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Tender

Westonbirt Arboretum Design Framework

Forestry Commission

F02: Contract notice

Notice identifier: 2025/S 000-002267

Procurement identifier (OCID): ocds-h6vhtk-03b1df

Published 22 January 2025, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

Email

commercial.service@forestryengland.uk

Telephone

+44 3000674000

Country

United Kingdom

Region code

UKK11 - Bristol, City of

Internet address(es)

Main address

<https://www.forestryengland.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Forestry

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Westonbirt Arboretum Design Framework

Reference number

FEE/1100

II.1.2) Main CPV code

- 79415200 - Design consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

We will be awarding a framework agreement for design work at Westonbirt, The National Arboretum in Gloucestershire. This framework will cover our everyday design works and will be split over 2 lots covering different design work 'types'. Lot 1 will be design for digital and print, Lot 2 will be for design and build projects.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Design for digital and print

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 79822500 - Graphic design services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Lot 1 suppliers will provide design services for material such as:

- concept development
- creating visuals for marketing campaigns
- Leaflets / publications
- digital media for rollout across social media platforms
- simple graphic panels designed to fit existing signage structures.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

May be renewed upon expiry

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Design and build

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 79415200 - Design consultancy services
- 79822500 - Graphic design services
- 79930000 - Specialty design services

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Gloucestershire

II.2.4) Description of the procurement

Lot 2 suppliers will provide a design and build service for small-medium onsite interpretative projects (typically up to £30,000 in value but there may be occasions when the value is higher).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

May be renewed upon expiry

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-007079](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

26 February 2025

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://forestryengland.delta-esourcing.com/tenders/UK-UK-Bristol:-Design-consultancy-services./4A6JYM2WFS>

To respond to this opportunity, please click here:

<https://forestryengland.delta-esourcing.com/respond/4A6JYM2WFS>

GO Reference: GO-2025122-PRO-29196444

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom