

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002332-2023>

Tender

## **Prince Henry's High School ~ Catering Tender**

Prince Henry's High School

F02: Contract notice

Notice identifier: 2023/S 000-002332

Procurement identifier (OCID): ocids-h6vhtk-039a9e

Published 25 January 2023, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Prince Henry's High School

Victoria Avenue

Evesham

WR11 4QH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG12 - Worcestershire

**Internet address(es)**

Main address

<https://www.princehenrys.worcs.sch.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/4EQ42W86S7>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Prince Henry's High School ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Prince Henry's High School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,210,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Worcestershire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Prince Henry's High School.

The catering service provision is currently managed by ABM Catering. To ensure that best value principles are applied the Governors and Senior Leaders of the School have decided to tender the catering services.

### School's Vision & Ethos

At Prince Henry's we promote the sound universal values of:-

Acceptance, Courage, Courtesy, Dedication, Determination, Discipline, Equality, Excellence, Fairness, Friendship, Honesty, Humility, Initiative, Inspiration, Integrity, Leadership, Loyalty, Resilience, Respect, Tolerance, Trust and Understanding.

### Our Mission

To create and develop the very best Teaching and Learning environment for all our students and staff based upon the virtues of sound universal values.

### Our Aim

To enable our students to leave Prince Henry's with a first class outstanding education that becomes fully embedded and integrated into their future lives.

This will be achieved by:-

- Recruiting teachers to Prince Henry's who represent excellent universal role models: highly qualified, courteous, professional, and happy to help all students at all times.
- Ensuring Prince Henry's staff instil into our students the universal values outlined below.
- Ensuring the facilities and resources available are suitable and well maintained for an appropriate teaching environment.
- Providing a modern, broad, balanced, relevant and sustainable curriculum, so that our provision supports the individual needs of all of our students.
- Listening and responding appropriately to any parental queries on a personal basis, and supporting parents and carers with their child's journey through Prince Henry's High School.
- Being relentless in the quest for outstanding continuous improvement in all areas of Prince Henry's High School.

### Key Statistics about the school

Prince Henry's High School is a Secondary School in Evesham, Worcestershire, WR11 4QH teaching mixed pupils 11-18, taking in students from all over Evesham and the area coming from all backgrounds. At the last census there were 1280 students of which around 10% are eligible for Free School Meals and there are over 100 staff.

The estimated annual value of the contract is £230k .

## Objectives

We want our catering company to have all of the essential abilities and skills to provide an outstanding catering service to our students, staff and visitors at our school.

You should have the knowledge of how to provide exceptional dining experiences, be able to manage everyone around you and be able to address a concerning matter and take quick actions where required.

Providing a high quality and reliable catering service has a major effect on the whole learning experience for all our students, staff and visitors and this is why the school is passionate about having very high quality catering facilities, with excellent food choices which are nutritionally balanced for everyone. Having excellent customer care, the caterer should be polite, diplomatic and thoughtful while dealing with all our students, staff and visitors.

The way you operate in our school is crucial to ensure customer satisfaction and to encourage students continue to use the facilities and enjoy the mealtimes.

Your menus and pricing structure need to be clear to the students so that they can understand exactly what the offer is to them.

We are looking for a refreshing and innovative approach that reflects, amongst other things, the changing profile of student life and their food preferences and types and preferred styles of dining.

See SQ document for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,210,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 March 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3 April 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.



It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Evesham:-School-catering-services./4EQ42W86S7>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/4EQ42W86S7>

GO Reference: GO-2023125-PRO-21979316

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Prince Henry's High School

Evesham

WR11 4QH

Country

United Kingdom