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Contract

## **61\_25 Supply of Writing Instruments**

ESPO

F03: Contract award notice

Notice identifier: 2025/S 000-002342

Procurement identifier (OCID): ocds-h6vhtk-049b8f

Published 23 January 2025, 11:00am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ESPO

Barnsdale Way, Grove Park, Enderby

LEICESTER

LE19 1ES

#### **Contact**

Catalogue Procurement Team

#### **Email**

[tenders@espo.org](mailto:tenders@espo.org)

#### **Country**

United Kingdom

#### **Region code**

UKF22 - Leicestershire CC and Rutland

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.espo.org/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Local Authority Services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

61\_25 Supply of Writing Instruments

Reference number

61\_25

**II.1.2) Main CPV code**

- 39292400 - Writing instruments

**II.1.3) Type of contract**

## Supplies

### **II.1.4) Short description**

Framework for the supply of writing instruments for delivery to the ESPO distribution centre and to ESPO customers.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £24,000,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - ESPO smartbuy branded Writing Instruments

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens
- 30192123 - Fibre pens
- 30192124 - Felt-tipped pens
- 30192125 - Markers
- 39292400 - Writing instruments

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Delivery to the ESPO distribution centre.

#### **II.2.4) Description of the procurement**

Supply of ESPO's private label writing instruments for bulk delivery to the ESPO distribution centre.

#### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price / Weighting: 20

Price - Weighting: 80

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 33 months. The total estimated values stated include the option period.

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Writing Instrument Ranges

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens
- 30192122 - Fountain pens
- 30192123 - Fibre pens
- 30192124 - Felt-tipped pens
- 30192125 - Markers
- 30192126 - Technical pens
- 37822000 - Drawing pens
- 39292400 - Writing instruments

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Delivery to the ESPO distribution centre.

### **II.2.4) Description of the procurement**

Supply of ESPO's private label writing instruments for bulk delivery to the ESPO distribution centre.

### **II.2.5) Award criteria**

Quality criterion - Name: Non-Price / Weighting: 80

Price - Weighting: 20

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework agreement has the option to extend for up to a further 33 months. The total estimated values stated include the option period.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-029713](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Lot 1 - ESPO smartbuy branded Writing Instruments

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 January 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 17

Number of tenders received by electronic means: 22

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

HAINENKO LIMITED

284 Chase Road, London, N14 6HF

Country

United Kingdom

NUTS code

- UKI5 - Outer London – East and North East

Companies House

01096654

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £4,000,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Lot 2 - Writing Instrument Ranges

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 January 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 22

Number of tenders received from SMEs: 17

Number of tenders received by electronic means: 22

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

BIC U.K. LIMITED

Chaplin House, Widewater Place, Moorhall Road, Harefield, Middlesex, UB9 6NS

Country

United Kingdom

NUTS code

- UKI7 - Outer London – West and North West

Companies House

00389090



The contractor is an SME

No

**V.2.3) Name and address of the contractor**

DALER-ROWNEY LIMITED

Daler Rowney House, Southern Industrial Area, Peacock Lane, Bracknell, Berkshire,  
RG12 8SS

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

00194555

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

EASTPOINT GLOBAL LTD

Minerva House, Beacon Park, Galahad Road, Gorleston-on-Sea, Great Yarmouth,  
Norfolk, NR31 7RU

Country

United Kingdom

NUTS code

- UKH1 - East Anglia

Companies House

11716903

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

EDDING (U.K.) LIMITED

Edding House, Merlin Centre, Acrewood Way, St. Albans, Herts, AL4 0JY

Country

United Kingdom

NUTS code

- UKH2 - Bedfordshire and Hertfordshire

Companies House

01249697

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

GEM IMPORTS LIMITED

2 Athena Way, Hoyland, Barnsley, South Yorkshire, S74 0FQ

Country

United Kingdom

NUTS code

- UKE3 - South Yorkshire

Companies House

07329987

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

HAINENKO LIMITED

284 Chase Road, London, N14 6HF

Country

United Kingdom

NUTS code

- UKI5 - Outer London – East and North East

Companies House

01096654

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

HELIX TRADING LIMITED

Building 92 The Pensett Estate, Kingswinford, West Midlands, DY16 7FP

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

Companies House

07892742

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

LUXOR UK LIMITED

96 Kingsmead Road, High Wycombe, Buckinghamshire, HP11 1HY

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

04705197

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

MITSUBISHI PENCIL CO. U.K. LTD

3 Murdoch Court, Knowlhill, Milton Keynes, Bucks, MK5 8GH

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

01853477

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

NEWELL BRANDS UK LIMITED

Halifax Avenue, Fradley Park, Lichfield, Staffordshire, WS13 8SS

Country

United Kingdom

NUTS code

- UKG2 - Shropshire and Staffordshire

Companies House

00104102

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

PENTEL (STATIONERY) LIMITED

Lynton House, 7-12 Tavistock Square, London, WC1H 9LT

Country

United Kingdom

NUTS code

- UKI3 - Inner London – West

Companies House

00997644

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

R. TALENS UK LIMITED

Wallis House, 27 Broad Street, Wokingham, Berkshire, RG40 1AU

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

09391114

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

SHACHIHATA (EUROPE) LTD

Unit 8 Ashville Way, Sutton Weaver, Runcorn, Cheshire, WA7 3EZ

Country

United Kingdom

NUTS code

- UKD6 - Cheshire

Companies House

03514503

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

STABILO INTERNATIONAL GMBH

Building 1, 2 Concorde Rd, Maidenhead, Berkshire, SL6 4BY

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

FC027773

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

STAEDTLER (U.K.) LIMITED

1st Floor, 31 Oldfield Road, Bocam Park, Pencoed, Bridgend, Mid Glamorgan, CF35 5LJ

Country

United Kingdom

NUTS code

- UKL1 - West Wales and the Valleys

Companies House

00797272

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

THE PILOT PEN COMPANY (U.K.) LIMITED

4 Dukes Meadow, Millboard Road, Bourne End, Buckinghamshire, SL8 5XF

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

01422605

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

ZEBRA PEN (UK) LIMITED

19 Tudor Road, Manor Park, Runcorn, Cheshire, WA7 1TY

Country

United Kingdom

NUTS code

- UKD6 - Cheshire

Companies House

02719658

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £20,000,000



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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Court of Justice

The Strand

LONDON

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.gov.uk/>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Information on deadlines(s) for review procedures can be found in Part 3, Chapter 6 of the Public Contracts Regulations 2015.