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Tender

## **YHG Cleaning & Grounds Maintenance Tender**

Your Housing Group

F02: Contract notice

Notice identifier: 2021/S 000-002257

Procurement identifier (OCID): ocds-h6vhtk-029038

Published 4 February 2021, 1:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Your Housing Group

602 Aston Avenue, Birchwood

Warrington

WA3 6ZN

#### **Email**

[paul.nugent@yourhousinggroup.co.uk](mailto:paul.nugent@yourhousinggroup.co.uk)

#### **Telephone**

+44 7458086135

#### **Country**

United Kingdom

#### **NUTS code**

UKD - NORTH WEST (ENGLAND)

**Internet address(es)**

Main address

[www.yourhousinggroup.co.uk](http://www.yourhousinggroup.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA33473](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA33473)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

YHG Cleaning & Grounds Maintenance Tender

#### **II.1.2) Main CPV code**

- 79993100 - Facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

With more than 28,000 homes across the North West, Yorkshire and the Midlands, Your Housing Group has a large and diverse portfolio. These range from general properties for social and affordable rent, through to retirement living developments and innovative private rental offers such as Nuvuliving.

YHG seeks Service Providers to deliver its programme of Grounds Maintenance and Communal Cleaning and Window Cleaning Services to properties across the Group. All or part of these works will be provided to (but not limited to) social dwellings, leaseholder properties, sheltered schemes and supported and special needs housing. The approximate value of the contracts (all Lots) is GBP2.25m per annum. The value in this notice is based on the initial term of 3-years + 1-year optional extension

#### **II.1.5) Estimated total value**

Value excluding VAT: £8,992,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Grounds Maintenance - Preston / Lancashire

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 77310000 - Planting and maintenance services of green areas
- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 90500000 - Refuse and waste related services
- 45112700 - Landscaping work

### **II.2.3) Place of performance**

NUTS codes

- UKD - NORTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

Grounds Maintenance Services for the Preston / Lancashire Region. Annual value is approximately GBP123,000 (ex VAT). Full property details are provided in the Procurement Documents.

The Grounds Maintenance element of the Contract comprises the following Works:-

Core Tasks

- a) Grass Cutting
- b) Grass Edging
- c) Turf Maintenance (partly optional)
- d) Shrub/Herbaceous Bed Maintenance
- e) Rose Bed Maintenance
- f) Hedge Maintenance

g) Young Tree Maintenance

h) Cleaning of Grounds

#### Optional Tasks

a) The planting of new and replacement shrubs, hedges and bulbs and the like.

b) The design, planting, establishment and maintenance of bedding schemes as may be requested by YHG

c) The design of landscape features as may be requested by YHG.

d) Grounds Maintenance services to void properties

e) Any other Work not deemed a Core Task or an Optional Task and is to be carried out on the specific instructions of the Contract Administrator.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months optional extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Grounds Maintenance - Cheshire / Staffordshire

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 77310000 - Planting and maintenance services of green areas
- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 90500000 - Refuse and waste related services
- 45112700 - Landscaping work

### **II.2.3) Place of performance**

NUTS codes

- UKD - NORTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

Grounds Maintenance Services for the Cheshire / Staffordshire Region. Annual value is approximately GBP424,000 (ex VAT). Full property details are provided in the Procurement Documents.

The Grounds Maintenance element of the Contract comprises the following Works:-

Core Tasks

- a) Grass Cutting
- b) Grass Edging
- c) Turf Maintenance (partly optional)
- d) Shrub/Herbaceous Bed Maintenance
- e) Rose Bed Maintenance
- f) Hedge Maintenance
- g) Young Tree Maintenance
- h) Cleaning of Grounds

#### Optional Tasks

- a) The planting of new and replacement shrubs, hedges and bulbs and the like.
- b) The design, planting, establishment and maintenance of bedding schemes as may be requested by YHG
- c) The design of landscape features as may be requested by YHG.
- d) Grounds Maintenance services to void properties
- e) Any other Work not deemed a Core Task or an Optional Task and is to be carried out on the specific instructions of the Contract Administrator.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months option to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 4 - Grounds Maintenance - Manchester

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 77310000 - Planting and maintenance services of green areas
- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 90500000 - Refuse and waste related services
- 45112700 - Landscaping work

#### **II.2.3) Place of performance**



NUTS codes

- UKD3 - Greater Manchester

#### **II.2.4) Description of the procurement**

Grounds Maintenance Services for the Greater Manchester Region. Annual value is approximately GBP249,000 (ex VAT). Full property details are provided in the Procurement Documents.

