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Tender

Library Subscription Service

Welsh Government

F02: Contract notice

Notice identifier: 2022/S 000-002258

Procurement identifier (OCID): ocds-h6vhtk-030f6b

Published 26 January 2022, 8:55am

Section I: Contracting authority

I.1) Name and addresses

Welsh Government

Commercial and Procurement ICT, Cathays Park

Cardiff

CF10 3NQ

Contact

ICT Procurement

Email

ICTProcurement@gov.wales

Telephone

+44 3000257095

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<https://gov.wales/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Library Subscription Service

Reference number

C232/2021/2022

II.1.2) Main CPV code

- 22113000 - Library books

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Customer requires Subscription Agent Services to provide:

- * a centralised and fully managed service, dealing with all day-to-day administration of managing Publications & Subscriptions;
- * visibility and control in these Publications & Subscriptions;
- * control of costs and maximise savings and efficiencies;
- * consolidation and reduction of Supplier invoices and payments;
- * access to meaningful MI Reporting for the spend, usage and resources;
- * 24hr response to queries with updates on progress;
- * A dedicated account manager;
- * A System to manage subscriptions, retrieve MI, monitor claims 24/7 access;

* ability to invoice different business areas separately; and

* all current print and electronic subscriptions.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22113000 - Library books
- 48160000 - Library software package
- 79995000 - Library management services
- 92500000 - Library, archives, museums and other cultural services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

Main site or place of performance

The Welsh Government Library Services primarily operates from the Cathays Park Office, Cardiff CF10 3NQ. However, the Welsh Government has offices throughout Wales.

II.2.4) Description of the procurement

This is an Open procurement aimed at appointing a single supplier to provide management of the Welsh Government Library Services subscriptions for periodicals and journals, and including the purchase of books.

The successful supplier will be required to manage the current subscriptions, as well as meeting future requirements.

The supplier is required to submit a Mark-up on the price of purchasing publications, covering the cost of providing the services detailed in the specification. For avoidance of doubt the estimated value includes the price of the publications, together with the service costs.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend for periods up to 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The tender process will be conducted using the eTenderWales portal:

<https://etenderwales.bravosolution.co.uk/web/login.shtml>.

eTenderWales is free for suppliers.

Once registered you will be able to locate the tender under reference: itt_92279 (Welsh Government Library Subscription Management Service).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 February 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=117892

(WA Ref:117892)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom