the provision of an IT Managed Service to Maintain the Level of Service Case Management Inventory (LS/CMI) System.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,550,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The Scottish Government has a requirement to place a contract with an external service

provider for the provision of an IT Managed Service to Maintain the Level of Service Case Management Inventory (LS/CMI) System.

The 2021-22 Programme for Scottish Government document sets out the intention to promote a fairer more equal society. This contract will assist by supporting Justice Social Workers (JSW) and the Scottish Prison Service (SPS) to assess and manage the level of risk posed by certain individuals to the public and to inform their case management needs.

A summary of the Service Providers responsibilities is as follows;

- Bug/issue fixing as and when identified by users;
- Service Help Desk (email/helpdesk number) as central point of contact for raising any system errors/issues and addressing these promptly and effectively;
- Security patching where dictated in support of the development/test instance;
- Release management, system updates and installation;
- Provide advice and support to all agencies using the system on an ongoing basis;
- Where new content/change requests are identified and approved by the Scottish Government, the IT Managed Service Provider will develop, test, and implement new applications and provide appropriate guidance and support to users;
- Until the system is migrated to cloud, in order to maintain the high security level of the PSN system,

a series of annual IT health checks (including PEN tests) require to be carried out. In addition, a detailed audit log requires to be maintained to capture all actions within the database.

- Maintain close communication with the Scottish Government through a representative attending quarterly meetings of the LS/CMI Change Board to ensure effective communication between all agencies about the cause and effects of any changes that are to be installed to the system.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,550,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

+2 (24 Months) +2 (24 Months). 48 Months Maximum. Any extension being at the sole discretion of the Purchaser.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Financial Ratios (ESPD 4B6) - Bidders must demonstrate a Current Ratio of 1 (one) or more.

Current Ratio will be calculated as follows: net current assets divided by net current liabilities.

Minimum level(s) of standards possibly required

- Public Liability Insurance (In the sum not less) - 2,000,000 GBP;
- Professional Indemnity Insurance (In the sum not less) - 5,000,000 GBP;
- Employer's Liability Insurance - 5,000,000 GBP;
- Cyber Liability Insurance (In the sum not less) - 1,000,000 GBP;

Such insurance must be maintained for the duration of the Contract and for a minimum of 5 years following the expiry or termination of the Contract.

##### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

ISO/IEC 27001 or equivalent

Minimum level(s) of standards possibly required

Must have achieved, or be committed to achieving prior to contract award, ISO/IEC 27001 (Information Security Management Systems Requirements) relevant to the service requirements.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Jun 2027



### **VI.3) Additional information**

Variant contract submissions will be accepted in order to actively encourage potential bidders to propose innovative or alternative approaches that meet their requirements in a more cost efficient and value for money manner.

The procurement documents contain supporting guidelines for any bidder who wishes, in addition to the submission of a standard compliant tender response, to submit a second and separate Variant response to the tender.

Note: A variant response on its own, in the absence of a compliant tender response, cannot be accepted (and therefore will not be evaluated).

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20570. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:680825)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-co](http://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-co)