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Contract

## **Dorset Special Educational Needs and Disabilities Information, Advice and Support Service (SENDIASS)**

Dorset Council  
NHS Dorset Clinical Commissioning Group

F03: Contract award notice

Notice identifier: 2021/S 000-002271

Procurement identifier (OCID): ocids-h6vhtk-029046

Published 4 February 2021, 2:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dorset Council

Dorset Council, South Walks House, South Walks Road

Dorchester

DT1 1UZ

#### **Contact**

Mr Greg Jackson

#### **Email**

[gregory.jackson@dorsetcouncil.gov.uk](mailto:gregory.jackson@dorsetcouncil.gov.uk)

#### **Telephone**

+44 1305221657

**Country**

United Kingdom

**NUTS code**

UKK22 - Dorset CC

**Internet address(es)**

Main address

<https://www.dorsetcouncil.gov.uk>

Buyer's address

<https://www.dorsetcouncil.gov.uk>

**I.1) Name and addresses**

NHS Dorset Clinical Commissioning Group

Vespasian House, Barrack Road

Dorchester

DT1 1TG

**Contact**

Steve Clarke

**Email**

[steve.clarke@dorsetccg.nhs.uk](mailto:steve.clarke@dorsetccg.nhs.uk)

**Country**

United Kingdom

**NUTS code**

UKK22 - Dorset CC

**Internet address(es)**

Main address

<https://www.dorsetccg.nhs.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Other activity

Information, Advice and Support

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Dorset Special Educational Needs and Disabilities Information, Advice and Support Service (SENDIASS)

Reference number

DN504496

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Dorset Council in partnership with the Clinical Commissioning Group (CCG) is seeking tenders from suitably

experienced and capable service providers for the Dorset SENDIASS Service.

Access to SEND Information, Advice and Support (IAS) is a statutory requirement (Children & Families Act

2014). SENDIAS must be available and accessible for Dorset children, young people and young adults (0 to 25

years) with Special Educational Needs, and their parents and carers.

Dorset SENDIASS currently offers a service to parents and carers developed from the existing (and renamed)

Parent Partnership Service. The offer for children and young people is minimal. Revised National Minimum

Standards Guidance (2014) applies to SENDIAS services across the country.

The expectation is for the provider to deliver SENDIAS in the Dorset Council area to:

- Meet statutory requirements including the minimum standards
- Deliver an equivalent service for children and young people
- Improve capacity to intervene earlier

This tender relates to provisions for children, young people, adults and their families.

The contract will commence from 1st May 2021 and will be a long-term contract and bids will be invited for

- 5 years + 2-year possible extensions. A maximum of 7 years.
- 7 years + 3-year possible extensions. A maximum of 10 years.

The Contract Value is approximately £170,900 per annum and Total Contract Value equating to between

£1,196,300 (7 years) and £1,709,000 (10 years), depending which option represents best value following tender

evaluation. The maximum amount that can be submitted is £170,900 per year and any bids above this figure will

be non-compliant and will result in a failed tender bid.

This Tender is being advertised in the Official Journal of the European Union.

The Open Tender process which been adapted under the Light Touch Regime by adding an extra pricing

evaluation in order to be able to gain best value.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312000 - Social work services without accommodation
- 85320000 - Social services

#### **II.2.3) Place of performance**

NUTS codes

- UKK22 - Dorset CC

#### **II.2.4) Description of the procurement**

Access to SEND Information, Advice and Support (IAS) is a statutory requirement (Children & Families Act

2014). SENDIAS must be available and accessible for Dorset children, young people and young adults (0 to 25

years) with Special Educational Needs, and their parents and carers.

Dorset SENDIASS currently offers a service to parents and carers developed from the existing (and renamed)

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- Meet statutory requirements including the minimum standards
- Deliver an equivalent service for children and young people
- Improve capacity to intervene earlier

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50%

Price - Weighting: 50%

### **II.2.11) Information about options**

Options: Yes

Description of options

The duration of the contract has 2 alternatives which are:

\* 5 year contract + 2 year possible extensions

\* 7 year contract + 3 year possible extensions

Price Evaluations: The scoring is carried out within an Excel spread sheet outside of the e-tender system.

The equations used outside of the system to reach the score between 0 – 5 are as follows: (for purposes of

explanation, the outcome of each calculation is show below as sum A, sum B, etc.)

#### **Stage 1**

All price bids are compared against lowest bid to reach percentage difference from lowest bid.

Equation:  $\text{price bid} - \text{lowest bid} / \text{lowest bid} * 100 = \text{Sum A}$

#### **Stage 2**

Sum A is then shown as % different from 100

Equation:  $100 - \text{Sum A} = \text{Sum B}$

### Stage 3

Sum B is then divided by 100 to show it as a figure

Equation:  $\text{Sum B} / 100 = \text{Sum C}$

### Stage 4

Sum C is then multiplied by the maximum score of 5 to reach the final score

Equation:  $\text{Sum C} * 5$

The final score is then entered into the Score Card and will be within 2 x decimal places, e.g., 3.50.

No minus scores can be entered into the Score Card therefore any minus scores will be entered as 0.

As this tender is being offered on an Alternative A or Alternative B basis the price evaluation will be undertaken

for each option so that the overall best value tender can be identified by combining these price evaluations with

the quality evaluation.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 212-520591](#)

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## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected



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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dorset Council Legal and Democratic Services

County Hall

Dorchester

DT1 1XJ

Country

United Kingdom