The Grounds Maintenance element of the Contract comprises the following Works:-

Core Tasks

- a) Grass Cutting
- b) Grass Edging
- c) Turf Maintenance (partly optional)
- d) Shrub/Herbaceous Bed Maintenance
- e) Rose Bed Maintenance
- f) Hedge Maintenance
- g) Young Tree Maintenance
- h) Cleaning of Grounds

Optional Tasks

- a) The planting of new and replacement shrubs, hedges and bulbs and the like.
- b) The design, planting, establishment and maintenance of bedding schemes as may be requested by YHG
- c) The design of landscape features as may be requested by YHG.
- d) Grounds Maintenance services to void properties
- e) Any other Work not deemed a Core Task or an Optional Task and is to be carried out on the specific instructions of the Contract Administrator.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months option to extend

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Communal Cleaning and Window Cleaning - Yorkshire

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90918000 - Bin-cleaning services
- 90919200 - Office cleaning services
- 90900000 - Cleaning and sanitation services
- 90690000 - Graffiti removal services
- 90511300 - Litter collection services

### **II.2.3) Place of performance**

NUTS codes

- UKE - YORKSHIRE AND THE HUMBER

### **II.2.4) Description of the procurement**

Communal Cleaning and Window Cleaning Services for the Yorkshire Region. Full property details are provided in the Procurement Documents.

YHG's Communal Cleaning Services comprises the following Works:

Core Tasks

- a) Communal Entrances, Exits, Doors, Door Glass, Door Mats
- b) Communal Floors, Landings, Hallways and External Areas to Entrances
- c) Communal Stairs (including underneath staircases where applicable)
- d) Communal Windows
- e) Communal Walls, Woodwork, Ceilings, Light Fittings, Sockets, Skirting Boards, Ledges, Switches and Panels etc.,
- f) Bin Rooms and Dumped Rubbish generally

g) Miscellaneous Items

h) Offices

Optional Tasks

a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

YHG's Window Cleaning Services comprises the following Works:

Core Tasks

a) All external fenestration and external face on door glass.

b) External surfaces of porches / canopies

c) External glass canopies

Optional Tasks

a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

Full specification details are found within the Procurement Documents

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months option to extend

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - Communal Cleaning and Window Cleaning - Preston / Lancashire

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90918000 - Bin-cleaning services
- 90919200 - Office cleaning services
- 90900000 - Cleaning and sanitation services
- 90511300 - Litter collection services
- 90690000 - Graffiti removal services

### **II.2.3) Place of performance**

NUTS codes

- UKD - NORTH WEST (ENGLAND)

## **II.2.4) Description of the procurement**

Communal Cleaning and Window Cleaning Services for Preston / Lancashire Region. Full property details are provided in the Procurement Documents.

YHG's Communal Cleaning Services comprises the following Works:

### Core Tasks

- a) Communal Entrances, Exits, Doors, Door Glass, Door Mats
- b) Communal Floors, Landings, Hallways and External Areas to Entrances
- c) Communal Stairs (including underneath staircases where applicable)
- d) Communal Windows
- e) Communal Walls, Woodwork, Ceilings, Light Fittings, Sockets, Skirting Boards, Ledges, Switches and Panels etc.,
- f) Bin Rooms and Dumped Rubbish generally
- g) Miscellaneous Items
- h) Offices

### Optional Tasks

- a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

YHG's Window Cleaning Services comprises the following Works:

### Core Tasks

- a) All external fenestration and external face on door glass.
- b) External surfaces of porches / canopies
- c) External glass canopies

### Optional Tasks

a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

Full specification details are found within the Procurement Documents

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months option to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 7 - Communal Cleaning and Window Cleaning - Cheshire / Staffordshire

Lot No

7

## **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90918000 - Bin-cleaning services
- 90919200 - Office cleaning services
- 90900000 - Cleaning and sanitation services
- 90511300 - Litter collection services
- 90690000 - Graffiti removal services

## **II.2.3) Place of performance**

NUTS codes

- UKD - NORTH WEST (ENGLAND)

## **II.2.4) Description of the procurement**

Communal Cleaning and Window Cleaning Services for the Cheshire / Staffordshire Region. Full property details are provided in the Procurement Documents.

YHG's Communal Cleaning Services comprises the following Works:

Core Tasks

- a) Communal Entrances, Exits, Doors, Door Glass, Door Mats
- b) Communal Floors, Landings, Hallways and External Areas to Entrances
- c) Communal Stairs (including underneath staircases where applicable)
- d) Communal Windows



e) Communal Walls, Woodwork, Ceilings, Light Fittings, Sockets, Skirting Boards, Ledges, Switches and Panels etc.,

f) Bin Rooms and Dumped Rubbish generally

g) Miscellaneous Items

h) Offices

#### Optional Tasks

a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

YHG's Window Cleaning Services comprises the following Works:

#### Core Tasks

a) All external fenestration and external face on door glass.

b) External surfaces of porches / canopies

c) External glass canopies

#### Optional Tasks

a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

Full specification details are found within the Procurement Documents

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 month option to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 8 - Communal Cleaning and Window Cleaning - Manchester

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90918000 - Bin-cleaning services
- 90919200 - Office cleaning services
- 90900000 - Cleaning and sanitation services

- 90511300 - Litter collection services
- 90690000 - Graffiti removal services

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

### **II.2.4) Description of the procurement**

Communal Cleaning and Window Cleaning Services for the Manchester Region. Full property details are provided in the Procurement Documents.

