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Tender

## **SBC TC01 - Planned Preventative Maintenance to Air Conditioning and Ventilation Equipment to Public Buildings within the Borough of Southend on Sea**

Southend-on-Sea Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-002255

Procurement identifier (OCID): ocids-h6vhtk-029036

Published 4 February 2021, 1:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southend-on-Sea Borough Council

Civic Centre, Victoria Avenue

Southend on Sea

SS2 6ER

#### **Contact**

Liz Green

#### **Email**

[Procurementops@southend.gov.uk](mailto:Procurementops@southend.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKH31 - Southend-on-Sea

**National registration number**

N/A

**Internet address(es)**

Main address

<http://www.southend.gov.uk/>

Buyer's address

<http://www.southend.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=df50bc07-9564-eb11-8108-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=df50bc07-9564-eb11-8108-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SBC TC01 - Planned Preventative Maintenance to Air Conditioning and Ventilation Equipment to Public Buildings within the Borough of Southend on Sea

Reference number

DN520894

#### **II.1.2) Main CPV code**

- 71315410 - Inspection of ventilation system

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Southend on Sea Borough Council's Property and Estate Management Group are seeking to establish a single provided contract contract to undertake planned preventative maintenance to air conditioning and ventilation equipment to a portfolio of public buildings, schools and leased buildings within the Borough of Southend-on-Sea.

The contract will include undertaking maintenance to a set schedule to each building and to provide a responsive service to attend to any faults reported through the repairs Help Desk.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39717000 - Fans and air-conditioning appliances
- 42510000 - Heat-exchange units, air-conditioning and refrigerating equipment, and filtering machinery
- 71333000 - Mechanical engineering services

### **II.2.3) Place of performance**

NUTS codes

- UKH31 - Southend-on-Sea

### **II.2.4) Description of the procurement**

Southend on Sea Borough Council's Property and Estate Management Group are seeking to establish a single provided contract contract to undertake planned preventative maintenance to air conditioning and ventilation equipment to a portfolio of public buildings, schools and leased buildings within the Borough of Southend-on-Sea.

The contract will include undertaking maintenance to a set schedule to each building and to provide a responsive service to attend to any faults reported through the repairs Help Desk.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £350,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial contract is for 3 years with an option to extend for a further 12 months plus an option to extend for a further 12 months. Prior to the final contract end date (31/04/2026) we will publish a new tender for the requirement.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

We require a minimum turnover of £50,000.00 pa

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

It is a mandatory requirement that your company or your subcontractor holds a full company certification for F-Gas, by a DEFRA approved certification body.

It is a mandatory requirement that your company or your subcontractor is Gas Safe registered.

It is a mandatory requirement that your company or your subcontractor has in its employ at least one Qualified Engineer to Level 3 City and Guilds Diploma in Servicing and Maintaining Refrigeration Systems or an equivalent qualification

It is a mandatory requirement that your company or your subcontractors have experience of managing a similar contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 March 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Services

London

Country

United Kingdom