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Tender

Supply and Installation of Office Furniture

SSE plc

F05: Contract notice – utilities

Notice identifier: 2024/S 000-002381

Procurement identifier (OCID): ocds-h6vhtk-043412

Published 24 January 2024, 11:25am

Section I: Contracting entity

I.1) Name and addresses

SSE plc

200 Dunkeld Road

Perth

PH1 3AQ

Contact

Helen Gerrard

Email

helen.gerrard@sse.com

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

SC117119

Internet address(es)

Main address

<http://www.sse.com>

Buyer's address

<http://WWW.SSE.COM>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.sse.com/potential Suppliers](http://www.sse.com/potential%20Suppliers)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://sse.app.jaggaer.com/web/index.html>

Tenders or requests to participate must be submitted to the following address:

SSE Plc

200 Dunkeld Road

Perth

PH1 3AQ

Contact

Helen Gerrard

Email

Helen.Gerrard@sse.com

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

SC117119

Internet address(es)

Main address

<http://www.sse.com>

I.6) Main activity

Electricity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply and Installation of Office Furniture

II.1.2) Main CPV code

- 39130000 - Office furniture

II.1.3) Type of contract

Supplies

II.1.4) Short description

SSE is seeking to appoint one or more suppliers who have the necessary capacity, capability, knowledge, and expertise to deliver a high quality and fully managed service for supply and installation of office furniture at numerous sites across our UK and Ireland sites (NI & ROI).

The Pre-Qualification Questionnaire documents (Supply & Installation of Office Furniture - PQQ) can be downloaded from www.sse.com/potential-suppliers (Call for Competition drop down).

Should you wish to participate in this PQQ, please email Helen.Gerrard@sse.com and confirm your request to be invited to respond to the PQQ. You will then be added to the PQQ event within our Jaggaer procurement system which can be accessed through the link already provided.

If your company is already registered on Jaggaer, you will be added to the event and a confirmation email will be sent to you, confirming the usernames registered to your Jaggaer account.

If your company is not currently registered on Jaggaer, you will be sent an automated email from the Jaggaer system with a link to register on the system. Once registered, you must contact Helen Gerrard confirming that you have registered. You will then be added to the PQQ event.

Any queries should be sent to the above email address unless you have been added to the Jaggaer event, in which case queries should be sent through the Jaggaer messaging system.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This scope of services is for supply and installation of office furniture across the SSE estate in England, Scotland, Wales, Northern Ireland and ROI.

The proposed form of contract will be SSE services terms and conditions. ROI will be tendered as a separate lot with specific services term for this jurisdiction.

Contract duration will be 3 years with the option to extend for a further two 12 month periods.

Scope will include:

Supply and Installation of Office Furniture

Supply of 3D Visuals and layout plans

Project Management

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2025

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

2 off 1 year extension periods

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Participants must be verified on Achilles UVDB or Level 3 Supplyline by award of contract

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Participants must be verified on Achilles UVDB or Level 3 Supplyline by award of contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 January 2024

Local time

2:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

16 February 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

SSE Plc

Perth

Country

United Kingdom