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Tender

## **Notre Dame Catholic Girls Caretaking & Cleaning Services**

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2025/S 000-002264

Procurement identifier (OCID): ocids-h6vhtk-04d588

Published 22 January 2025, 4:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RED BOX CONSULTANCY SERVICES LIMITED

1 Innisfree Close

HARROGATE

HG28PL

#### **Contact**

Neil Meadows

#### **Email**

[nm@redboxcs.com](mailto:nm@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

**Region code**

UKE22 - North Yorkshire CC

**Companies House**

05126781

**Internet address(es)**

Main address

<https://www.notredame.southwark.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Notre Dame Catholic Girls Caretaking & Cleaning Services

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aims of the Service and Tender

The key aims of the tender are to:

- ? Provide a high standard of cleaning and caretaking
- ? Deliver the cleaning and caretaking services with consistency - good quality assurance systems in place.
- ? Good communication at local and operations manager level with the School - two-way communication.
- ? Daily interaction with the School representative at each site
- ? Develop an effective method of handing over any special needs and comments on a daily basis.
- ? Cleaners to work the hours that best suit the needs of the School and maximise the work completed.
- ? Training and development of the teams at the School

This does not imply that this is not happening now - these are the aims of the contract.

The School work to provide the students with the very best experiences they can. The quality of the environment in which they all work together is very important to us and this

needs to be echoed by the cleaning and site staff. The cleanliness

and good order of the classrooms, corridors and other areas of the school impacts upon the teaching and learning that goes within the School. The maintenance and upkeep of the buildings from site staff is extremely important to ensure a safe, secure environment for students to thrive. The School expectations are high, and they are looking for a contractor who has the same aims and aspirations as we do for their cleaning and caretaking services. They do seek value for money but that does not mean they will choose the cheapest quote possible. They are seeking a

partner who will be willing to undertake extra work and be flexible in approach when dealing with certain key events in our year.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI6 - Outer London – South

Main site or place of performance

Notre Dame Catholic Girls

118 St George's Road, London, SE1 6EX

Tel: 020 7261 1121

Fax: 020 7620 2922

The school day runs from 8:45am - 3:20pm (32.5 hours per week)

#### **II.2.4) Description of the procurement**

Tender Schedule:

Issue of Invitation to Tender - Thursday 16th January 2025

Bidding Companies to Visit Sites - Tuesday 28th January 2025

Clarification Deadline - Friday 31st January 2025

Deadline for return of Tender Responses - Friday 21st February 2025

3:00pm deadline

Presentation by shortlisted bidders - Friday 7th March 2025

Contract Awarded by - Tuesday 18th March 2025

Mobilisation Meeting - TBC (after 31st March 2025)

Contract Commencement - 1st September 2025

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 February 2025

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 February 2025

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services

Harrogate

Country

United Kingdom