YHG's Communal Cleaning Services comprises the following Works:

Core Tasks

- a) Communal Entrances, Exits, Doors, Door Glass, Door Mats
- b) Communal Floors, Landings, Hallways and External Areas to Entrances
- c) Communal Stairs (including underneath staircases where applicable)
- d) Communal Windows
- e) Communal Walls, Woodwork, Ceilings, Light Fittings, Sockets, Skirting Boards, Ledges, Switches and Panels etc.,
- f) Bin Rooms and Dumped Rubbish generally
- g) Miscellaneous Items
- h) Offices

Optional Tasks

- a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

YHG's Window Cleaning Services comprises the following Works:

Core Tasks

- a) All external fenestration and external face on door glass.
- b) External surfaces of porches / canopies
- c) External glass canopies

#### Optional Tasks

- a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

Full specification details are found within the Procurement Documents

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 month option to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 9 - Communal Cleaning and Window Cleaning - Merseyside

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90918000 - Bin-cleaning services
- 90919000 - Office, school and office equipment cleaning services
- 90900000 - Cleaning and sanitation services
- 90511300 - Litter collection services
- 90690000 - Graffiti removal services

### **II.2.3) Place of performance**

NUTS codes

- UKD - NORTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

Communal Cleaning and Window Cleaning Services for the Merseyside Region. Full property details are provided in the Procurement Documents.

YHG's Communal Cleaning Services comprises the following Works:

Core Tasks

a) Communal Entrances, Exits, Doors, Door Glass, Door Mats

- b) Communal Floors, Landings, Hallways and External Areas to Entrances
- c) Communal Stairs (including underneath staircases where applicable)
- d) Communal Windows
- e) Communal Walls, Woodwork, Ceilings, Light Fittings, Sockets, Skirting Boards, Ledges, Switches and Panels etc.,
- f) Bin Rooms and Dumped Rubbish generally
- g) Miscellaneous Items
- h) Offices

#### Optional Tasks

- a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

YHG's Window Cleaning Services comprises the following Works:

#### Core Tasks

- a) All external fenestration and external face on door glass.
- b) External surfaces of porches / canopies
- c) External glass canopies

#### Optional Tasks

- a) Additional Works as may be instructed by the Contract Administrator and reimbursed in accordance with the Schedule of Rates or by agreement.

Full specification details are found within the Procurement Documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months option to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Grounds Maintenance - Yorkshire

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 77310000 - Planting and maintenance services of green areas
- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services

- 90500000 - Refuse and waste related services
- 45112700 - Landscaping work

### **II.2.3) Place of performance**

NUTS codes

- UKE - YORKSHIRE AND THE HUMBER

### **II.2.4) Description of the procurement**

Grounds Maintenance Services for the Yorkshire Region. Annual value is approximately GBP72,000 (ex VAT). Full property details are provided in the Procurement Documents.

The Grounds Maintenance element of the Contract comprises the following Works:-

Core Tasks

- a) Grass Cutting
- b) Grass Edging
- c) Turf Maintenance (partly optional)
- d) Shrub/Herbaceous Bed Maintenance
- e) Rose Bed Maintenance
- f) Hedge Maintenance
- g) Young Tree Maintenance
- h) Cleaning of Grounds

Optional Tasks

- a) The planting of new and replacement shrubs, hedges and bulbs and the like.
- b) The design, planting, establishment and maintenance of bedding schemes as may be requested by YHG
- c) The design of landscape features as may be requested by YHG.
- d) Grounds Maintenance services to void properties



e) Any other Work not deemed a Core Task or an Optional Task and is to be carried out on the specific instructions of the Contract Administrator.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12 months optional extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As set out in the Selection Questionnaire - Annex 2

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Under this contract the successful Tenderers will be required to actively participate in the achievement of social policy objectives. Accordingly the contract performance conditions may relate in particular to social and environmental considerations

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

8 March 2021

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The Contracting Authority reserves the right to cancel the procurement and not to proceed with the award of any contract at any stage of the procurement process and/or to award only part or parts of any contract. Save for any mandatory periods, the timescales indicated in this notice are indicative and the Contracting Authority reserves the right to amend the same.

Tenderers should read all the procurement documentation carefully and are referred to the Tender Documentation Overview for detail on the full document suite.

Note that participants are required to arrange for the supply of three references for Grounds Maintenance and three references for Cleaning / Window Cleaning Services. These references should be sent directly by the referee to YHG by Friday 5th March 2021.

Electronic responses to this notice should be submitted via the Postbox facility. A user guide is available at [www.mytenders.co.uk](http://www.mytenders.co.uk)

Tenderers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=221894](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=221894).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:221894)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

### **VI.4.2) Body responsible for mediation procedures**

High Court of England and Wales

Royal Courts of Justice

London

WC1A 2LL

Country

United Kingdom