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Tender

Manned Guarding and CCTV Monitoring

Rochdale Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-002383

Procurement identifier (OCID): ocids-h6vhtk-043413

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Section I: Contracting authority

I.1) Name and addresses

Rochdale Metropolitan Borough Council

4th Floor, Waterside House, Waterside Plaza

Sale

M33 7ZF

Contact

Mr Edward Farnworth

Email

edward.farnworth@star-procurement.gov.uk

Telephone

+44 1619121616

Country

United Kingdom

Region code

UKD - North West (England)

Internet address(es)

Main address

<http://www.rochdale.gov.uk/>

Buyer's address

<http://www.rochdale.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Security

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Manned Guarding and CCTV Monitoring

Reference number

DN659251

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

MANNED GUARDING and CCTV

Rochdale BC is inviting tenders for security at Green Lane Depot, Heywood, and security at Number One Riverside, Rochdale. Rochdale BC is only inviting tenders from providers who can deliver across both sites.

CCTV MONITORING

Rochdale Borough Council is inviting tenders for Video Surveillance System Monitoring from the Council's monitoring centre based within Rochdale Police Station.

The tender process aims to identify the cost of providing SIA qualified CCTV monitoring staff to monitor the Council fixed surveillance camera 24/7 with a minimum practicable staffing structure.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - Manned Guarding and CCTV

Lot No

1

II.2.2) Additional CPV code(s)

- 32235000 - Closed-circuit surveillance system
- 35120000 - Surveillance and security systems and devices
- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

To provide SIA qualified security guards (in both CCTV monitoring and door supervision) in order to provide security at Number One Riverside, Rochdale and Green Lane Depot, Heywood.

It is the responsibility of the supplying company to ensure an appropriate person is responsible for ensuring the guard on duty is adequately trained on site procedures and the use of CCTV & Security equipment.

KEY OBJECTIVES

- To detect potential intruders on the site and around the perimeter of the premises.
- To carry out regular site checks around the premises, parked vehicles and storage areas and provide records that these are carried out.
- Monitor CCTV – deal with any incidents as appropriate
- To ensure that the above objectives are achieved at best value to the Council

Further information around roles and responsibilities will be provided in the tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £243,815

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract period with the option to extend for up to 3 years in annual increments

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - CCTV Monitoring

Lot No

2

II.2.2) Additional CPV code(s)

- 32235000 - Closed-circuit surveillance system
- 32323500 - Video-surveillance system
- 35125000 - Surveillance system
- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

The control room operates surveillance cameras installed in public areas. The service supports Rochdale's Community Safety Plan to reduce the fear of crime, deter crime, detect crime, provide evidence of offences and support Police operations.

One of the primary objectives is to support and enhance Police operations and evidence gathering to assist with the provision of a safe and secure environment within the borough and to support the efficient detection and prosecution of criminal and anti-social behaviour. The service provider must work collaboratively and cooperatively with Greater Manchester Police (GMP) during the contract period.

The Council's surveillance cameras will also support civil contingency duties and will from time to time be required to observe and report live community environmental conditions on request.

KEY OBJECTIVES

The CCTV service must be one that:

- a) Is cost efficient and quality driven
- b) achieves the standards laid out by British Standards on the management and operation of CCTV systems
- c) achieves the requirements of national standards, best practice for the management and operation of CCTV systems

d) ensures best practice and innovation fostering measurable, continuous service improvement

e) works with the Police and Council Partners in the investigation of criminal offences, protecting citizens of the borough and supporting emergency planning responses

f) ensures a sympathetic and flexible response to any unplanned occurrence

g) the Contractor must ensure that all staff are accredited to relevant SIA training and examination

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £195,883

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Initial 12 month contract period with the option to extend for up to 3 years in annual increments

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 February 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Rochdale Borough Council

Rochdale

OL16 1XU

Country

United Kingdom