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Tender

## Temporary Event Workers for British Embassy Brussels

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002275

Procurement identifier (OCID): ocds-h6vhtk-0603b4

Published 12 January 2026, 1:30pm

### Scope

### Description

Provision of event staff services, which shall be ordered as needed and shall include qualified chefs and kitchen assistants, waiters, cloakroom attendants, housekeepers, dishwashers and others (per demand for the event).

### Total value (estimated)

- £135,000 excluding VAT
- £163,350 including VAT

Above the relevant threshold

### Contract dates (estimated)

- 1 July 2026 to 30 June 2028

- Possible extension to 30 June 2030
- 4 years

Description of possible extension:

The contract may be extended if BE Brussels is satisfied with the services and still need them to be provided.

## **Main procurement category**

Services

## **CPV classifications**

- 79952000 - Event services

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## **Submission**

### **Enquiry deadline**

23 January 2026, 11:59pm

### **Tender submission deadline**

8 February 2026, 11:59pm

## **Submission address and any special instructions**

<https://fcdo.bravosolution.co.uk/>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

15 April 2026

**Recurring procurement**

Publication date of next tender notice (estimated): 1 January 2030

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**Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
PRICING & COMMERCIAL	Price	30%
CONTRACT MANAGEMENT, QUALITY ASSURANCE & CUSTOMER SUPPORT	Quality	20%
RESOURCES	Quality	10%
ADAPTING TO DEMANDS	Quality	10%
TRAINING	Quality	10%
RISK MANAGEMENT	Quality	10%
SOCIAL VALUE CRITERIA	Quality	10%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Justification for not publishing a preliminary market engagement notice

Not mandatory for such value.

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## Contracting authority

### Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Email: [commercial.smi@fcdo.gov.uk](mailto:commercial.smi@fcdo.gov.uk)

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government