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Tender

## **Supply and Installation of Office Furniture**

SSE plc

F05: Contract notice – utilities

Notice identifier: 2024/S 000-002381

Procurement identifier (OCID): ocds-h6vhtk-043412

Published 24 January 2024, 11:25am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

SSE plc

200 Dunkeld Road

Perth

PH1 3AQ

#### **Contact**

Helen Gerrard

#### **Email**

[helen.gerrard@sse.com](mailto:helen.gerrard@sse.com)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**National registration number**

SC117119

**Internet address(es)**

Main address

<http://www.sse.com>

Buyer's address

<http://WWW.SSE.COM>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.sse.com/potential Suppliers](http://www.sse.com/potential%20Suppliers)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://sse.app.jaggaer.com/web/index.html>

Tenders or requests to participate must be submitted to the following address:

SSE Plc

200 Dunkeld Road

Perth

PH1 3AQ

**Contact**

Helen Gerrard

**Email**

[Helen.Gerrard@sse.com](mailto:Helen.Gerrard@sse.com)

**Country**

United Kingdom

**Region code**

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SC117119

**Internet address(es)**

Main address

<http://www.sse.com>

**I.6) Main activity**

Electricity

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Supply and Installation of Office Furniture

#### II.1.2) Main CPV code

- 39130000 - Office furniture

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

SSE is seeking to appoint one or more suppliers who have the necessary capacity, capability, knowledge, and expertise to deliver a high quality and fully managed service for supply and installation of office furniture at numerous sites across our UK and Ireland sites (NI & ROI).

The Pre-Qualification Questionnaire documents (Supply & Installation of Office Furniture - PQQ) can be downloaded from [www.sse.com/potential-suppliers](http://www.sse.com/potential-suppliers) (Call for Competition drop down).

Should you wish to participate in this PQQ, please email [Helen.Gerrard@sse.com](mailto:Helen.Gerrard@sse.com) and confirm your request to be invited to respond to the PQQ. You will then be added to the PQQ event within our Jaggaer procurement system which can be accessed through the link already provided.

If your company is already registered on Jaggaer, you will be added to the event and a confirmation email will be sent to you, confirming the usernames registered to your Jaggaer account.

If your company is not currently registered on Jaggaer, you will be sent an automated email from the Jaggaer system with a link to register on the system. Once registered, you must contact Helen Gerrard confirming that you have registered. You will then be added to the PQQ event.

Any queries should be sent to the above email address unless you have been added to the Jaggaer event, in which case queries should be sent through the Jaggaer messaging system.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This scope of services is for supply and installation of office furniture across the SSE estate in England, Scotland, Wales, Northern Ireland and ROI.

The proposed form of contract will be SSE services terms and conditions. ROI will be tendered as a separate lot with specific services term for this jurisdiction.

Contract duration will be 3 years with the option to extend for a further two 12 month periods.

Scope will include:

Supply and Installation of Office Furniture

Supply of 3D Visuals and layout plans

Project Management

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2025

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

2 off 1 year extension periods

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Participants must be verified on Achilles UVDB or Level 3 Supplyline by award of contract

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

##### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Participants must be verified on Achilles UVDB or Level 3 Supplyline by award of contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2024

Local time

2:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 February 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

SSE Plc

Perth

Country

United Kingdom