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Tender

## **Library Subscription Service**

Welsh Government

F02: Contract notice

Notice identifier: 2022/S 000-002258

Procurement identifier (OCID): ocds-h6vhtk-030f6b

Published 26 January 2022, 8:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welsh Government

Commercial and Procurement ICT, Cathays Park

Cardiff

CF10 3NQ

#### **Contact**

ICT Procurement

#### **Email**

[ICTProcurement@gov.wales](mailto:ICTProcurement@gov.wales)

#### **Telephone**

+44 3000257095

#### **Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<https://gov.wales/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Library Subscription Service

Reference number

C232/2021/2022

#### **II.1.2) Main CPV code**

- 22113000 - Library books

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Customer requires Subscription Agent Services to provide:

- \* a centralised and fully managed service, dealing with all day-to-day administration of managing Publications & Subscriptions;
- \* visibility and control in these Publications & Subscriptions;
- \* control of costs and maximise savings and efficiencies;
- \* consolidation and reduction of Supplier invoices and payments;
- \* access to meaningful MI Reporting for the spend, usage and resources;
- \* 24hr response to queries with updates on progress;
- \* A dedicated account manager;
- \* A System to manage subscriptions, retrieve MI, monitor claims 24/7 access;
- \* ability to invoice different business areas separately; and
- \* all current print and electronic subscriptions.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 22113000 - Library books
- 48160000 - Library software package
- 79995000 - Library management services
- 92500000 - Library, archives, museums and other cultural services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

The Welsh Government Library Services primarily operates from the Cathays Park Office, Cardiff CF10 3NQ. However, the Welsh Government has offices throughout Wales.

### **II.2.4) Description of the procurement**

This is an Open procurement aimed at appointing a single supplier to provide management of the Welsh Government Library Services subscriptions for periodicals and journals, and including the purchase of books.

The successful supplier will be required to manage the current subscriptions, as well as meeting future requirements.

The supplier is required to submit a Mark-up on the price of purchasing publications, covering the cost of providing the services detailed in the specification. For avoidance of doubt the estimated value includes the price of the publications, together with the service costs.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

**II.2.6) Estimated value**

Value excluding VAT: £500,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend for periods up to 24 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The tender process will be conducted using the eTenderWales portal:

<https://etenderwales.bravosolution.co.uk/web/login.shtml>.

eTenderWales is free for suppliers.

Once registered you will be able to locate the tender under reference: itt\_92279 (Welsh Government Library Subscription Management Service).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

25 February 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=117892](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=117892)

(WA Ref:117892)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom